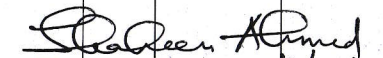


Procurement Plan of Sylhet Regional Office, UDD FY: 2020-2021

Ministry/Division	Annual Procurement Plan (2020-2021)	Budget : পরিচালন ব্যয়
Agency	Housing and Public Works	
Procuring Entity Name	Urban Development Directorate (UDD)	
	Senior Planner, Sylhet Regional Office, UDD	

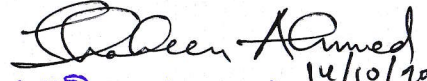
Sl. No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Funds	Estd Cost in lakh Tk.	Time code for Process	Invite (advertise) Tender	Tender Opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of Contract	Total time Signing of Contract	Time for completion of contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR1	Purchase of Seminar/Conference Goods such as Banner (1), Flower Vase (5), Plastic name plate/tag (1), Conference Room Rent, Projector & Screen Carrying Charge, Box Refreshment, Lunch (with water), Bag, Photocopy Presentation, Pen, Writing Pad, External Microphone (rent), Tissue Box Air Freshener, Toilet Tissue etc. (3211111)	No.s	L.S	RFQ	DoFP	GoB	1.00	Planned Dates	15 Feb 21	25 Feb 21	25 Feb 21	04 Mar 21	07 Mar 21	14 Mar 21		28 Mar 21	
								Planned Days	0	10	-	07	03	07	27	14	
								Actual Dates									
GR2	Purchase of Refreshment (3211106)	No.s	L.S	DPM	DoFP	GoB	0.25									31 May 21	Running
GR3	Purchase of Postal Goods such as Revenue Stamp (3211119)	No.s	L.S	DPM	DoFP	GoB	0.04									20 Apr 21	Running
GR4	Purchase of Sign Board with Focus Lighting (1) (3211125)	No.s	1	RFQ	DoFP	GoB	0.50	Planned Dates	04 Jan 21	14 Jan 21	14 Jan 21	21 Jan 21	24 Jan 21	31 Jan 21		14 Feb 21	
								Planned Days	0	10	-	07	03	07	27	14	
								Actual Dates									
GR5	Purchase of Books and Journal (3211127)	No.s	10	DPM	DoFP	GoB	0.20									31 Dec 20	Running, Bongobondhu Related Books
GR6	Purchase of Acrylic Sign Board of Sylhet Local Office, etc. (3211128)	No.s	1	DPM	DoFP	GoB	0.20									15 Mar 21	Running
GR7	Purchase of Computer Accessories such as Tonner [Canon LBP-3300 (6), Canon LBP 030 (3), Samsung Express M 2820 ND (2)], Optical Mouse (3), Bijoy Keyboard (3), Mouse Pad(3), Kaspersky 3 in 1 (1), External Hard Disk 1 TB (1), Pen drive 64 GB (4), UPS 1200 VA (2), HDMI Cable (1) etc. (3255101)	No.s	29	RFQ	DoFP	GoB	0.60	Planned Dates	03 Feb 21	11 Feb 21	11 Feb 21	18 Feb 21	22 Feb 21	28 Feb 21		14 Mar 21	
								Planned Days	0	08	-	07	04	06	25	14	
								Actual Dates									
GR8	Purchase of Stamp and Seal (3255104)	No.s	15	DPM	DoFP	GoB	0.08									31 Dec 20	Running (Flaxo Seal)
GR9	Purchase of Others Stationary such as Toilet tissue, Harpic, Broom, Pureit kit, Double A Offset Paper A4 Size, Savlon, Blitching Powder, Hand Sanitizer, Liquid Hand wash, Aerosol, Lock, Name Plate, Vixol, Trixol, Acrylic Board, Pencil Battery, Ladder, Clip Arch File, Naphthalene, Water Glass, File Fresher, Monthly Planner, Pointer, Liquid Pump Bottle, Good Night Mosquito Coil, Refill, Auto Spray bottle etc. (3255105)	No.s	L.S.	RFQ	DoFP	GoB	1.30	Planned Dates	15 Dec 20	24 Dec 20	24 Dec 20	31 Dec 20	03 Jan 21	10 Jan 21		24 Jan 21	
								Planned Days	0	09	-	07	03	07	26	14	
								Actual Dates									


(শাহীন আহমেদ)
 সিনিয়র প্রোগ্রামার
 নগর উন্নয়ন অধিদপ্তর

সিলেট আঞ্চলিক অফিস, সিলেট
 গৃহায়ন ও পশুপূজ মন্ত্রণালয়
 গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
 19/10/2020

