



Telephone Shilpa Sangstha Limited.

(A Government owned Company of Assembling,
Manufacturing and Supplier of Digital Devices) (Hi-Tech
Park)

Tongi, Gazipur-1710,

Phone: +88-02-224410779, Fax: +88-02-224412700

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website: www.tss.gov.bd, www.tss.com.bd



Record Number: 14.36.0000.000.007.18.0002.21.24

Date: 23 Jan 2026

Office Order

With reference to the Government Order Number 14.00.0000.000.001.25.0006.17.1, Date: 01/01/2026 issued by the Posts and Telecommunications Division for undertaking an official visit to Shenzhen Kaifa Technology (Chengdu) Co. Ltd., China for the purpose of company inspection, it is hereby notified that Mr. **MD Zulfiker Heider** (1802), Company Secretary, Telephone Shilpa Sangstha Limited (TSS) having **Passport No A17824469** will remain on official tour in China from 24 January 2026 to 30 January 2026.

In view of the above and during his absence, Mr. G. M. Rakib Hasan (1803), Deputy General Manager (HR & Welfare) (Additional Responsibility) is hereby entrusted with the additional responsibility of Company Secretary, TSS for the said period.

The terms and conditions are mentioned below:

- The period of visiting the company in China including the transit will be treated as on duty;
- He will draw his usual pay and allowances from Bangladesh in local currency;
- All expenses regarding this tour will be borne by 'Shenzhen Kaifa Technology (Chengdu) Co. Ltd.' & there will be no financial involvement of the Government of Bangladesh or Telephone Shilpa Sangstha Ltd;
- He must return to the country within the stipulated time limit & join his office;
- On return from abroad he will submit a report to the Posts and Telecommunications Division or to the MD, TSS within 15 days.

This order is issued with the approval of the Managing Director, Telephone Shilpa Sangstha Limited (TSS).

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(1) GO (01-01-26)

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Debashish Roy

23-01-2026

Debashish Roy

General manager (Administration &
Finance) (Additional Responsibility)

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Record Number: 14.36.0000.000.007.18.0002.21.24/1 (10)

Date: 23 Jan 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Office of Secretary , ptd;
2. H. E. the Ambassador, the Embassy of Bangladesh in China/H. E. the Ambassador, the Embassy of China in Bangladesh;
3. Director General, Director General, Immigration & Passport, Agargaon, Dhaka, ;
4. Director, Hazrat Shahjalal International Airport, Dhaka;;
5. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka;;
6. Md. Zulfiker Heider, Company Secretary, Telephone Shilpa Sangstha Limited;
7. G. M. Rakib Hasan, Deputy General Manager (HR & Welfare) (Additional Responsibility), Telephone Shilpa Sangstha Limited;
8. Assistant Programmer-1, IT /Software & Apps, Telephone Shilpa Sangstha Limited (with a request to upload the Office Order in TSS website);
9. Office Copy, and
10. Personal file, .



G. M. Rakib Hasan

23-01-2026

G. M. Rakib Hasan

Deputy General Manager (HR &
Welfare) (Additional Responsibility)

Debashish Roy

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