

Annual Procurement Plan of Sylhet Regional Office, UDD FY: 2024-2025

Ministry/Division	Annual Procurement Plan (2024-2025)	Budget : পরিচালন ব্যয়
Agency	Housing and Public Works	
Procuring Entity Name	Urban Development Directorate (UDD)	
	Senior Planner, Sylhet Regional Office, UDD	

Package No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & (Type)	Contract Approval Authority	Source of Funds	Estd Cost in lakh Tk.	Time code for Process	Not Used in Goods	Invite (advertise) Tender	Tender Opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of Contract	Total time Signing of Contract	Time for completion of contract Date	Remarks/Quarter wise Expenditure Date
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GR1	Purchase of Refreshment (3211106)	No.s	L.S.	DPM	As per DoFP	GoB	0.10	Planned Dates Planned Days Actual Dates									29 May 2025	4 th Quarter, Running
GR2	Purchase of Vehicle Use (Contractual) (3211107)	No.s	mm	RFQ	As per DoFP	GoB	4.00	Planned Dates Planned Days Actual Dates		10 Nov 24 0	17 Nov 24 7	17 Nov 24 -	24 Nov 24 07	01 Dec 24 07	8 Dec 24 07	28	22 Dec 24 14	2 nd Quarter
GR3	Purchase of Seminar/Conference Goods such as Banner, Flower Vase, Plastic name plate/tag, Conference Room Rent, Projector & Screen Carrying Charge, Box Refreshment, Lunch (with water), Bag, Photocopy Presentation, Pen, Writing Pad, External Microphone (rent), Tissue Box Air Freshener, Toilet Tissue, Honorarium etc. (3211111)	No.s	L.S.	RFQ	As per DoFP	GoB	2.50	Planned Dates Planned Days Actual Dates		21 Jan 25 0	28 Jan 25 7	28 Jan 25 -	04 Feb 25 07	11 Feb 25 07	18 Feb 25 07	28	03 Mar 25 14	3 rd Quarter, Tentative Seminar Date: 11 March 2025
GR4	Electricity (3211113)	L.S.	L.S.	DPM	As per DoFP	GoB	0.40	Planned Dates Planned Days Actual Dates									15-06-2025	4 th Quarter
GR5	Purchase of Internet/Fax/Telex (3211117)	L.S.	L.S.	DPM	As per DoFP	GoB	0.30	Planned Dates Planned Days Actual Dates									15-06-2025	4 th Quarter, Bill Based
GR6	Purchase of Postal Goods such as Revenue Stamp (3211119)	No.s	L.S.	DPM	As per DoFP	GoB	0.03	Planned Dates Planned Days Actual Dates									29 May 2025	4 th Quarter
GR7	Purchase of Telephone (3211120)	L.S.	L.S.	DPM	As per DoFP	GoB	0.20	Planned Dates Planned Days Actual Dates									15-06-2025	4 th Quarter, Bill Based
GR8	Purchase of Publicity Materials (Purchase of Leaflet, Brochure) (3211125)	No.s	L.S.	DPM	As per DoFP	GoB	0.15	Planned Dates Planned Days Planned Dates									31 Oct 2024	2 nd Quarter

