



Telephone Shilpa Sangstha Limited.  
(A Government owned Company of  
Assembling, Manufacturing and Supplier of  
Digital Devices)  
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E-mail: mdtss@tss.com.bd,  
md.tssltd@gmail.com  
web site: www.tss.gov.bd, www.tss.com.bd



**Record Number:** 14.36.0000.007.08.001.22.44

**Date:** 21/04/2024

**Subject: Permission of Ex-Bangladesh Leave (Earned leave).**

Telephone Shilpa Sangstha Ltd (TSS), a 100% state-owned company under the Posts and Telecommunications Division is pleased to grant Ex-Bangladesh Leave (Earned Leave) in favor of SHAHENUR, Operator (Call Center), TSS (having Passport No # EH 0403991) to visit Italy from 05/05/2024 to 01/09/2024 or 04 (Four) Months from the date of her visit for better treatment of herself and her husband also under the terms and conditions mentioned below:

1. All the expenses will be borne by the visitor and no cost will be borne by Telephone Shilpa Sangstha Ltd or The Government of Bangladesh.
2. The entire visit will be treated as on-leave earned.
3. This approval is applicable for a single trip only.
4. She will draw her usual pay and allowances from Bangladesh in local currency as per the condition no 6 below.
5. This 04 (Four) Months of Ex-Bangladesh Leave will be deducted from her accrued earned leave account as per TSS Service Rules 2019.
6. 83(Eighthly Three) Days will be treated as full average pay earned leave and 37(thirty seven) days will be treated as half average pay earned leave.
7. Under no condition, leave will be extended.
8. Overstay will be treated as misconduct and actions will be taken as per TSS service rules 2019

This order is issued with the approval of the competent authority of TSS.



21-04-2024

Md. Mainul Hasan

General manager (Administration  
&&&&& Finance)  
(Additional Charge )

01550151461 (Phone)

gadmin@tss.com.bd

SHAHENUR(1853), Operator(Laptop)-Attached to TSS Call Center, Telephone Shilpa Sangstha Limited,Tongi,Gazipur-1710.

**Record Number:** 14.36.0000.007.08.001.22.44/1 (5)

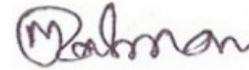
**Date:** 21/04/2024

**(Not in the order of**

**Copy for Kind Information and Necessary Action seniority)**

**:**

1. Director General, Passport & Immigration, Passport Office, Agargaon, Dhaka;
2. Immigration Officer, Land Port, Benapole, Jessore/ Hazrat Shahjalal International Airport, Dhaka.;
3. Manging Director's office, Telephone Shilpa Sangstha Limited;
4. Deputy General Manager (Planning &&&&& Co-ordination), Deputy General Manager (Planning &&&&& Co-ordination), Telephone Shilpa Sangstha Limited and
5. Deputy General Manager (HR &&&&& Welfare), Deputy General Manager (HR &&&&& Welfare), Telephone Shilpa Sangstha Limited.



21-04-2024

Md. Mizanur Rahman  
Manager (Addl. Charge )