

# UGC CATALOGUE



বাংলাদেশ  
বিশ্ববিদ্যালয় মন্ত্রী কমিশন

**University Grants Commission of Bangladesh**

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**University Grants Commission of Bangladesh**  
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## **UGC Catalogue**

March 2022, Boishakh 1428

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## **Chairman**

University Grants Commission of Bangladesh

## **Foreword**

I am very pleased to know that the Public Relations and Right to Information Division is going to publish the UGC Catalogue as part of the implementation of the activities of Right to Information (RTI) under Annual Performance Agreement (APA).

The UGC was established as per President Order No 10 of 1973 with effect from 16<sup>th</sup> December 1972 with the mission to improve the quality and relevance of academic programs at the universities, establish infrastructure for advanced research, encourage universities to nurture emerging technologies, promote good governance and financial management and establish international cooperation and competitiveness. Currently, a total of 159 universities are being run under public and private management. The UGC is working relentlessly to assist the universities to function properly and effectively for developing skilled graduates capable of taking on the challenges of the 21<sup>st</sup> century.

I am aware that the catalogue will incorporate the structural composition of UGC and key activities of all its divisions. The readers, I believe, will also be apprised of the future plans of UGC through this catalogue and I am confident that the information furnished in this catalogue will benefit all having interest in the activities of UGC.

I would like to extend my sincere thanks to the Chief Editor of the catalogue Professor Md. Abu Taher and other members of the Editorial Board for taking this timely initiative to publish the UGC catalogue.

My good wishes go to all members of the Editorial Board.

Dhaka, March 2022

**Professor Dr. Kazi Shahidullah**



## Chief Editor's Note

It is, indeed, a great honour for me to have the opportunity to publish the UGC Catalogue for introducing the country's apex body in higher education. The UGC has started functioning as the apex statutory body for the higher education institutions under the President's Order No. 10 of 1973 with effect from the 16<sup>th</sup> December 1972, the 1<sup>st</sup> victory day of the newly born Bangladesh. The UGC was established with the vision to facilitate and guide the universities to achieve excellence in higher education and innovative research for sustainable socio-economic development and building a knowledge-based society through ensuring transparency, accountability and good governance at the higher education institutions in Bangladesh.

The UGC Catalogue, first of its kind, contains brief description about the regulatory body of country's public and private universities, key functions of the different divisions, President's Order No. 10 of 1973, future plans and other relevant issues on higher education. I am confident that the information furnished in the catalogue will immensely help the concerned stakeholders in higher education to comprehensively understand the UGC.

I would like to convey my heartfelt thanks to the Chief Advisor of the catalogue and Chairman of UGC Professor Dr. Kazi Shahidullah for his kind advice and guidance. Members of the Editorial Board deserve special appreciation for their spontaneous support in publication of the UGC Catalogue.

Dhaka, March 2022

**Professor Dr. Md. Abu Taher**

## Present Commission

### Chairman



Professor Dr. Kazi Shahidullah

### Full Time Members



Prof. Dr. Dil Afroza Begum



Prof. Dr. Md. Sazzad Hossain



Prof. Dr. Muhammed Alamgir



Prof. Dr. Biswajit Chanda



Prof. Dr. Md. Abu Taher

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# **University Grants Commission of Bangladesh**

## **1. Background**

The University Grants Commission (UGC) of Bangladesh was established under the President's Order (P.O.) No. 10 of 1973. The UGC is the apex and statutory body of the universities of Bangladesh. The main objectives of instituting the UGC were to (a) promote and coordinate university education; (b) monitor and maintain the standard of university education; (c) assess the needs in terms of funding for the Public Universities; and (d) advise the Government on various issues related to higher education and research in Bangladesh.

## **2. Composition**

Under Section 4(1) of the President's Order No. 10 of 1973 and its amendment in 1998, the UGC consists of the following members:

Chairman : 1

Full-Time Members : 5

Part-Time Member : 9

The part-time members are three Vice-Chancellors by rotation, three Deans/Professors of the Universities (of which the Vice-Chancellors are not member) by rotation, and three nominees of the Government: Secretary, Ministry of Education, Member of the Planning Commission, and a representative of the Ministry of Finance (not below the rank of a Secretary). The tenure of the part-time members is 2 years.

## **3. Role**

The major responsibilities entrusted to the UGC are to receive funds from the Government and allocate and disburse those funds to the Public Universities for their maintenance and development. After necessary assessment and scrutiny of the requirements of the universities, the UGC places them before the Government for necessary approval. Formulating plans for the development of higher education, examining and evaluating various development projects and programs of the Public Universities, advising and putting forward recommendations to the Government about various aspects

of higher education are also important functions of the UGC. In this respect, the role of the UGC is mainly advisory in nature.

Besides, the Private University Act, 2010 has provided the UGC with the authority to supervise, monitor and regulate the activities of the Private Universities in Bangladesh. As a result, the UGC has been empowered with the legal authority to advise, supervise and regulate higher education at Private Universities in Bangladesh.



Thus, the role and functions of the UGC have now been increased significantly compared with the previous years. The UGC is presently functioning on the basis of the University Grants Commission of Bangladesh Order, 1973, Private University Act 2010, a number of individual acts of 51 Public Universities (as each public university is established by an act of parliament) and a Cross Border Higher Education (CBHE) Rules. The above mentioned rules and regulations are not adequate for the UGC to function smoothly and efficiently with a view to ensuring quality higher education. Therefore, the UGC should be empowered with necessary power and authority.

***Relation with the Universities:*** The universities of Bangladesh do not act directly with the Government. They communicate with the UGC which acts as a spokesman for the universities and plays a pivotal role in presenting the problems and demands of the universities to the Government.

***Relation with the Government:*** The statutory obligation of the UGC to the Government emanates from the President's Order No. 10 of 1973. As per Section 12 of the Order, the Commission shall prepare a report, not later than the first day of March each year, on the activities and performance of the universities for the year ending on the previous thirty-first day of December and submit it to the Government for its appraisal. The Government shall cause the report to be laid before the Parliament.

Further, as per Section 11 of the Order “the Commission shall cause to be maintained such books of accounts and other books in relation to its account in such books of accounts and other books in relation to its account in such form and in such manner as may, in consultation with the Comptroller and Auditor General of Bangladesh, be prescribed”.



***Relation with the Parliament:*** The constitutional obligation of the University Grants Commission of Bangladesh to the Parliament has been laid down by President's Order No. 10 of 1973 [Section 11 (1-4)]. Each year the UGC submits an Annual Report to the National Parliament through the Ministry of Education along with the observations and recommendations to enhance the quality of higher education in the country. This also includes annual accounts of the Commission together with the audit report thereon.

## Structure of UGC

The UGC consists of the office of the Chairman, the offices of the full-time Members and the offices of ten Divisions.

The activities of the office of the Chairman and ten divisions of UGC have been highlighted as under:

### Office of the Chairman

Role of the office of Chairman is very crucial in its nature as it assists the Chairman in strategic planning and monitoring of the entire Commission, conducts regular review, formulation and implementation of strategic initiatives. It, on behalf of the Chairman, prioritizes the key areas of focus and actively follows up on strategic and operational issues.



The Chairman of the Commission complying with all the formalities and directives with seal and signature sends the relevant documents to the concerned ministries and agencies. He looks after the overall functions and administration of the Commission.



International Cooperation and Collaboration (ICC) Section and Cross Border Higher Education (CBHE) Section are under direct control of the Chairman. The Members of the Commission oversee the rest of the Divisions and their activities.



