

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
MINISTRY OF HOUSING AND PUBLIC WORKS
URBAN DEVELOPMENT DIRECTORATE
82, SEGUNBAGICHA, DHAKA-1000
Website: www.udd.gov.bd

Memo No.25.03.0000.000.002.14.0013.26

Date: 3 March 26

Request for Expression of Interest (Eoi) for Services of
Consulting firm for "Capacity Development of Urban development Directorate" Project"

| GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH | | | | |
|---|--|---|----------------------|--|
| 1 | Ministry/Division | Ministry of Housing and Public Works (MoHPW). | | |
| 2 | Agency | Urban Development Directorate (UDD) | | |
| 3 | Procuring Entity Name | Capacity Development of Urban development Directorate" Project | | |
| 4 | Procuring Entity Code | 1320401 | | |
| 5 | Procuring Entity District | Dhaka | | |
| 6 | Expression of Interest for Selection of | Consulting Firm | Assignment based | |
| 7 | Eoi Ref. No | 25.03.0000.000.002.14.0013.26 Note :2.1 | | |
| 8 | Date | 2 March 26 | | |
| KEY INFORMATION | | | | |
| 9 | Procurement Method | Selection under a Fixed Budget (SFB) | | |
| FUNDING INFORMATION | | | | |
| 10 | Budget and Source of Funds | Development Budget | GoB | |
| 11 | Development Partners | N/A | | |
| PARTICULAR INFORMATION | | | | |
| 12 | Project/Program Code | 223057600 | | |
| 13 | Project/Program Name | Capacity Development of Urban development Directorate" Project | | |
| 14 | Eoi Closing Date and Time | 29 March,2026 10:00 AM | | |
| INFORMATION FOR APPLICANT | | | | |
| 16 | Brief Description of Assignment | Conduct Training Needs Assessment (TNA),Meeting with PD for TNA Findings, Prepare detailed Training Plan and Curriculum, Develop Training Manuals and Materials, Conduct classroom, hands-on, and field-based training, Provide practical demonstrations and case-based learning, Submit training Module & Training reports and evaluation findings, Prepare & submit Draft Organogram & Requirement rules, Drafts TO&E for Urban development Directorate. | | |
| 17 | Experience Resource Delivery Capacity required | Must have at least 5 years of institutional experience in capacity development, technical training, GIS-based training, or urban/regional planning support services and (i) Spatial Planning (ii) Surveying Image with Image, Drone Photogrammetric Work station (iii) Required hardware (RTK GPS) and licensed software. b. Related Professionals : (1) Capacity Development Training Specialist (2). GIS & RS Training Specialist (3) Drone/LiDAR & Photogrammetry Training Specialist (4) (Physical Feature Survey Specialist (5) Physical Planning Training Specialist (6) Urban Economics Training Specialist (7) Sociologist Training Specialist (8) PRA Training Specialist (9) Transportation Planning Training Specialist (10) Hydrology Training Specialist (11) Training Specialist: Disaster Risk Reduction (12) Training Specialist: Public Health (13) Hydrogeology Training Specialist (14) Ecology Training Specialist (15) Environment Training Specialist (16) Geology Training Specialist (17) IT Training Specialist (18) Finance, Budget & Audit Training Specialist (19) Government Rules & Regulations Training Specialist (20) Procurement Training Specialist | | |
| 18 | Other Details | Interested consulting Firms are hereby invited to submit Eoi containing brochures (showing organizational identity and background), legal documents showing managerial and financial standing (according to PPA 2006 and PPR 2025), confirming the capabilities to provide the required services. | | |
| 19 | Association with foreign Firm | Not encourage | | |
| 20 | Ref No | Phasing of service | Location | Indicate Start date Indicated Completion date |
| | 25.03.0000.000.002.14.0013.26 | Not Phasing | Dhaka & Out of Dhaka | July 2026 June 2028 |
| PROCURING ENTITY DETAILS | | | | |
| 21 | Name of Official Inviting Eoi | Khabir Uddin Ahmed | | |
| 22 | Designation of Official Inviting Eoi | Economist,Urban Development Directorate | | |
| 23 | Address of Official Inviting Eoi | Room # 512, Urban Development Directorate 82, Segunbagicha, Dhaka - 1000 | | |
| 24 | Contact details of Official Inviting Eoi | Phone no: 01717474483 | | |
| 25 | The Procuring entity reserves the right to reject all EOI's | | | |

(Signature)
04.03.2026

(Khabir Uddin Ahmed)
Project Director

"Capacity Development of Urban development Directorate" Project.