



বাংলাদেশ

বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

University Grants Commission of Bangladesh

Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

Tel:0088-58160106, Fax:0088-02-58160203

www.ugc.gov.bd. E-mail: secretary@ugc.gov.bd

Ref :UGC/Admn/P.F/1(308)/2000/367

Dated : 22 February 2026

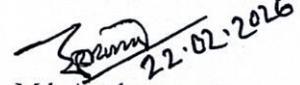
Office Order

The Authority of the University Grants Commission of Bangladesh (UGC) is pleased to grant Mr. G.M Kamal Hossain (Passport No. A07973780), Sub-Assistant Engineer (Civil), General Services & Engineering Division of UGC, 15 (fifteen) days Ex-Bangladesh leave (Earned leave) with effect from 25-03-2026 to 08-04-2026 (or from the date of departure) to visit India for his close relative's treatment and close relative Zubair Ibn Kamal (Passport No. B00634984) will also accompany him.

2. Relating to this visit following terms and conditions will be applied:

- (a) The period will be treated as earned leave on full average pay;
- (b) During this period, his salary and allowances will be paid in Bangladeshi currency as usual manner;
- (c) The University Grants Commission of Bangladesh or Government of the People's Republic of Bangladesh will not bear any financial liability either in local or in foreign currency in this regard;
- (d) After returning, he must join UGC immediately on the due date as per usual norms/practices.

With the approval of the authority,


22.02.2026

Md. Asaduzzaman
Deputy Secretary

Phone : 88-02-58160211(Off)

Email: zaman_acc@yahoo.com

Mr. G.M Kamal Hossain
Sub-Assistant Engineer (Civil)
General Services & Engineering Division
University Grants Commission of Bangladesh
Agargaon, Dhaka-1207.

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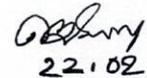
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Copy to (UGC) (Not according to Seniority):

1. Secretary, UGC, Dhaka.
2. Director, General Services & Engineering Division, UGC, Dhaka.
3. Director, Finance, Accounts & Budget Division, UGC, Dhaka.
4. Additional Director, ICT Division (For uploading this Office order in the UGC website), UGC, Dhaka.
5. Private Secretary (Additional Director) to the Chairman, UGC, Dhaka .
6. Personal officer, Office of the Secretary, UGC, Dhaka.
- 7-8. Personal File/Master File.

Copy to (other offices):

1. H.E. The High Commissioner of India to Bangladesh, The High Commission of India, Plot No: 1-3, Park Road, Baridhara, Dhaka 1212./ H.E. The High Commissioner of Bangladesh to India. Plot No: 1-3, Park Road, Baridhara, Dhaka 1212.
2. Director General, Immigration and Passports, Agargaon, Dhaka.
3. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
4. Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
5. Respected Officer, Immigration and Customs, Benapole and Darshana.


22.02.2026

Tahmina Parveen
Assistant Secretary