



University Grants Commission of Bangladesh  
Agargaon, Sher-e-Bangla Nagar, Dhaka-1207  
Research Grants and Award Division  
Scholarship and Fellowship Section

**Record Number:** 37.01.0000.000.071.36.0076.26.262

**Date:** 30 Apr 2026

### Office Order

The authority of the University Grants Commission of Bangladesh (UGC) is pleased to grant PhD Researcher **Farjana Yesmin** (Passport No.- A04577641), Associate Professor, Department of Law, University of Chittagong, Chittagong, 42 (Forty-Two) days Ex-Bangladesh leave (Duty Leave) with effect from 10-05-2026 to 20-06-2026 (or 42 days from the date of departure) to visit the Kingdom of Saudi Arabia for performing the Holy Hajj.

2. Relating to this visit following terms and conditions will be applied:

- (a) The period will be treated as Ex-Bangladesh leave (Duty Leave) on full average pay;
- (b) During the period, his scholarship allowance will be paid in Bangladeshi currency as usual manner;
- (c) UGC or Government of the People's Republic of Bangladesh will not bear any financial liability either in local or in foreign currency in this regard;
- (d) After returning, he must report to UGC immediately on the due date as per usual norms/practices.

With the approval of the authority,

30-04-2026

Md. Omar Faruque  
Director (Additional Charge)

Phone : 01817572149

E-

mail : omarfaruqueugc@gmail.com

**Record Number:** 37.01.0000.000.071.36.0076.26.262/1 (13)

**Date:** 30 Apr 2026

#### Copy for Kind Information and Necessary Action (Not in the order of seniority):

- ১। His Excellency Ambassador, The Royal Embassy of Saudi Arabia in Bangladesh (Address: Baridhar a, Gulshan-2, Dhaka-1212).
- ২। Secretary, Administration Division, University Grants Commission of Bangladesh (UGC).
- ৩। Director General, Immigration and Passports, Agargaon, Dhaka.

- ৪। Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- ৫। Registrar, University of Chittagong, Chittagong.
- ৬। Professor Dr. Asma Bint Shafiq (Supervisor), Department of Law, University of Chittagong, Chittagong .
- ৭। Additional Director, Research Grants and Award Wing, University Grants Commission of Bangladesh (UGC).
- ৮। Additional Director, Information and Communication Technology Wing, University Grants Commission of Bangladesh (UGC) (With the request to upload this Office Order in the UGC website).
- ৯। Private Secretary (Additional Director), Office of the Chairman, University Grants Commission of Bangladesh (UGC).
- ১০। Deputy Director, Scholarship and Fellowship Section, University Grants Commission of Bangladesh (UGC).
- ১১। Farjana Yesmin (PhD Researcher), Associate Professor, Department of Law, University of Chittagong, Chittagong.
- ১২। Personal Officer (Additional Responsibility), Member's Office, University Grants Commission of Bangladesh (UGC).
- ১৩। Personal Officer (PO), Research Grants and Award Division, University Grants Commission of Bangladesh (UGC).



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30-04-2026

Shejuti Akbar

Senior Assistant Director (01672-387963)