Shaleen

Package No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Funds	Estd Cost in lakh Tk.	Time code for process	Not Used in Goods	Invite (advertise) Tender	Tender Opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of Contract	Total time Signing of Contract	Time for completion of contract Date	Remarks/Quarter wise Expenditure Date
GR9	Purchase of Advertisement (Newspaper Advertisement) (3211125)	No.s	L.S.	DPM	As per DoFP	GoB	0.05	Planned Days Planned Days Actual Dates									15-06-2025	4 th Quarter
GR10	Purchase of Books and Journal (3211127)	No.s	L.S.	DPM	As per DoFP	GoB	0.15	Planned Dates Planned Days Actual Dates									28 Nov 2024	2 nd Quarter
GR11	Purchase of Daily Newspaper (3211127)	No.s	L.S.	DPM	As per DoFP	GoB	0.05	Planned Dates Planned Days Actual Dates Planned Days Actual Dates									15-06-2025	4 th Quarter
GR12	Purchase of Computer Equipment such as Toner [Canon LBP-3300 (1), Canon LBP 6030 (1), Samsung xpress M 2820 ND (1) etc.] (3255101)	No.s	L.S.	DPM	As per DoFP	GoB	0.25	Planned Dates Planned Days Actual Dates									31 Aug 2024	1 st Quarter
GR13	Purchase of Computer Equipment such as Canon LBP-3300 (5), Canon LBP-6030 (2), Samsung Express M 2820 ND (4), Kaspersky Antivirus 3 in 1 (1), Pendrive 64 GB (4), Plotter Head Toner for HP Design Jet T1708 (3) etc. (3255101)	No.s	16	RFQ	As per DoFP	GoB	1.35	Planned Dates Planned Days Actual Dates Planned Days Actual Dates		21 Jan 25 0	28 Jan 25 7	28 Jan 25 -	04 Feb 25 07	11 Feb 25 07	18 Feb 25 07	28	03 Mar 25 14	3 rd Quarter
G14	Purchase of Others Stationary such as Toilet tissue, Facial Tissue, Harpic, Pureit kit, Double A Offset Paper A4 Size, Savlon, Aerosol spray, Water Glass, Hand Wash Refill, Dish Wash Liquid, Duster, Towel, Ball Pen, Marker Redleaf, Glue Stick, Binding Cloth Tape, A4 Size Envelop etc. (3255105)	No.s	L.S.	RFQ	As per DoFP	GoB	0.50	Planned Dates Planned Days Actual Dates		01 Sep 24 0	08 Sep 24 07	08 Sep 24 -	15 Sep 24 07	22 Sep 24 07	29 Sep 24 07	28	27 Oct 24 14	1 st Quarter
GR15	Purchase of Computer and Accessories [Laptop, Cooling Fan, Laptop Keyboard] (1), Optical Mouse (1)] (4112202)	No.s	L.S.	RFQ	As per DoFP	GoB	1.60	Planned Dates Planned Days Actual Dates		01 Sep 24 0	08 Sep 24 07	08 Sep 24 -	15 Sep 24 07	22 Sep 24 07	29 Sep 24 07	28	27 Oct 24 14	1 st Quarter
GR16	Purchase of Electric Goods (4112303)	No.s	3	DPM	As per DoFP	GoB	0.23	Planned Dates Planned Days Actual Dates									29 Aug 24	1 st Quarter
GR17	Purchase of Furniture (4112314)	No.s	2	DPM	As per	GoB	0.20	Planned Dates Planned									30 Sep 2024	1 st Quarter

Packag e No.	Description of Procurement Package Goods	Unit	Quantity	Procure ment Method & (Type)	Contract Approvin g Authority	Source of Funds	Estd Cost in lakh Tk.	Time code for Process	Not Used in Goods	Invite (advertise) Tender	Tender Opening	Tender Evaluatio n	Approval of Award	Notificati on of Award	Signing of Contract	Total time Signing of Contract	Time for completi on of contract Date	Remarks/ Quarter wise Expendit ure Date
					DoFP			Days										
								Actual Dates										
GR18	Purchase of Other Equipment (4112316)	No.s	L.S.	DPM	As per DoFP	GoB	0.24	Planned Dates									30 Oct 2024	2 nd Quarter
								Planned Dates										
								Actual Dates										

Note: RFQ's achivement is subject to approval of 3-member Quotation Committee of Sylhet Regional Office, UDD.

S. Akbar

Package No.	Description of Procurement Package Works	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Funds	Est'd Cost in lakh Tk.	Time code for Process	Advertise prequel (if applicable)	Advertise Tender	Tender Opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of Contract	Total time Signing of Contract	Time for completion of contract Date	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
WR1	Purchase of Furniture Repair & Painting Work for Wooden Chair Paint & Burnish (15), Secretariat Table (1), Collapsible Gate Paint (1), Wooden Door (1), Beter Chair Repair (3), Hot Not/Mirror Stand (1), Foot Stand Burnish (1) etc. (3258102)	mm	L.S	DPM	As per DoFP	GoB	0.20	Planned Dates Planned Days Actual Dates									28 Nov 2024	2 nd Quarter
WR2	Purchase of Repairing Work of Desktop Computer (3) with Trouble Shooting, Software (Windows) Installation, Computer Upgradation with additional RAM & SSD (2), Periodic Servicing of 03 (Three) Printers etc. (3258103)	mm	L.S	DPM	As per DoFP	GoB	0.25	Planned Dates Planned Days Actual Dates									29 May 2025	4 th Quarter, Need Based
WR3	Purchase of Repairing Work of Other Equipment's such as Ceiling Fan, Pedestal Fan, Sanitary Fitting, Oven etc. (3258105)	mm	L.S	DPM	As per DoFP	GoB	0.10	Planned Dates Planned Days Actual Dates									29 May 2025	4 th Quarter, Need Based

Note: RFQ's achivement is subject to approval of 3-member Quotation Committee of Sylhet Regional Office, UDD.