*Composition:* The Office of the Chairman is headed by the Chairman of the UGC who is supported by a Private Secretary (Deputy Secretary), a Senior Assistant Secretary and a number of staff.

#### **International Cooperation and Collaboration (ICC) Section**

ICC Section is an integral part of Chairman's Office. It was formed in 2011 especially to facilitate congregation of Bangladeshi participants in different international programs. Since the emergence of the Section, it has been playing a significant role.



**The key functions of ICC Section are to:**

- deal with all matters relating to International Cooperation and Collaboration of higher education;
- administer various Scholarship and Fellowship programs such as JSPS, SAARC Scholarship and Fellowship, SAARC Chair and similar other programs;
- explore opportunities of funding for University Faculty Members and UGC Personnel to facilitate their participation in various foreign and international trainings, workshops, seminars, conferences and similar other programs;
- facilitate various trainings sponsored by the British Council and similar other foreign organizations;
- conduct admission test of South Asian University (India), run and managed by SAARC;
- deal with foreign funded/collaborative joint research project such as JSPS-RONPAKU-UGC Joint Research Project and RONPAKU-UGC (PhD Dissertation) program;
- disseminate the information of different scholarship and fellowship programs offered by different international organizations;
- administer Commonwealth Scholarship (Academic & Open) and Commonwealth Medical Fellowship programs;
- deal with University Mobility in Asia and the Pacific (UMAP) program; and

- deal with various scholarships, awards and prizes sponsored by the UNESCO Commission.

*Composition:* ICC is comprised of Additional Director, a Deputy Secretary, a Senior Assistant Secretary, an Assistant Secretary, an Administrative Officer and a supporting staff.

### **Cross Border Higher Education (CBHE) Section**

The key responsibilities of CBHE Section are to:

- process application submitted to the UGC for setting up branch campuses or study centers of foreign universities (known as CBHE institutions) in Bangladesh;



- supervise and monitor the activities of branch campuses/study centers of foreign universities approved by the Government for their operation in Bangladesh;
- advise the Government on various issues relating to the CBHE institutions in Bangladesh;
- maintain statistics and information relating to the CBHE institutions; and
- formulate plans and policies for improvement of quality of CBHE institutions.

## **Secretariat and Administration Division**

The role and function of the Secretariat and Administration Division are to provide secretarial and general services to the UGC. There are a Secretariat and four Sections under this Division. The activities and functions of these Sections and offices are outlined below:

### **Secretariat**

The functions of the Secretariat are to:

- drawing and disbursing functions of the Commission;
- coordination of the works of other divisions;



- arranging meeting of the Commission;
- selecting candidates for foreign scholarship, fellowship etc;
- signing of Memorandum of Understanding (MoU), agreements with national and international bodies;
- formulation of new policies/ legal documents relating to higher education;
- reviewing of existing policies/legal documents related to higher education and Higher Educational Institutions (HEI) and
- implementing all decisions related to the Secretariat and Administration Division.

## **Administrative Section**

The functions of the Administrative Section are:

### **(a) Personnel Matters**

- maintain personal files and records of the employees of the Commission;
- prepare and maintain complete database of the employees and provide necessary information to the authority/ministry as per requirement;
- maintain files of all kinds of leave, increment, seniority list, pay and allowances of the officers and staff of the Commission;
- deal with retirement and pension benefits of the employees;
- deal with the disciplinary matters in relation to the officers and staff of the Commission;



- collect information and prepare replies to the questions of the National Assembly and submit the same to the Government as per requirement;
- maintain files of Annual Confidential Report (ACR) of the employees of the Commission;
- maintain liaison with the Government, universities and other government and semi-government organizations on different matters/issues;
- provide necessary information to the Government with regard to the establishment of Private Universities;

- process and nominate staff and officers of the Commission with respect to all local and foreign trainings;
- frame Rules/Regulations/Statutes etc. of the UGC and the Universities under the guidance of the UGC;
- perform the functions with respect to manpower planning such as creation of posts, requirement, promotion, up-gradation and placement of manpower to different divisions;
- provide incentives to its manpower in the form of time-scale and selection grade scale, honorarium to the employees.

**(b) Security Matter**

Prepare security plan and take necessary measures for maintaining overall security at the UGC office building and other installations.

**(c) Legal Section**

The key roles of legal section are to:

- deal with all matters relating to legal affairs;
- file case(s) in the court against the institutions/persons for violation of provision relating to establishment and operation of private university and cross-border institution as a plaintiff;
- defend cases that have been filed against the Commission;
- give opinion on Memorandum of Understanding (MoU), pacts, agreements and similar legal documents;
- provide legal opinion on other matters as decided by the Commission;
- prepare appropriate duty roaster for the security personnel and deploy them at different important points/places for maintaining overall security at the UGC office building and the office-cum-residence buildings at Dhanmondi and UGC residential area.

**(d) Medical Section**

- main function of the Medical Section is to provide primary and emergency health services to the Chairman, Members and employees of the Commission.

**Composition:** The Secretariat and Administration Division is headed by a Secretary who is assisted by Joint Secretary, Deputy Secretaries, Senior Assistant Secretaries, Assistant Secretaries, Medical Officer and a number of other officers and staffs.

## **Finance and Accounts Division**

The role and function of the Finance and Accounts Division is to determine financial needs of the UGC and all public universities of Bangladesh. There are three sections (Accounts, Budget & Audit) under this division. The main activities of different sections of in this division are outlined below.

### **a) Accounts Section:**

The key functions of accounts section are to:

- Scrutinize and approve monthly salaries & allowances bills of employees, pension bill for pensioners, party bill for different stakeholders;
- Scrutinize, approve and forwarded all kinds of honorarium, fellowship allowance, research grants to the respective recipients;
- Approve entries of the bills in registers according to head-wise classification of bills with relation to budget, proper maintenance of salaries and allowances accounts;
- Preparation of Financial Report and submit to the Government on yearly basis;
- Receive funds from the government as honorarium and disburse it to the National Professors;
- Providing the financial statements of UGC to the Ministry of Education & Ministry of Finance on a quarterly basis.

### **b) Budget Section:**

The key functions of budget section are to:

- Assess and determine the financial needs of the UGC and public universities;
- Collection & accumulation of data in order to prepare the yearly budget of UGC and the public universities;
- Taking necessary action to get the approval of the Government of Bangladesh (GOB) on the yearly budget of UGC and the public universities;
- Receive grants from the Government and disburse it to the universities;



- Prepare and forward financial information as per iBAS++ format to the Ministry of Education and the Ministry of Finance;
- Attend Budget Working Group (BWG), Budget Management Committee (BMC) and other meetings with the Ministry of Education and the Ministry of Finance;
- Providing the financial statements of universities to the Ministry of Education & Ministry of Finance on a quarterly basis;
- Supplying different data as per demand of the Chief Accounts Office of the Ministry of Education;
- Monitoring the financial expenditure of the Universities to ensure the transparency, accountability and answerability.

### c) Audit Section:

The key functions of audit section are to:

- Comply the audit objections of the UGC and prepare necessary Broadsheet Reply (BSR) on behalf of the UGC;
- Prepare annual work and action plan of universities and the UGC to meet up audit objections through bilateral and tripartite meeting;
- Maintain liaison with the Ministry of Education, Audit Directorate, other offices and the Universities regarding audit related matters;



- Participate in the Public Accounts Committee meeting and arising out of meeting objections, if any;
- Prepare monthly audit report showing cumulative audit objections of public universities and the UGC and send it to the Ministry of Education for necessary action; and
- Furnish the opinion of the Commission for BSR of universities and send it to the Audit Directorate/ Ministry of Education.

