

**Bangladesh Tourism Board**  
(National Tourism Organisation)  
Parjatan Bhaban (Level-9 & 10), West Agargaon,  
Sher e Banglanagar (Administrative Area), Dhaka-1207.

**Invitation for Tender Notice**

1.	Ministry/Division	Ministry of Civil Aviation and Tourism
2.	Procuring Entity Name	Bangladesh Tourism Board (BTB)
3.	Procuring Entity District	Dhaka
4.	Invitation for	Procurement of Cleaning Items, Kitchenware, Office Stationery, ICT and Electronics Items, Furniture and Car Parts with Office Related Services for Bangladesh Tourism Board
5.	Invitation Ref No	30.33.0000.000.112.30.0001.25.215
<b>KEY INFORMATION</b>		
6.	Procurement Method	Open Tender Method (OTM)
<b>FUNDING INFORMATION</b>		
7.	Budget & Source of Funds	GOB
<b>PARTICULAR INFORMATION</b>		
8.	Tender Publication Date	May 13, 2025
9.	Place, Last Date and Time of Selling Tender Documents	<b>Deputy Director (Administration &amp; Coordination)</b> Bangladesh Tourism Board, Level-10 (Parjatan Bhaban), E-5 C/1, West Agargaon, Sher-e-Bangla Nagar Administrative Area, Dhaka - 1207. 28 May 2025, 10.00 Am
10.	Last Date and Time of Submission of Tender Documents	28 May 2025, 02.00 pm
11.	Tender Opening Date and Time	28 May 2025, 03.00 pm
12.	Place of Submission	<b>Deputy Director (Administration &amp; Coordination)</b> Bangladesh Tourism Board, Level-10 (Parjatan Bhaban), E-5 C/1, West Agargaon, Sher-e-Bangla Nagar Administrative Area, Dhaka - 1207.
13.	Place of Opening	Conference Hall Bangladesh Tourism Board, Level-10, Parjatan Bhaban, West Agargaon, Sher-E- Banglanagar (Administrative Area), Dhaka-1207
<b>INFORMATION FOR TENDERER</b>		
14.	Brief Eligibility and Qualification of Tenderer	a) 05 (Five) Years' Experience as a Supply of Cleaning Items/ Kitchenware/ Office Stationery/ Computers and Accessories/ Electronics Items/ Furniture / Car Parts, all with Related Services b) Credit Line/Liquid asset of Minimum BDT 65 (Sixty-Five) Lac c) At least 1 (One) similar contract (Govt.) as a Supply of Cleaning Items/ Kitchenware/ Office Stationery/ Computers and Accessories/ Electronics Items/ Furniture / Car Parts, all with Related Services in last 3 years, each with a value of at least Tk BDT 50 (fifty lac) d) Updated Trade License as Supplier/Producer/Importer (2024-2025) e) VAT Registration Certificate f) Updated Income Tax Certificate (till 2024-25 tax years) g) Audited Financial Report of last 3 (three) years (20221-22, 2022-23, 2023-24) with findings pages h) Other Condition as specified in TOR
15.	Brief Description of Supply	Procurement of Cleaning Items, Kitchenware, Office Stationery, ICT and Electronics Items, Furniture and Car Parts with Office Related Services for Bangladesh Tourism Board
16.	Price of Tender Document (Tk)	Tk. 1000/- (One thousand) Non-Refundable
17.	Tender Security	Tk. 196,000/- (One Lac Ninety Six Thousand) in the form of Pay Order in favour of Chief Executive Officer (CEO), Bangladesh Tourism Board.
<b>PROCURING ENTITY DETAILS</b>		
18.	Name & Designation of Official Inviting Tender	Md. Nizam Uddin Deputy Director (Administration & Coordination) Bangladesh Tourism Board, Level-10 (Parjatan Bhaban), E-5 C/1, West Agargaon, Sher-e-Bangla Nagar Administrative Area, Dhaka - 1207.
The Procuring Entity reserves the right to reject any or all tenders or annul the Tender proceedings without assigning any reason.		

**(Md. Nizam Uddin)**  
Deputy Director (Administration & Coordination)  
Bangladesh Tourism Board