

Water Resources Planning Organization (WARPO)
Ministry of Water Resources
ANNUAL PROCUREMENT PLAN FY 2024-2025

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Not used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		
GD 01	a) Annual Report Publication	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	3.00	Planned Dates for OTM	-	20 Aug 2024	02 Sep 2024	08 Sep 2024	15 Sep 2024	18 Sep 2024	20 Sep 2024	-	30 Days		
								Planned Days for OTM	-	-	14 days	7 days	7 days	3 days	-				
								Actual Dates for OTM	-	-	-	-	-	-	-	-	-	-	-
								Planned Dates for RFQ	-	17 Nov 2024	26 Nov 2024	26 Nov 2024	03 Dec 2024	05 Dec 2024	-	-	21 days		
								Planned Days for RFQ	-	-	10 days	00	7 days	4 days	-	-			
								Actual Dates for RFQ	-	-	-	-	-	-	-	-			
	b) Book Purchase	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	5.00	Planned Dates for OTM	-	02 Sep 2024	15 Sep 2024	22 Sep 2024	29 Sep 2024	03 Oct 2024	06 Oct 2024	-	30 Days		
								Planned Days for OTM	-	-	14 days	7 days	7 days	3 days	2 days	-			
								Actual Dates for OTM	-	-	-	-	-	-	-	-	-	-	
								Planned Dates for RFQ	-	14 Nov 2024	24 Nov 2024	24 Nov 2024	01 Dec 2024	05 Dec 2024	-	-	21 days		
								Planned Days for RFQ	-	-	10 days	00	7 days	4 days	-	-			
								Actual Dates for RFQ	-	-	-	-	-	-	-	-			
c) News Letter	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	1.02	Planned Dates for OTM	-	08 Sep 2024	22 Sep 2024	29 Sep 2024	06 Oct 2024	09 Oct 2024	10 Oct 2024	-	30 days			
							Planned Days for OTM	-	-	14 days	7 days	7 days	3 days	2 days	-				



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1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18							
									Actual Dates for OTM	-	-	-	-	-	-	-	-								
									Planned Dates for RFQ	-	12 Apr 2025	22 Apr 2025	22 Apr 2025	29 May 2025	2 May 2024	-	-	21 Days							
									Planned Days for RFQ	-	-	10 days	00	7 days	4 days	-	-								
									Actual Dates for RFQ	-	-	-	-	-	-	-	-								
		d) Paper Bill	Tk	As per requirement	Direct	HoPE	GOB	0.98	-	-	-	-	-	-	-	-	-	-							
GD 02	Other building Installations (3258108)	Renovation, Installation, Maintenance, Interior Works and relevant Service	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	20.00	Planned Dates for OTM	-	20 Aug 2024	02 Sep 2024	08 Sep 2024	15 Sep 2024	18 Sep 2024	21 Sep 2024	-	30 Days							
									Planned Days for OTM	-	-	14 days	7 days	7 days	3 days	-	-								
									Actual Dates for OTM	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
									Planned Dates for RFQ	-	11 Aug 2024	21 Aug 2024	21 Aug 2024	27 Aug 2024	04 Sep 2024	-	21 days								
									Planned Days for RFQ	-	-	10 days	00 days	6 days	5 days	-	-								
									Actual Dates for RFQ	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
GD 03	Liveries (3256106)	Liveries Supply	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	3.00	Planned Dates for OTM	-	25 Aug 2024	09 Sep 2024	17 Sep 2024	24 Sep 2024	27 Sep 2024	27 Sep 2024	-	30 days							
									Planned Days for OTM	-	-	14 days	7 days	7 days	3 days	-	-								
									Actual Dates for OTM	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
									Planned Dates for RFQ	-	11 Aug 2024	21 Aug 2024	21 Aug 2024	27 Aug 2024	04 Sep 2024	-	21 days								
									Planned Days for RFQ	-	-	10 days	00 days	6 days	5 days	-	-								