*Composition:* The Finance and Accounts Division is headed by a Director who is assisted by an Additional Director, Deputy Directors, Senior Assistant Directors, Assistant Directors and a number of officers and staff.

### **Planning and Development Division**

The role and functions of Planning and Development Division are to formulate plans for overall development of the university education of the country. Apart from physical and infrastructural development of Public and Private Universities, major thrust in the planning of university education is to bring necessary improvement in the standard and quality of university education.

The planning and Development Division has constantly been trying to bring real and meaningful improvement in development activities and to establish accountability and transparency in the operating procedure of development projects undertaken by the universities.



The key functions of the Planning and Development Division are to:

- formulate development plans for the university education sub-sector;
- examine, analyze and appraise the development schemes submitted by the universities;
- formulate Annual Development Program (ADP) and Annual Foreign Exchange Budget (AFEB) for the university education sub-sector;
- formulate plans for establishment of new universities in the country and new institutes and departments in the existing universities;
- inspect, supervise and report on the progress of the development projects undertaken by the universities;
- collect, analyze and interpret statistical data relating to the university education;
- Monitor and evaluate the development projects undertaken by the university education sub-sector;
- collect monthly, quarterly, yearly reports including completion reports of the development projects of the universities and transmit those reports to the Ministry of Education and other agencies with necessary comments of the UGC;



- foster linkage programs with foreign universities and research organizations through TAPP for transfer of technology; and
- hold monthly review meetings in the UGC and attend various review meetings held in the Ministry of Education, Planning Commission and other national and international agencies.

*Composition:* The Planning and Development Division is headed by a Director who is supported by an Additional Director, Deputy Directors, Senior Assistant Directors, Assistant Directors, Administrative officer and a number of officers and staff.

### **Research Support and Publication Division**

The Research Support and Publication (RSP) Division of UGC contributes to the promotion of higher education through (i) UGC Gold Medal for outstanding research work; (ii) Prime Minister Gold Medal for outstanding students; (iii) UGC Bangabandhu Sheikh Mujib Fellowship; (iv) UGC Professorship; (v) Rokeya Chair; (vi) UGC Post-Doctoral Fellowship; (vii) UGC-PhD Fellowship; (viii) UGC-Merit Scholarship and (ix) Supporting Research Projects; (x) Research Support Fund for research activities; (xi) Foreign Degree Equivalence, etc.



The Research Support and Publication Division is also responsible for publishing the annual report, research reports, proceedings of seminars and symposium and publication of books written by university teachers etc. Moreover, the division is responsible for developing and maintaining the UGC Library.

The main functions of the Research Support and Publication Division are to:

- administer UGC Gold Medal Program;
- administer Prime Minister Gold Medal Program;
- administer UGC-Bangabandhu Sheikh Mujib Fellowship Program;
- administer short and long term research programs of the UGC conducted by the university teachers;
- arrange seminar, symposium, and workshop on higher education in the country;
- compile and publish the annual report, university level text and reference books;
- provide partial travel grants to the university teachers and students;
- administer UGC-Merit Scholarship Program;
- scrutinizes the award foreign degrees and issues certificate of equivalence;
- provide library services to the researchers;

- provide necessary information and statistics to the concerned ministries and relevant bodies; and
- carry out other responsibilities as assigned by the authority from time to time.

Brief description of programs administered by the Research Support and Publication Division:

#### **UGC Gold Medal**

To recognize and encourage the university teachers for their outstanding research works and publications, the UGC introduced ‘UGC Award’ in 1980. Initially, only five teachers were recognized for their outstanding performances. Later, in 2017, by an amendment of the regulations, twenty three awards were introduced to be awarded annually in the following disciplines: one in Arts, one in Fine Arts, one in Law and Education; two in Social Sciences; one in Business Studies; three in Biological Sciences; two in Forestry, Agricultural and Environmental Sciences; two in Physical Sciences, one in Mathematics, two in Engineering and Technology; two in Medical Sciences, one in Pharmaceutical, one in Architectural and Planning, two in Text Book and one in Research/Reference Book.

The award consists of cash amounting BDT 50,000.00 (Fifty Thousand) for Articles and BDT 75,000.00 (Seventy Five Thousand) for Books, a Gold Medal and a certificate. Later, in 2018, this ‘UGC Award’ was changed into ‘UGC Gold Medal’.

### **Prime Minister Gold Medal**



‘Prime Minister Gold Medal’ is the most prestigious award for the university students. It was first initiated in 2005. University students, who secure the highest marks/ CGPA in each faculty of the public universities and highest marks obtained from private universities (having permanent certificate), National University, Open University and Islamic Arabic University, are dignified with this award.

The Award ceremony is held at the Prime Minister’s Office in presence of the honorable Prime Minister of Bangladesh.

### **UGC-Bangabandhu Sheikh Mujib Fellowship**

‘UGC-Bangabandhu Sheikh Mujib Fellowship’ is one of the most remarkable fellowships, initiated on Mujib Borsho in 2021. The main objective of this fellowship is to promote and encourage quality research on the evaluation of the activities and political thought of the father of the nation Bangabandhu Sheikh Mujibur Rahman.

Professors/Retired Professors between the ages of 55-70 are eligible for this Fellowship and the tenure of the fellowship is maximum one year.

### **UGC-Professorship**

The ‘UGC Professorship’ was initiated in 2003 for utilizing the services of distinguished university professors, who have either

retired or attained the age of 65 years, but are still capable of rendering valuable services to the nation. The UGC Professor will normally be attached to a university or an approved research institution of his/her choice.

The tenure of the 'UGC Professorship' is two years, but depending on his/her contribution, the tenure could be extended for another term.

### **Rokeya Chair**

'Rokeya Chair' was established at the 111<sup>th</sup> meeting of the UGC in 2007 and started its function as per the Commission's decision to honor the educationists and researchers who have special contribution to the cause of women education, leadership, women empowerment and development.

The tenure of the 'Rokeya Chair' is two years.

### **UGC-Post-Doctoral Fellowship**

The essence of higher education is ingrained in the continuous generation of new knowledge. This is particularly relevant to enrich the capacity building of universities to spearhead education at advanced level. Post-Doctoral programme is universally acknowledged as one of the principal means of driving advanced research and thus generating highly skilled professionals in any field of human endeavor. University Grants Commission (UGC) of Bangladesh is an apex body for higher education of the country and it is playing a vital role in teaching and training of skilled manpower. It was felt necessary to introduce a Post-Doctoral programme in UGC to encourage pragmatic and advanced level research for the country.

The 'UGC Post-Doctoral Fellowship' is a full time job and the fellows must obtain study leave/deputation from his/her respective university/institution. The applicant must have a PhD degree from a recognized university and must be a regular faculty of a public/private (having permanent campus) universities or government colleges in Bangladesh. The tenure of the fellowship will be one year, effective from the date of joining the programme.

### **UGC-PhD Fellowship**

The UGC offers ‘UGC-PhD Fellowship’ to the teachers of Public/Private (having permanent campus) Universities, Government Colleges, MPO Colleges and Meritorious Students to pursue PhD Degree. The UGC Started ‘UGC Junior Research Fellowship’ in 1977-78. Later, in 1990, this ‘UGC Junior Research Fellowship’ was changed into ‘UGC-PhD Fellowship’.

Teachers of public/private (having permanent campus) universities, colleges and meritorious students admitted into full time PhD programs in any of the public universities will only be considered for this fellowship. The tenure of the fellowship will be three years, effective from the date of joining the programme.

