



ওয়েস্ট জোন পাওয়ার ডিস্ট্রিবিউশন কোম্পানি লিমিটেড (ওজোপাডিকো)
WEST ZONE POWER DISTRIBUTION COMPANY LIMITED

(An enterprise of Bangladesh Power Development Board)
নির্বাহী প্রকৌশলী এর দপ্তর, ওজোপাডিকো ট্রেনিং ইনস্টিটিউট, কবির বাতলা, পাবনা, ফোন-৯০০০ ১
www.wzpdcl.org.bd, e-mail: wzpdcl.dtc@gmail.com

Memo No. Training: 27.22.4785.013.26.057.24.252

Date: 02.11.2024

Subject : On the job training class routine.

Trainee : Officer & Staff.

Venue : O&M Circle, Faridpur.

Date : 12.11.2024 & 26.11.2024

Class time : 1st Session 09:00 to 10:20, 2nd Session 10:30 to 11:50, 3rd Session 12:00 to 13:20, 4th Session 14:30 to 15:50

Rest & Prayer time : 10:20 to 10:30, 11:50 to 12:00 & 13:20 to 14:30.

Course coordinator : Engr. Md. Habibur Rahman, XEN, WZPDC Training Institute, Khulna.

Asstt.Course coordinator : Engr. Md.Masudar Rahman, SDE, WZPDC Training Institute, Khulna.

Day & Date	Session	Subject Contain	Venue & Name of Office							
			SE, Faridpur	S&D-1, Faridpur & Modhukhali ESU	S&D-2, Faridpur & Bhanga, Sadorpur ESU	Rajbari-1/2, Goalondo & Pangsa ESU	S&D, Madaripur	Sariotpur ESU	Gopalgang ESU	RAO, Faridpur
1	2	3	4	5	6	7	8	9	10	11
12.11.2024 Tuesday	1 st & 2 nd 3 rd & 4 th	Substation, Power & Distribution Transformer Maintenance. Sustainable Development Goals (SDGs) in Energy Sector & Innovation idea in power sector of Bangladesh. Annual Performance Agreement (APA). Customer Service Excellence. National Integrity Strategy. E-governance. Right to Information. Complain Management System.	SE	XEN/RE	XEN/RE	XEN/RE	XEN	XEN	XEN	Manager
26.11.2024 Tuesday	1 st & 2 nd 3 rd & 4 th		SE	XEN/RE	XEN/RE	XEN/RE	XEN	XEN	XEN	Manager


02/11/2024

(Engr.Md.Habibur Rahman)
Executive Engineer,
WZPDC Training Institute,
WZPDCL, Khulna.
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Copy to:

1. Executive Director (Operation/P&D/Finance/Admin), WZPDCL, Khulna.
2. Superintending Engineer (P&D), HQ, WZPDCL, Khulna.
3. Manager, RAO, WZPDCL, Khulna/Faridpur: 
4. Course coordinator
5. 