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Not used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18								
								Actual Dates for RFQ	-	-	-	-	-	-	-	-									
GD 04	Manuhiri (Printing and Manuhiri) (3255105)	Manuhiri	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	15.00	Planned Dates for OTM	-	20 Aug 2024	02 Sep 2024	08 Sep 2024	15 Sep 2024	18 Sep 2024	20 Sep 2024	-	30 Days							
									Planned Days for OTM	-	-	14 days	7 days	7 days	3 days	-									
									Actual Dates for OTM	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
									Planned Dates for RFQ	-	17 Nov 2024	26 Nov 2024	26 Nov 2024	03 Dec 2024	05 Dec 2024	-	-	21 days							
									Planned Days for RFQ	-	-	10 days	00	7 days	4 days	-	-								
									Actual Dates for RFQ	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
GD 05	Motor Vehicle (3258104)	a) Vehicle Maintenance	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	10.00	Planned Dates for OTM	-	15 July 2024	29 July 2024	05 Aug 2024	12 Aug 2024	14 Aug 2024	18 Aug 2024	-	30 Days							
									Planned Days for OTM	-	-	14 days	7 days	7 days	3 days	-	-								
									Actual Dates for OTM	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
									Planned Dates for RFQ	-	8 Aug 2024	18 Aug 2024	18 Aug 2024	25 Aug 2024	29 Aug 2024	-	-	21 days							
									Planned Days for RFQ	-	-	10 days	00 days	7 days	4 days	-	-								
									Actual Dates for RFQ	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
GD 06	Office equipment (4112310)	a) Supply and Installation of Office Equipment and Relevant Service	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	50.00	Planned Dates for OTM	-	15 July 2024	29 July 2024	05 Aug 2024	12 Aug 2024	14 Aug 2024	18 Aug 2024	-	30 Days							
									Planned Days for OTM	-	-	14 days	7 days	7 days	3 days	-	-								
									Actual Dates for OTM	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
									Planned Dates for RFQ	-	21 July 2024	31 July 2024	31 July 2024	06 Aug 2024	11 Aug 2024	-	-	21 days							

Package no	Description of Procurement Package Goods		Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Not used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract							
1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18							
									Planned Days for RFQ	-	-	10 days	00 days	6 days	5 days	-	-								
									Actual Dates for RFQ	-	-	-	-	-	-	-	-								
GD 07	Office equipment (3258101)	a) Office equipment Maintenance	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	25.00	Planned Dates for OTM	-	14 July 2024	28 July 2024	05 Aug 2024	12 Aug 2024	14 Aug 2024	18 Aug 2024	-	30 Days							
									Planned Days for OTM	-	-	14 days	7 days	7 days	2 days	-									
									Actual Dates for OTM	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
									Planned Dates for RFQ	-	18 July 2024	28 July 2024	28 July 2024	04 Aug 2024	8 Aug 2024	-	21 days								
									Planned Days for RFQ	-	-	10 days	00 days	7 days	4 days	-									
									Actual Dates for RFQ	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-
GD 08	Information communication and Technology equipment (4112201)	a) Supply Installation, Support and Maintenance of ICT equipment	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	80.00	Planned Dates for OTM	-	19 Aug 2024	01 Sep 2024	08 Sep 2024	15 Sep 2024	18 Sep 2024	20 Sep 2024	-	30 Days							
									Planned Days for OTM	-	-	14 days	7 days	7 days	3 days	-									
									Actual Dates for OTM	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
									Planned Dates for RFQ	-	21 July 2024	31 July 2024	31 July 2024	06 Aug 2024	11 Aug 2024	-	21 days								
									Planned Days for RFQ	-	-	10 days	3 days	6 days	5 days	-									
									Actual Dates for RFQ	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-
GD 09	Furniture (4112314)	a) Supply and Installation Furniture & Fixture and Relevant Service	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	40.00	Planned Dates for OTM	-	06 Aug 2024	19 Aug 2024	25 Aug 2024	03 Sep 2024	09 Sep 2024	11 Sep 2024	-	30 days							
									Planned Days for OTM	-	-	14 days	7 days	7 days	4 days	2 days	-								
									Actual Dates for OTM	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	