### **UGC-Merit Scholarship**

To encourage and inspire the meritorious students of the public universities of Bangladesh, the UGC introduced ‘UGC-Merit Scholarship’ in 1982. Initially, the number of the scholarship was only 18 (Eighteen). Later, it was, gradually, increased to 49 (Forty nine) at the 90<sup>th</sup> meeting of the Commission in 1999. Presently, the ‘UGC-Merit Scholarship’ is awarded to those who secure the highest marks/grades in each faculty of the public universities.

In this scholarship, it also offers for autistic/physically disable meritorious students of public universities with a view to enhancing his/her higher education capabilities.

### **Foreign Scholarship for Public University Teachers**

To ensure the quality of education in Higher Education Sector of Bangladesh, UGC introduces foreign scholarship for public university teachers in the financial year 2022-23 to pursue the PhD degree from World Ranking Universities/Institutes.

### **Research Projects**

The UGC introduced this scheme since its inception in 1973 with a separate annual grant from the Government to help teachers of the Public Universities for their academic enrichment and sustainable development of Bangladesh.



This scheme is divided into four disciplines; such as- (i) Arts and Humanities, (ii) Social Sciences (iii) Business Studies and (iv) Science and Technology. The Science and Technology discipline is divided into seven areas: Physical Sciences, Chemical Sciences, Biological Sciences, Agricultural Sciences (Crop), Agricultural Sciences (Life), Medical Sciences and Engineering Sciences.

### **Research Support Fund**

To assist higher education and research activities in the country, especially to support and coordinate research activities in the universities, UGC established 'Research Support Fund' in 1982. The objectives of this fund are to:

- provide financial help to the university teachers to carry out research;
- provide partial travel grants to the university teachers to participate in national and international conferences, seminars, symposium, workshop etc;
- provide fund to the university teachers to write text and reference books or translate books for universities students; and
- provide partial grants to PhD students of the universities under the UGC-PhD Fellowship Program.

### **Equivalence of Foreign Degrees**

Each year, a good number of students from Bangladesh go abroad to pursue higher studies and return after completion of their graduation.

The UGC scrutinizes the awarded degrees and issues a certificate of equivalence in order to compare these degrees with those offered by the universities of Bangladesh.

### **Publication**

In compliance with Section 12 of the President's Order No. 10 of 1973, the UGC has to present Annual Report to the Government of Bangladesh to be laid before the Parliament. This report, incorporated with the information collected from different Public and Private Universities of Bangladesh, reflects the annual performance of the universities.

Besides Annual Report, the UGC publishes selected textbooks for graduate and postgraduate courses. So far, the Commission has published many books and reports. Moreover, schemes for writing and publishing textbooks for higher education level have also been undertaken.

### **UGC Library**

The main objectives of the UGC Library are to:



- collect, analyze, preserve and disseminate information on higher education;
- establish a Central Reference Library through co-operative acquisition, storage and retrieval of information;
- coordinate and strengthen the library services among the university libraries of Bangladesh; and
- consolidate participation in the National and International Information System.

*Composition:* Research Support and Publication Division is headed by a Director who is supported by Additional Director, Deputy Directors, Senior Assistant Directors, Assistant Directors and a number of officers and staff.

### **Pubic University Management Division**

The Public University Management Division started its function as an independent Division in 2013. Prior to the formation of this division, all the activities related to Public Universities were channeled through Public University Section under Administrative Division. At Present, there are 51 (fifty one) Public Universities in Bangladesh. As per establishment, there are 07 (seven) categories of Public Universities in Bangladesh which are.

- General University
- Engineering and Technology University
- Science and Technology University
- Agriculture University
- Medical University
- Specialized University
- Affiliating University



The key functions of the Division are to:

- undertake various measures for expansion and development of higher education in Bangladesh through Public Universities;



- administer the activities of quality enhancement and quality assurance in higher education;
- ensure academic, administrative and financial discipline in the Public Universities through continuous monitoring and supervision of their activities;
- approve new faculties, departments, institute and personnel for all the Public Universities;
- conduct inquiry (or provide assistance to the competent authority) to prevent corruption and irregularities in the Public Universities;
- formulate draft of various rule, regulations, principles and policies for smooth operation of the Public Universities;
- provide support to the Government with opinions/ suggestions on various issues of higher education;
- provide assistance to the Ministry of Education (MoE) in preparing Organogram of Public Universities; and
- assist Legal Cell of commission to formulate drafts of laws for the establishment of new Public University in the country.

Composition: The Public University Management Division is headed by a director who is supported by Additional Director, Deputy

Directors, Senior Assistant Directors, Assistant Directors and number of officers and staff.

### **Private University Division**

The Father of the Nation Bangabandhu Sheikh Mujibur Rahman recognized the importance of higher education towards building a knowledge-based economy in Bangladesh. Every year a large number of students seeking admission into public universities are deprived of pursuing higher education due to the limited number of seats in country's public universities. In an effort to solve the problem and address the challenges of higher education seekers, the government had given permission for the establishment of universities in the private sector by enacting the Private University Act, 1992. However, the Act of 1992 (amended in 1998) failed to meet the ever-growing challenges in maintaining and ensuring the quality of higher education, transparency and accountability in the managerial level of private universities.

Subsequently, the Private University Act, 2010 was passed in the National Parliament in July 2010. The Act has been designed and formulated with the purpose of ensuring and enhancing transparency, accountability, dynamism, good governance and the quality of higher education in private universities. Presently 108 private universities have been approved by the government and 100 of them are conducting academic activities.



The major activities of the Private University Division are to:

- facilitate and monitor the academic, administrative and financial activities of the private universities in accordance with the Private University Act, 2010 and coordinate with the Ministry of Education in a bid to ensure quality education imparted by the highest level educational institutions in the private sector;
- scrutinize the application with the project proposal of newly proposed private universities received through the Ministry of Education;
- inspect the physical infrastructure and other facilities of the proposed university and accordingly send the report to the Government;
- take necessary action for giving approval of the proposed course curricula of the approved university;
- take necessary action for giving approval of the updated course curricula of the approved university;
- Arrange visits involving relevant experts from public universities to oversee the facilities of laboratory, library and other relevant facilities for the proposed courses/programs;
- arrange visits involving relevant experts from public universities to oversee the facilities of laboratory, library and other relevant facilities for the updated courses/programs;
- arrange visits involving relevant experts from public universities to oversee the facilities of laboratory, library and other relevant facilities for the proposed courses/programs;
- take necessary action to nominate Members for the Syndicate of the private universities;
- formulate guidelines/policies for teachers' recruitment and promotion in an effort to enhance quality education of the private universities;
- collect updated information with regard to private universities;
- organize seminar, symposium, workshop, roundtable, meetings, etc. regarding various issues of the private universities as and when necessary;

- prepare standard syllabus guidelines, admission policy, uniform grading system etc;
- recommend to take necessary actions against any kind of irregularities committed in the private universities;
- circulate and publish different important circulars, memoranda, reports, announcements etc. for public concern.