S. S. S.

Package No.	Description of Procurement Package Services	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Funds	Estd Cost in lakh Tk.	Time code for Process	Advertise EOI	Invite RFP	Proposal Opening	Proposal Evaluation	Opening Financial Proposal	Negotiation	Approval	Signing of Contract	Total Time to Contract Signature	Time for completion of Contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
SR1	Purchase of Office Building Rent (3211129)	No.s	L.S.	DPM	As per DoFP	GoB	3.50	Planned Dates										15-06-2025	4 th Quarter
								Planned Days											
								Actual Dates											
								Planned Days											
								Actual Dates											
SR2	Purchase of Worker (Irregular) Wages (3211134)	No.s	L.S.	DPM	As per DoFP	GoB	0.50	Planned Dates										15-06-2025	4 th Quarter, Need Based
								Planned Days											
								Actual Dates											
SR3	Purchase of Training Service etc. (3231301)	mm	L.S.	DPM	As per DoFP	GoB	0.80	Planned Dates										15-06-2025	4 th Quarter
								Planned Days											
								Actual Dates											
								Planned Days											
								Actual Dates											

Note: RFQ's achievement is subject to approval of 3-member Quotation Committee of Sylhet Regional Office, UDD.


 (শাহীন আহমেদ) 31/07/2024
 সিনিয়র প্র্যানার
 নগর উন্নয়ন অধিদপ্তর
 সিলেট আঞ্চলিক অফিস, সিলেট
 গৃহায়ন ও গণপূর্ত মন্ত্রণালয়
 গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

নিম্নের প্র্যানার এর কার্যালয়, সিলেট আঞ্চলিক অফিস, নগর উন্নয়ন অধিদপ্তর, সিলেট; নথি নম্বর: ২৫.৪৫.৯১৬২.১০৩.০৫.০০১.১৮; বিষয়: Annual Procurement Plan (APP) সংক্রান্ত নথি

নোটিশ

নোটিশ ৭

২০২৪-২৫ অর্থ বছরের বাৎসরিক ক্রয় পরিকল্পনা (APP) অনুমোদন সংক্রান্ত ৩১/৭/২৪ ৮:৩৪ অপরাহ্ন

User Profile, Refresh, Print, Share, Link, Table, Up Arrow

+ নতুন অনুচ্ছেদ

গ্রেপণ

অনুচ্ছেদ ৭.১১ (৩১/৭/২৪ ২:৩৩ অপরাহ্ন)



অনুচ্ছেদ ৭.১০ সদয় দ্রষ্টব্য। এ সংযুক্ত সিলেট আঞ্চলিক অফিসের ২০২৪-২৫ অর্থ বছরের বার্ষিক ক্রয় পরিকল্পনা (APP) পরিক্ষান্তে দেখা যায় এপিপিটি সঠিকভাবে প্রস্তুত করা হয়েছে। সদয় অনুমোদন দেয়া যায়।

৩১/৭/২৪ ২:৩৩ অপরাহ্ন
মোঃ জাহাঙ্গীর আলি
সহকারী প্রকৌশলী
সহকারী প্রকৌশলী(সার্ভে)

৩১/৭/২৪ ৩:৩০ অপরাহ্ন
মোঃ জাহাঙ্গীর আলি
উপ-পরিচালক (অতিরিক্ত দায়িত্ব)
উপ-পরিচালক এর দপ্তর(ভৌত
পরিকল্পনা)

৩১/৭/২৪ ৭:৩৬ অপরাহ্ন
মোঃ মাহমুদ আলী
পরিচালক
পরিচালক এর দপ্তর

৩১/৭/২৪ ৮:৩৪ অপরাহ্ন
মোঃ জাহাঙ্গীর আলি
উপ-পরিচালক (অতিরিক্ত দায়িত্ব)