Package no	Description of Procurement Package Goods		Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Not used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract								
1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18								
									Planned Dates for RFQ	-	8 Aug 2024	18 Aug 2024	18 Aug 2024	25 Aug 2024	29 Aug 2024			21 days								
								Planned Days for RFQ	-	-	10 days	00 days	7 days	4 days	-	-										
								Actual Dates for RFQ	-	-	-	-	-	-	-	-										
GD 10	Computer equipment (3255101)	a) Computer equipment	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	9.00	Planned Dates for OTM	-	22 Aug 2024	04 Sep 2024	11 Sep 2024	18 Sep 2024	22 Sep 2024	25 Sep 2024	-		30 days							
									Planned Days for OTM	-	-	14 days	7 days	7 days	3 days	2 days	-									
									Actual Dates for OTM	-	-	-	-	-	-	-	-	-								
																	Planned Dates for RFQ	-	8 Aug 2024	18 Aug 2024	18 Aug 2024	25 Aug 2024	29 Aug 2024			21 days
																	Planned Days for RFQ	-	-	10 days	00 days	7 days	4 days	-	-	
																	Actual Dates for RFQ	-	-	-	-	-	-	-	-	
GD 11	Database (4113302)	Tk	As per requirement	RFQ/Direct Method	HoPE	GOB	5.00	Planned Dates for RFQ	-	21 July 2024	31 July 2024	31 July 2024	06 Aug 2024	11 Aug 2024				21 days								
								Planned Days for RFQ	-	-	10 days	3 days	6 days	5 days	-	-										
								Actual Dates for RFQ	-	-	-	-	-	-	-	-	-									
GD 12	Petrol, Oil and lubricants (3243101)	No's	As per requirement	Direct Method	HoPE	GOB	40.00		80 percent of the allocated budget can be used as per the guidance of Finance Division, Ministry of Finance (Memo:05, Date: 4 th July 2024)																	
GD 13	Seminar (3211111)	Tk	10 Vehicles	RFQ/Direct Method	HoPE	GOB	70.00	Planned Dates for RFQ	-	8 Aug 2024	18 Aug 2024	18 Aug 2024	25 Aug 2024	29 Aug 2024				21 days								
								Planned Days for RFQ	-	-	10 days	00 days	7 days	4 days	-	-										
								Actual Dates for RFQ	-	-	-	-	-	-	-	-	-									
GD 14	Advertisement (3211025)	No's	As per requirement	Direct Method	HoPE	GOB	11.00		-	-	-	-	-	-	-	-	-	-								

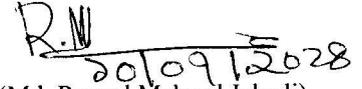
Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lac Tk.	Time Code for Process	Not used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GD 15	Research (3257103)	Tk	As per requirement	Single Source (Direct)/ QCBS Method	HoPE	GOB	306.00		-	-	-	-	-	-	-	-	-	
GD 16	Motor Vehicle (4112101)	Tk	As per requirement	Single Source	HoPE	GOB	50.00	Can't be purchased as per the guidance of Finance Division, Ministry of Finance (Memo:05, Date:4 th July 2024)										
GD 17	Different Days Celebration (3257301)	Tk	As per requirement	RFQ/Direct Method	HoPE	GOB	10.00	Planned Dates for RFQ	-	18 July 2024	28 July 2024	28 July 2024	04 Aug 2024	8 Aug 2024	-	-	21 days	
								Planned Days for RFQ	-	-	10 days	00 days	7 days	4 days	-	-		
								Actual Dates for RFQ	-	-	-	-	-	-	-	-		
GD 18	Innovation (3257105)	a) Innovation	Tk	As per requirement	OTM/RFQ/ Direct	HoPE	GOB	15.00	Planned Dates for OTM	-	02 Sep 2024	15 Sep 2024	22 Sep 2024	29 Sep 2024	03 Oct 2024	06 Oct 2024	-	30 days
									Planned Days for OTM	-	-	14 days	7 days	7 days	3 days	2 days	-	
									Actual Dates for OTM	-	-	-	-	-	-	-	-	
									Planned Dates for RFQ	-	14 Jan 2025	23 Jan 2025	23 Jan 2025	29 Jan 2025	02 Feb 2025	-	-	21 days
									Planned Days for RFQ	-	-	10 days	00	7 days	4 days	-	-	
									Actual Dates for RFQ	-	-	-	-	-	-	-	-	


(Md. Shariful Mowla)
Accounts Officer


(Hameem Al Hussain)
Assistant Engineer, WARPO


(Md. Mojibur Rahman)
Deputy Director, WARPO


(ABM Golam Faruque)
Add. Director (Admin) WARPO


(Md. Rezaul Maksud Jahedi)
Director General, WARPO