Apart from these activities, the Division has

- drafted the Private University (Amendment) Act, 2022 to ensure transparency, accountability and good governance in the private universities;
- formulated guidelines for holding online classes, examinations and evaluation process to keep the academic activities of private universities ongoing during the period of COVID-19;
- introduced Unique ID (Identification Number) Manual for the students of private universities to ensure transparency, accountability and good governance and authenticate certificates issued by the private universities;
- issued directives to private universities for conducting academic activities on the basis of dual semester system;
- issued directives to the private universities to take initiatives for appointing VC, Pro-VC and Treasurer, which don't have VC, Pro-VC and Treasurer appointed by the Honorable Chancellor according to the Private University Act, 2010;
- formulated long-term and short-term action plans to keep the academic activities in private universities functioning during COVID-19;

- formulated guidelines for foreign students' admission into private universities;

### **Information Management, Communication and Training Division**

Information Management, Communication and Training Division is a new division of the UGC formed on 24 April 2011 to enhance the strategy, policy, administrative, financial and research activities in higher education sector using information and communication technology.



The main tasks of the division are to:

- assists the UGC authority to enhance ICT activities in higher education sector;
- build cooperation and relation with different ministries, organizations for exchange of information of higher education sector;
- collect, analyze and disseminate information of higher education sector through web interface;
- build archive for information of the UGC and higher education sector;
- build, manage and operate IT infrastructure at the UGC to manage information flow through internet;
- manage and operate the UGC website;

- manage, resource access, restore and operate Higher Education Management Information System (HEMIS), UGC Digital Library (UDL);
- provide hardware, software & network support in the UGC and relevant area;
- provide training as per requirements of APA and UGC;

Since its establishment, the Division has been putting its best effort to achieve the aims and objectives. Several remarkable milestones have already been achieved in this regard.

Major activities performed in the last years by the sections of the division are furnished below:

### **Information Management Section**

Main objective of this Section is to provide information management services within the UGC and higher education sector. Under this Section, following activities are carried out to provide better service for the development of higher education and research in Bangladesh:



- maintenance and information update of the UGC website;
- maintenance of online submission system for research support grants;
- data archive;

- maintenance, update & data collection for HEMIS;
- maintenance e-mail services under own domain;
- server based antivirus support for all computers;
- developing annual report automation system to collect data easily from universities through online and manage the publication of UGC annual report on time;
- establish a web-based University-Industry Collaboration platform to enhance the quality of research and provide a framework for sustainable socio-economic development;

### **Network and ICT Section**

Main objective of this Section is to build and manage network infrastructure for smooth ICT activities in the UGC and to establish global connectivity for higher education sector. Day to day activities carried out by this Section are elaborated below:

- maintenance of UGC Local Area Network (UGCLAN);
- hardware maintenance;
- trans-eurasia information network (TEIN);
- monitoring CCTV Surveillance System & Access Control System;
- Conducting UGC Digital Display

### **UGC Digital Library (UDL) Section**

With a view to providing more access to electronic information resources by the academic community in Bangladesh, UGC Digital Library (UDL) was launched in June 2012. The major objectives of UDL are to:

- provide access to a high quality and scholarly electronic resources to all universities and other institutions at substantially lower rates of subscription.
- promote rapid and efficient access to online information to the users and to promote the use of ICT in teaching and learning in the member universities.
- technical support to member universities regarding e-resource access.

- evaluate the usage of subscribed resources regularly.
- identify new resources that are required to be subscribed for the universities.
- promote interaction and inter-library cooperation among the participating universities.
- organize various workshops, trainings, seminars, webinars etc. for the librarians, researchers and faculty members of the participating institutions to optimize the use of e-resources.
- build up awareness regarding e-resources among the universities.
- maintain UDL website ([www.udl-ugc.gov.bd](http://www.udl-ugc.gov.bd)) including own webmail.

### **Training Section**

Under the section various training programs are conducted for professional development of the UGC personnel.

In 2021, a total of 1,362 officers / staff / teachers / directors of different cells of different universities have been trained through the training section under IMCT division.

### **Strategic Planning and Quality Assurance Division**

Strategic Planning and Quality Assurance Division of UGC started its journey with the aim of upgrading the country's higher education system to world-class and ensuring the quality of higher education. Subsequently, due to the inter-divisional organizational structural changes of the Commission, the division has been operating under the name of Strategic Planning and Quality Assurance Division since 2016. At present, the division is conducting its activities through two sub-divisions namely (1) Strategic Planning and (2) Quality Assurance.

The main functions of the Strategic Planning Section are:

- functions include formulating and implementing short-term, medium and long-term strategic plans related to higher education and making recommendations for the continuous development of higher education in the country together with the management of up-to-date academic programs through the formulation of strategy papers.



- taking necessary steps to implement and oversee the 41 action plans outlined in Strategic Plan for Higher Education in Bangladesh: 2018-2030;
- determining the indicators for evaluating the performance of the universities, prepare ranking list of the country's universities on the basis of those indicators for making it available to all concerned;
- carrying out coordinated efforts in collaboration with or in consultation with the government, universities, and various international/regional educational institutions to include the country's universities in the regional and international rankings;
- advising the universities for strengthening and modernizing the research centers and institutes to produce science and technology-based skilled manpower, patronize the universities for involving in research activities with local and international industry and donor agencies;
- encouraging the universities in attaining the expected excellence, expanding and nurturing of talents in higher education and research, and advice the universities to produce skilled teachers with advance degrees to ensure world-class teaching for the students;
- taking necessary steps to establish an innovative education ecosystem through mutual cooperation, trust, and interaction among entrepreneurs, financiers, policymakers, and researchers;
- raising awareness by organizing seminars, workshops, symposiums, consultative dialogues, etc. on intellectual property rights, preservation, and practice for teachers and researchers to ensure the ranking of the country's universities;

- guiding the universities in modernizing teaching and assessment systems, formulating course curriculum in line with the curriculum of top-ranked universities, adopting credit transfer system, student, teacher and researcher exchange programs etc;

The main functions of the Quality Assurance Section are:

- patronizing and guiding the country's universities in setting up Institutional Quality Assurance Cell (IQAC) to ensure quality education; Introducing "Self-Assessment" system in every department and faculty of the universities and taking necessary steps to ensure close supervision, evaluation, and implementation of all the activities;



- organizing various types of training including foundation training, seminar, workshop, symposium, etc. at home and abroad to develop the professional skills of the teachers and officials of the university;
- organizing training, workshop, dialogue, consultative workshop to introduce Outcome Based Education (OBE) curriculum in all the universities of the country;
- setting quality benchmarks/parameters for the effective and efficient conduct of academic and administrative activities in the universities and taking steps to execute them and disseminate those to all concerned; in addition to that taking necessary steps to ensure good governance and accountability;
- patronizing and advising the Bangladesh Accreditation Council (BAC) to ensure global standard in higher education and research in the country;

- organizing various types of training including foundation training at home and abroad to develop the academic skills of the teachers and professional skills of officials;
- taking steps to revise the curriculum in line with the SDG-2030 and Vision 2041 of various courses of the universities;



- taking necessary steps to follow the best practices of foreign universities which might be applicable in our universities;
- taking steps to organize workshops, seminars, and trainings (domestic and international) in all universities to accelerate the functions of IQACs;
- monitoring Institutional Quality of the universities through Annual Quality Assurance Report (AQAR) software;
- establishing Institutional Quality Assurance Cell (IQAC) in each university to ensure quality administrative and academic activities in the universities;
- playing a catalytic role to maintain education and research-friendly environment in universities as a whole;
- organizing local and international seminars, workshops, symposiums, consultative dialogues, etc. for maintaining the consistency of higher education and research in different universities;
- conducting integrated activities with the stakeholders for intensive supervision, evaluation, and implementation of

collaborative activities between local universities and reputed foreign universities for enhancing the quality of higher education;

### **Public Relations and Right to Information Division**



Public Relations and Right to Information Division is an important Division of University Grants Commission (UGC) of Bangladesh. The activities of the Division are supervised by a Member of the Commission. The Division plays the role of mouthpiece of UGC. The overall activities of this Division are carried out under the leadership of a director.