Sl. No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Funds	Estd Cost in lakh Tk.	Time code for Process	Invite (advertise) Tender	Tender Opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of Contract	Total time Signing of Contract	Time for completion of contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR10	Purchase of Electric Goods such as IPS Battery (1), Coad less Calling Bell (1), Microwave Oven (1), Rechargeable Torch Light(1), Wall Mounted Fan (1), Pedestal Fan (2), Heavy Duty Multiplug(2), Rechargeable Energy Light (10), Rechargeable Table Fan (1) etc. (4112303)	No.s	20	RFQ	DoFP	GoB	0.40	Planned Dates	27 Jan 21	04 Feb 21	04 Feb 21	11 Feb 21	14 Feb 21	22 Feb 21		08 Mar 21	
								Planned Days	0	10	-	07	03	08	28	14	
								Actual Dates									
GR11	Purchase of Furniture such as Easy Chair (1), Cloth Hanging Stand (1), Computer Chair (2), Regular Chair (8) etc. (4112314)	No.s	12	RFQ	DoFP	GoB	0.50	Planned Dates	04 Mar 21	14 Mar 21	14 Mar 21	21 Mar 21	24 Mar 21	31 Mar 21		14 Apr 21	
								Planned Days	0	10	-	07	03	07	27	14	
								Actual Dates									
GR12	Purchase of Others equipment such as Automatic Projector Stand (1), Blower Machine (1), Hot and Cold Water Dispenser (1), Intercom (1) etc. (4112316)	No.s	4	RFQ	DoFP	GoB	0.30	Planned Dates	04 Jan 21	14 Jan 21	14 Jan 21	21 Jan 21	24 Jan 21	31 Jan 21		14 Feb 21	
								Planned Days	0	10	-	07	03	07	27	14	
								Actual Dates									
Total Tk in Lakh							5.37										

Note: RFQ's achievement is subject to approval of 3-member Quotation Committee of Sylhet Regional Office, UDD.


 (শাহীন আহমেদ) 14/10/2020
 সিনিয়র প্রোগ্রামার
 নগর উন্নয়ন অধিদপ্তর
 সিলেট আঞ্চলিক অফিস, সিলেট
 প্রধান ও পশপূর্ত মহাপালায়
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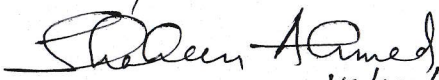

Sl. No.	Description of Procurement Package Works	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Funds	Estd Cost in lakh Tk.	Time code for Process	Invite (advertise) Tender	Tender Opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of Contract	Total time Signing of Contract	Time for completion of contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
WR1	Purchase of Survey Work of Existing Landuse Physical Feature Survey of Ward-01 of Sylhet Municipal City Corporation (Partial) (3257104)	mm	L.S	RFQ	DoFP	GoB	0.50	Planned Dates	15 Apr 21	25 Apr 21	25 Apr 21	02 Apr 21	05 May 21	12 May 21		26 May 21	
								Planned Days	0	10	-	07	03	07	27	14	
								Actual Dates									
WR2	Purchase of Furniture Repair & Painting Work for Wooden Chair Paint & Burnish (15), Secretariat Table (1), Steel Amunia Paint (1), Collapsible Gate Paint (1), Wooden Door (1), Beter Chair Repair (3), Hot Not/Mirror Stand (1), Foot Stand Burnish (1) etc. (3258102)	mm	L.S	DPM	DoFP	GoB	0.25									15 Apr 21	Running
WR3	Purchase of Repairing Work of Desktop Computer (3) with Trouble Shooting, Software (Windows) Installation, Cimos Battery Change, Inside Cleaning of 3 (three) CPU, Periodic Maintenance Service on Need Based etc. (3258103)	mm	L.S	RFQ	DoFP	GoB	0.40	Planned Dates	27 Jan 21	04 Feb 21	04 Feb 21	11 Feb 21	14 Feb 21	22 Feb 21		08 Mar 21	
								Planned Days	0	10	-	07	03	08	28	14	
								Actual Dates									
WR4	Purchase of Repairing Work of Six (6) Ceiling Fan Coil, 01 (One) IPS Machine Unit etc. (3258105)	mm	L.S	DPM	DoFP	GoB	0.10									20 Nov 20	Running
Total Tk in Lakh							1.25										

Note: RFQ's achivement is subject to approval of 3-member Quotation Committee of Sylhet Regional Office, UDD.


 (শাহীন আহমেদ)
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 নগর উন্নয়ন অধিদপ্তর
 সিলেট আঞ্চলিক অফিস, সিলেট
 পুঁজি ও পণ্যপূর্ত মন্ত্রণালয়
 গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
 14/10/2020
 28/10/2020

Sl. No.	Description of Procurement Package Services	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Funds	Estd Cost in lakh Tk.	Time code for Process	Invite (advertise) Tender	Tender Opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of Contract	Total time Signing of Contract	Time for completion of contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
SR1	Purchase of Training Service etc. (3231301)	mm	L.S	DPM	DoFP	GoB	0.50									10 Apr 21	Running
Total Tk in Lakh							0.50										

Note: RFQ's achievement is subject to approval of 3-member Quotation Committee of Sylhet Regional Office, UDD.


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 14/10/2020
 28/10/2020