

Request for Expressions of Interest For Selection of Consulting Firm (National)

S.N	NAME	PARTICULARS
1	Ministry/Division	Ministry of Energy
2	Agency	Titas Gas Transmission & Distribution PLC
3	Procuring Entity	Titas Gas Transmission & Distribution PLC
4	Procuring Entity District	Dhaka
5	Assignment Name	Employees' Benevolent Fund
6	Expression of Interest for Selection of	Consulting Firm (National) for Employees' Benevolent Fund
7	EOI Ref. No	Ref. No. TGTD PLC-28.13.0000.000.157.13.0006.26 / 982 and Date:26-07-2026
8	Procurement Method	The Least Cost Method (LCM)
9	Budget and Source of funds	Own Fund
10	EOI Closings Submission date, time & place	With all supporting documents, the EOI must be delivered on or before 02-08-2026 at 02:00 pm (BST), Titas Gas Transmission & Distribution PLC (DGM, Payroll & Pension Fund- 4th floor)
11	EOI Opening date, time & place	03-08-2026 at 03:00 pm (BST), Titas Gas Transmission & Distribution PLC(DGM, Payroll & Pension Fund- 4th floor)
12	Brief Description of the Assignment	Titas Gas Transmission & Distribution PLC is an 'A' category member of national Organization. The information may be classified as general and adverse. Where adverse report should involve violation of norms, related laws of Benevolent Fund or others. Detail TOR can be collected from the Procuring Entities Office.
13	Experience, Resources & Delivery Capacity Required	Requirements: 1. Verification of the Income and Expenditure Account, Balance Sheet, and related schedules for the fiscal year 2024-2025. 2. Examination of vouchers, bill registers, and supporting documents. 3. Verification of bank accounts and bank reconciliation statements. 4. Evaluation of the existing internal control system in fund management. 5. Verification of compliance with applicable laws and regulations (such as Income Tax and VAT). 6. Identification of irregularities/errors and providing recommendations.
14	Other Details (if applicable)	(a) EOI as well as forms/supporting documents attached shall be written in English. All copies of original documents should be duly attested by competent authority. (b) Interested firm(s) will be required to submit the EOI in closed format mentioning the name and address of the applicant, EOI no. & date and be addressed to the EOI issuing Authority in 2(two) copies; 01(One) marked as "ORIGINAL" and the other as "COPY" in separate envelope. Both the "ORIGINAL" and "COPY" shall have to cover within a single envelope to the address below before the EOI closing date & time. The applicant shall mention the page no. serially in every page of submitted EOI document. Soft copies of the EOI must be provided in PDF and DOC format within a Pendrive. EOI will be opened on 03-08-2026 at 03:00 pm (BST). In case of any unavoidable circumstances such as strike, civil commotion, Govt. declared holiday etc. EOIs will be received and opened on the following working day. Upon receipt of EOIs the interested firm(s) those are deemed best suited to perform the assignment will be short listed. There after Request for Proposal (RFP) document will be issued to the short listed firm(s). The consulting firm(s) will be selected based on The Least Cost Method (LCM) in accordance with the procedures set out in the PPR 2025 of GOB.
15	Phasing of Services and Time for performing & Reporting	performing & Reporting Deliverables are included on the Details ToR. Employees' Benevolent Fund (Deliverables) must be provided on daily, weekly, monthly and yearly basis from the date of signing the contract.
16	Name of the Official Inviting EOI	AKM Mahabub Ali
17	Designation of the Official Inviting EOI	DGM, TGTDPLC of Payroll & Pension Fund
18	Address of the Official Inviting EOI	Titas Gas Transmission & Distribution PLC Bhabon, 105, Kazi Nazrul Islam Avenue, Karwan Bazar, Dhaka-1215
The Client shall not responsible for any costs or expenses incurred by the firm's in connection with the preparation on delivery of the EOI. The procuring entity reserves the right to accept or reject any or all EOI's/Proposal without assigning any reason whatsoever.		

AKM Mahabub Ali
এ.এম.এ. মাহাবুব আলী
উপ-মহাবাহাপক
TGTD PLC of Payroll & Pension Fund
তিতাস গ্যাস টি এন্ড ডি সিস্টেমস
কাওরান বাজার, ঢাকা-১২১৫

26/07/26
সহকারী (প্রকল্প ও অর্থনৈতিক) বিভাগ
(বেতন ও অর্থনৈতিক বিভাগ)
তিতাস গ্যাস টি এন্ড ডি সিস্টেমস
কাওরান বাজার, ঢাকা-১২১৫।