The main activities of Public Relations and Right to Information Division are to:

- maintaining regular communication with different news agencies, online media, electronic and print media regarding publication and telecasting of the news and promotional items on the activities of the UGC;
- maintaining continuous communication with the local and foreign universities as well as other prestigious organizations on higher education;
- delivering necessary information sought by different organizations and individuals under the Right to Information Act;



- taking necessary steps to publish the news of the activities of the UGC such as workshops, seminars, symposiums and similar other events to the media;
- capturing and preserving still and audio-visual contents of workshops, seminars, symposiums organized at UGC and similar other events;
- developing and distributing greetings card marking the Happy New Year, Bangla New Year, Eid-ul-Fitr and Victory Day for UGC Chairman, Members, Secretary and Directors;
- preparing news clippings by identifying news, articles, editorials etc. on higher education from daily and online news papers;
- performing responsibilities in respect of printing, publication and distribution of UGC Diary and Desk Calendar;
- publishing the UGC bulletin;
- collecting and preserving information/data from different universities, ministries and other organizations related to higher educational activities of the country;
- disseminating information/data on higher education to different universities, ministries and other organizations of the country;
- preparing message, speech and write-up of the UGC Chairman on the occasion of various events of public-private universities of the country; and
- performing other duties assigned by the Government and Commission.

## **General Services, Estate and Engineering Division**

The role and functions of the General Services, Estate and Engineering Division are to provide general services to the UGC. The activities and functions of this Division are outlined below:

### **(a) Transport:**

- discharge duties with respect to transportation and route management of the employees of the Commission;
- discharge duties for the maintenance of log books, tax-token, fitness and insurance papers of the vehicles owned by the UGC; and
- discharge duties with respect to maintenance and preservation of the vehicles.



### **(b) Support Services:**

- perform duties with regard to all sorts of repairing and maintenance works of the Commission's assets and properties;
- repair and maintenance of all office equipment, machineries, furniture and fixture of the Commission;
- prepare room planning and accordingly, allocate office room to the officers and staff of the Commission; and
- maintenance of generator and power station of office building.

### **(c) Estate:**

- repairing, renovation and maintenance of all buildings and installations of the UGC;

- maintenance of electricity, water and gas lines of UGC office building, UGC residential area, residence of Chairman and Members;
- maintain records of all assets and properties;
- collection and payment of municipal tax and other bills;
- allocation of residential quarters to the staff and officers of the UGC;
- entertain complaints with regard to supply of water, electricity, gas and telecommunication services and take measures to bring them to order;
- arrange payments of bills of utility services like electricity, water, gas and telephone of the Commission; and
- discharge duties pertaining to the matter of municipality taxes i.e. land and buildings of the Commission.



**(d) Procurement**

- purchase of office equipment, machineries, vehicles, furniture and fixture;
- procurement and distribution of stationery items for the store of the UGC.

**Appendix-I**  
**The Commission**  
**University Grants Commission of Bangladesh**

Established in 1973  
Location: UGC Bhaban, Plot # E-18/A, Agargaon Administrative Area  
Sher-e-Bangla Nagar, Dhaka-1207  
Telephone: 8181631, 8181621, 9115765, Fax: 880-2-8181281  
E-mail: [chairmanugc@yahoo.com](mailto:chairmanugc@yahoo.com)  
Website: [www.ugc.gov.bd](http://www.ugc.gov.bd)

*Chairman*

**Professor Dr. Kazi Shahidullah**

*Full-Time Members*

**Professor Dr. Dil Afroza Begum**  
**Professor Dr. Md. Sazzad Hossain**  
**Professor Dr. Muhammed Alamgir**  
**Professor Dr. Biswajit Chanda**  
**Professor Dr. Md. Abu Taher**

*Part-Time Members*

**Professor Dr. Md. Mashiur Rahman**  
Vice-Chancellor  
National University, Board Bazar, Gazipur

**Prof. Dr. Kanchan Chakma**  
Vice-Chancellor (Acting)  
Rangamati Science and Technology University, Rangamati

**Major General Md. Mahbub-ul Alam, ndc, afwc, psc**  
Vice-Chancellor  
Bangladesh University of Professionals

**Professor Sufia Begum**  
Dean, School of Education  
Bangladesh Open University

**Commodore Mohammad Sajedul Karim, (E), psc, BN**  
Dean, Faculty of Shipping Administration  
Bangabandhu Sheikh Mujibur Rahman Maritime University,  
Bangladesh

**Professor Dr. Ahsan Ullah**

Vice-Chancellor  
Islamic Arabic University

Member  
Socio-Economic Infrastructure, Planning Commission  
Govt. of the People's Republic of Bangladesh

Secretary  
Secondary and Higher Education Division, Ministry of Education  
Govt. of the People's Republic of Bangladesh

Secretary  
Finance Division, Ministry of Finance  
Govt. of the People's Republic of Bangladesh

**Dr. Ferdous Zaman**

Secretary  
University Grants Commission of Bangladesh

**Appendix-II**  
**Finance Committee**  
**University Grants Commission of Bangladesh**

*Chairman*

Professor Dr. Kazi Shahidullah

*Full-Time Members*

Professor Dr. Dil Afroza Begum

Professor Dr. Md. Sazzad Hossain

Professor Dr. Mohammed Alamgir

Professor Dr. Biswajit Chanda

Professor Dr. Md. Abu Taher

*Members*

**Major General Md. Mahbub-ul Alam, ndc, afdc, psc**

Vice-Chancellor

Bangladesh University of Professionals

**Nazma Mobrek**

Additional Secretary (Budget-1)

Finance Division, Ministry of Finance

Govt. of the People's Republic of Bangladesh

**Professor Mamtaz Uddin Ahmed**

Treasurer

University of Dhaka

**Dr. Ferdous Zaman**

Secretary

University Grants Commission of Bangladesh

**Md. Abdul Matin**

Joint Secretary (University)

Secondary and Higher Education Division, Ministry of Education

Govt. of the People's Republic of Bangladesh

**Md. Shah Alam**

Director (Additional Charge)

Finance & Accounts Division & Member- Secretary of Finance Committee

**Appendix-III**  
**Since Inception those who served the**  
**UGC as Chairman**

Sl. No.	Name	Tenure	
1	Professor Dr. Muzaffar Ahmed Chowdhury	13-04-1973	25-01-1975
2	Professor Dr. ABM Habibullah	12-02-1975	05-07-1977
3	Professor Dr. MA Naser (Acting)	07-07-1977	17-02-1981
4	Professor Dr. MA Bari (Two terms)	18-02-1981	17-2-1989
5	Professor Syed Ali Ahsan	02-03-1989	18-12-1990
6	Professor Dr. Md. Shamsul Haque	19-03-1991	18-03-1995
7	Professor Dr. Iazuddin Ahmed	08-04-1995	07-04-1999
8	Professor Dr. ATM Jahurul Haque	08-04-1999	07-04-2003
9	Professor Dr. M. Asaduzzaman	16-04-2003	15-04-2007
10	Professor Nazrul Islam	07-05-2007	06-05-2011
11	Professor Dr. AK Azad Chowdhury	08-05-2011	07-05-2015
12	Professor Abdul Mannan	08-05-2015	07-05-2019

**Appendix-IV**  
**Since Inception those who served the**  
**UGC as Full-Time Members**

Sl. No.	Name	Tenure	
1	Professor Md. Innas Ali	19-04-1973	01-08-1974
2	Professor Muhammad Enamul Haq	24-04-1973	31-01-1975
3	Professor Fazlul Halim Chowdhury	01-08-1974	02-02-1976
4	Professor Dr. MA Naser	25-04-1975	17-02-1981
5	Professor Kazi Abdul Latif	17-07-1977	15-07-1981
6	Professor Kazi Abdul Latif	05-08-1981	04-08-1985
7	Professor Muhammad Shamsul Huq	29-01-1986	28-01-1990
8	Professor Muhammad Shamsul Huq	26-02-1990	17-12-1990
9	Professor Mohammed Ali	05-04-1990	04-04-1994
10	Professor Mosharraf Hossain Khan	25-04-1991	24-04-1995
11	Professor Monirul Haque	09-06-1994	08-06-1998
12	Professor Dr. Anwarullah Chowdhury	22-08-1995	21-08-1999
13	Professor Dr. Mesbauddin Ahmed	06-09-1998	05-09-2002
14	Professor Dr. Monjur Morshed Mahmud	12-09-1999	11-09-2003
15	Professor Monirul Haque	18-07-2002	17-07-2006
16	Professor Dr. KM Mohsin	18-07-2002	17-07-2006
17	Professor Dr. Mahfuzul Huq	20-07-2002	19-07-2006
18	Professor Dr. Md. Mahbub Ullah	06-12-2003	15-08-2007
19	Professor Dr. Md. Mahfuzul Huq	18-03-2004	05-06-2005
20	Professor Dr. Faisul Islam Faruki	06-06-2005	31-07-2007
21	Professor Dr. Md. Sultan Hossain	27-07-2006	15-08-2007
22	Professor Dr. Tareque Shamsur Rahman	07-08-2006	15-08-2007
23	Professor Dr. Ehsanul Haque	28-08-2006	27-08-2010
24	Professor Dr. Md. Abdul Hakim	15-08-2007	14-08-2011
25	Professor Dr. AHM Zehadul Karim	15-08-2007	28-10-2008

<b>Sl. No.</b>	<b>Name</b>	<b>Tenure</b>	
26	Professor Dr. Md. Tajul Islam	15-08-2007	14-08-2011
27	Professor Dr. Amena Begum	15-08-2007	14-08-2011
28	Professor Dr. Atful Hai Shibli	07-12-2008	06-12-2014
29	Professor Dr. Md. Muhibur Rahman	03-10-2010	02-10-2014
30	Professor Dr. Md. Mohabbat Khan	29-11-2011	28-11-2015
31	Professor Dr. Abul Hashem	29-11-2011	28-11-2015
32	Professor Dr. Md. Akhtar Hossain	29-11-2011	28-11-2015
33	Professor Dr. Mohammad Yousuf Ali Mollah	28-05-2015	27-05-2019
34	Professor Dr. Dil Afroza Begum	28-05-2015	27-05-2019
35	Professor Dr. Md. Akhtar Hossain	14-01-2016	13-01-2020
36	Professor Dr. M. Shah Nawaz Ali	17-01-2016	16-01-2020

## Appendix-V

Registered No. DA-1

The  
Bangladesh  Gazette

*Extraordinary*  
Published by Authority

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THURSDAY, FEBRUARY 15, 1973

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**PART IIIA—Ordinances and Orders promulgated by the  
President of the People's Republic of Bangladesh.**

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF  
BANGLADESH**

**MINISTRY OF LAW AND PARLIAMENTARY AFFAIRS  
(Law Division)**

### NOTIFICATION

No. 95—Pub—15<sup>th</sup> February, 1973—The following Order made by the President, on the advice of the Prime Minister, of the People's Republic of Bangladesh on the 15<sup>th</sup> February, 1973, is hereby published for general information:—

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF  
BANGLADESH**

**MINISTRY OF LAW AND PARLIAMENTARY AFFAIRS  
(Law Division)**

**President's Order No. 10 of 1973**

**THE UNIVERSITY GRANTS COMMISSION OF  
BANGLADESH ORDER, 1973.**

WHEREAS it is expedient to provide for the constitution of a University Grants Commission and for matters connected therewith;

Now, THEREFORE, in pursuance of paragraph 3 of the Fourth Schedule to the Constitution of the People's Republic of Bangladesh, and in exercise of all powers enabling him in that behalf, the President is pleased to make the following order:

1. (1) This Order may be called the University Grants Commission of Bangladesh Order, 1973.
  - (2) It extends to the whole of Bangladesh.
  - (3) It shall come into force at once and shall be deemed to have taken effect on the 16<sup>th</sup> day of December, 1972.
2. In this Order, unless there is anything repugnant in the subject or context,
  - (a) "Chairman" means the Chairman of the Commission;
  - (b) "Commission" means the University Grants Commission of Bangladesh constituted by this Order;
  - (c) "Government" means the Government of the People's Republic of Bangladesh;
  - (d) "Prescribed" means prescribed by rules or regulations made under this Order.
3. On the commencement of this order, there shall be constituted a Commission to be called the University Grants Commission of Bangladesh.
4. (1) The Commission shall consist of the following members, namely:—

Full-time members—

- (a) a Chairman to be appointed by the Government;
- (b) two other members to be appointed by the Government;

Part-time members—

- (c) three Vice-Chancellors of the Universities by rotation;
- (d) three Deans or Professors of the Universities by rotation;
- (e) three members to be nominated by the Government, of whom one shall be a member of the Planning Commission, one shall be the Secretary, Ministry of Education and Cultural Affairs, and the other shall be a respective of the Ministry of Finance (not below the rank of a Secretary).

(2) The Chairman and other full-time members of the Commission shall be appointed from amongst persons who are eminent educationists or who have acquired extensive experience of University administration or who have achieved academic distinctions;

Provided that a person serving under the Government shall not be eligible for appointment as a Chairman or other full-time member of the Commission;

(3) The Chairman and other full-time members of the Commission shall hold office for a period of four years on such terms and conditions as the Government may determine;

Provided that the Chairman shall be eligible for holding office for a second term.

(4) The three Vice-Chancellors shall hold office as members of the Commission for a period of two years by rotation in such manner and order as may be determined by the Vice-Chancellors of the Universities.

(5) The three Deans or Professors shall hold office as members of the Commission for a period of two years by rotation in such manner and order as may be determined by the Vice-Chancellors of the Universities;

Provided that such Deans or Professors shall be from the Universities whose Vice-Chancellors are not members of the Commission.

(6) The two part-time members of the Commission nominated by the Government shall hold office for such period as the Government may determine.

(7) The Chairman shall not be removed from his office except on the like grounds and in the like manner as a Judge of the High Court, but any other full-time member may be removed from his office by the Government after consultations with the Chairman.

(8) No act or proceeding of the Commission shall be invalid merely on the ground of existence of any vacancy in, or any defect in the constitution of the Commission.

5. (1) The Commission shall—
  - (a) assess the needs in the field of University education and formulate plans for the development of such education;
  - (b) determine the financial needs of the Universities;
  - (c) receive funds from the Government and allocate and disburse, out of such funds, grants to the Universities for their maintenance and development;
  - (d) evaluate the programs under implementation for development of University teaching departments, institutes and other constituent institutions;
  - (e) examine all kinds of University development plans;
  - (f) collect statistical and other information on University matters;
  - (g) advise the Government on the establishment of new Universities or on proposals for expansion of the existing Universities;
  - (h) advise the Government on proposals to grant the right to confer special degree-awarding status on colleges which may be considered suitable for such status;
  - (i) exercise such other powers and perform such other functions as may be conferred on it by any law or by the Government;
- (2) The Commission shall have the right to visit the Universities or to have them visited by teams of experts as and when necessary for evaluating their programs and assess their needs and requirements.
- (3) If any University fails within a reasonable time to comply with any recommendation made by the Commission, the Commission may, after taking into consideration the cause, if any, withhold from the University the grants proposed to be made out of the fund of the Commission.

6. (1) Save as hereinafter provided, the Commission shall regulate the procedure for its meetings.
- (2) The meetings of the Commission shall be called by the Chairman on such date and at such time and place as may be specified by him.

- (3) To constitute a quorum at a meeting of the Commission, not less than four members, including the Chairman, shall be present.
- (4) At a meeting of the Commission each member shall have one vote and in the event of equality of votes the Chairman shall have a second or casting vote.
- (5) All meetings of the Commission shall be presided over by the Chairman and, in the absence of the Chairman, by a member of the Commission authorized in writing by the Chairman.

7. The Commission may appoint such officers and other employees as it considers necessary for the efficient performance of its functions on such terms and conditions as it may determine.

8. The Government shall, after due appropriation made under law in this behalf, pay to the Commission in each financial year such as may be considered necessary for the maintenance and the improvement of Universities or for the promotion of higher education and research and for the purpose of all other functions of the Commission under this order.

9. The Commission shall have its own fund which shall comprise

- (a) grants from the Government;
- (b) loans from the Government;
- (c) donations and endowments; and
- (d) receipts of the Commission from such other sources as may be approved by the Government

10. The Commission shall, by such date in each year as may be prescribed, submit to the Government for approval, a budget in the prescribed form for such financial year showing the estimated receipts and expenditure and the sums which are likely to be required from the Government.

11. (1) The Commission shall cause to be maintained such books of account and other books in relation to its account in such form and in such manner as may, in consultation with the Comptroller and Auditor General of Bangladesh (hereafter referred to as the Auditor-General), be prescribed.

(2) The Commission shall, as soon as may be after closing its annual accounts, prepare a statement of accounts in such form, and forward the same to the Auditor-General by such date, as the Government may, in consultation with the Auditor-General, determine.

(3) The accounts of the Commission shall be audited by the Auditor-General at such times and in such manner as he think fit.

(4) The annual accounts of the Commission together with the audit report thereon shall be forwarded to the Government and the Government shall cause the same to be laid before parliament and shall also forward a copy of the audit report to the Commission for taking suitable action on the matters arising out of the audit report.

12. The Commission shall, not later than the first day of March each year, prepare a report on its activities during the year ending on the previous thirty-first day of December and submit it to the Government; and the Government shall cause the report to be laid before Parliament.

13. In the event of any dispute arising between the Commission and a University out of an action of the Commission which is considered by the University concerned to have adversely affected its interest, an appeal shall lie with the President;

Provided that such an appeal shall be submitted through the Commission which shall forward the appeal along with its view to the President within the shortest possible time.

14. The Government may, by notification in the official Gazette, make rules for carrying out the purposes of this Order.

15. (1) The Commission may, with the approval of the Government, make regulations, not inconsistent with the provisions of this Order and the rules, to provide for all matters, for which provision is necessary or expedient for the purpose of giving effect to the provisions of this Order.

(2) All regulations made under this Article shall be published in the official Gazette and shall come into force on such publication.

DACCA;

**ABU SAYEED CHOWDHURY**

The 15<sup>th</sup> February, 1973

*president of the people's Republic of Bangladesh*

**N.AHMED**

*Joint Secretary*

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The  
Bangladesh



Gazette

*Extraordinary*  
Published by Authority

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SUNDAY, JULY 24, 1983

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**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF  
BANGLADESH**  
**CHIEF MARTIAL LAW ADMINISTRATOR'S  
SECRETARIAT**  
**Cabinet Division**

*No.4/5/82/285-Committee, dated Dhaka, the 24<sup>th</sup> July 1983*

**RESOLUTION**

On the recommendation of the Committee for Reorganization of the Public Statutory Corporations, the Government has been pleased to take the following decisions:

**Education Division:**

The University Grants Commission shall be accountable to the Government for all the funds it receives and the way the same are utilized. The Commission shall enforce discipline in the Universities and it shall have control over them. All Government funds to the Universities shall be channeled through the Commission. No new faculty or teachership in the Universities shall be allowed without the permission of the Commission.

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By order of the Chief Martial Law Administrator M.M. Zaman,  
Cabinet Secretary

রেজি. নং ডিএ-১

বাংলাদেশ



গেজেট

অতিরিক্ত সংখ্যা  
কর্তৃপক্ষ কর্তৃক প্রকাশিত

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সোমবার, নভেম্বর ২৩, ১৯৯৮

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বাংলাদেশ জাতীয় সংসদ

ঢাকা, ২৩ শে নভেম্বর, ১৯৯৮/৯ই অগ্রহায়ণ, ১৪০৫

সংসদ কর্তৃক গৃহীত নিম্নলিখিত আইনগুলি ২৩ শে নভেম্বর, ১৯৯৮ (৯ই অগ্রহায়ণ, ১৪০৫) তারিখে রাষ্ট্রপতির সম্মতি লাভ করিয়াছে এবং এতদ্বারা এই আইনগুলি সর্বসাধারণের অবগতির জন্য প্রকাশ করা যাইতেছেঃ-

১৯৯৮ সনের ১৭ নং আইন

**University Grants Commission of Bangladesh Order, ১৯৭৩ এর  
সংশোধনকল্পে প্রণীত আইন**

যেহেতু নিম্নবর্ণিত উদ্দেশ্যসমূহ পূরণকল্পে University Grants Commission of Bangladesh Order, ১৯৭৩ (P.O. No. 10 of 1973) এর সংশোধন সমীচীন ও প্রয়োজনীয়;

সেহেতু এতদ্বারা নিম্নরূপ আইন করা হইলঃ

১। **সংক্ষিপ্ত শিরোনাম**।—এই আইন University Grants Commission of Bangladesh (Amendment) অপঃ, ১৯৯৮ নামে অভিহিত হইবে।

২। **P.O. No. 10 of 1973** এর Article 4 এর সংশোধন।—University Grants Commission of Bangladesh Order, 1973 (P.O. No. 10 of 1973), অতঃপর উক্ত Order বলিয়া উল্লিখিত, এর Article 8 এর clause (1) এর sub-clause (b) এর পরিবর্তে নিম্নরূপ sub-clause (b) প্রতিস্থাপিত হইবে, যথাঃ—

“(b) at least two, but not exceeding five, as may be determined by the Government, other members to be appointed by the Government,”

৩। P.O. No. 10 of 1973 এর Article 6 এর সংশোধন।- উক্ত Order এর Article 6 এর clause (3) এর পরিবর্তে নিম্নরূপ clause (3) প্রতিস্থাপিত হইবে, যথা:-

“(3) To constitute a quorum at a meeting of the Commission, not less than one-third of the total number of members, including one full-time member, shall be present.”

কাজী মুহাম্মদ মনজুরে মওলা

সচিব

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মুহাম্মদ রবিউল ইসলাম, উপ-নিয়ন্ত্রক, বাংলাদেশ সরকারী মুদ্রণালয়, ঢাকা কর্তৃক মুদ্রিত মোঃ আমিন জুবরী আলম, উপ-নিয়ন্ত্রক, বাংলাদেশ ফর্মস ও প্রকাশনী অফিস, তেঁজগাঁও, ঢাকা কর্তৃক প্রকাশিত।

