

Titas Gas Transmission and Distribution Co. Ltd.

Titas Gas Bhaban, 105 Kazi Nazrul Islam Avenue,
Kawranbazar C/A, Dhaka-1215

Ref.No.-IPGM/TGTDCL/EOI/2023/01

Dated:10/10/2023

Request for Expression of Interest (EOI)

01	Ministry/Division	Ministry of Power, Energy and Mineral Resources /Energy and Mineral Resources Division.
02	Agency	Titas Gas Transmission & Distribution Company Limited (TGTDCL)
03	Name of Procurement Entity	Project Director, Installation of Prepaid Gas Meter for TGTDCL
04	Procurement Entity District	Dhaka
05	Expression of Interest for selection	Advertising/Event Management Firm
06	EOI Ref. No.	IPGM/TGTDCL/EOI/2023/01
07	Publication Date	10/10/2022
08	Procurement Method	Quality and Cost Based Selection (QCBS)
09	Budget and Source of fund	GOB
10	Project Code	N/A
11	EOI Closing Date and Time	26/10/2023, Time: 3 pm
12	Brief Description of the Assignment	<p>Project Director invites Advertising / Event Management Firms to express their interest in providing Awareness related services on safe & efficient use of Natural Gas, Prepaid Gas Meter etc. Interested firms must have adequate knowledge and experience to perform relevant tasks and services.</p> <p><u>The scopes of works and Services are as follows:</u></p> <ol style="list-style-type: none">1. Making Awareness related TVC (Video/ Animated Video) & Publicity activities in social media.2. Other related tasks.3. All Designs, contents and services will be finalized by the Project Authority before starting work.
13	Experience, Resource & Delivery Capacity Required	<p>The Firm is expected to meet the following prequalification criteria. Authority shall evaluate the prequalification proposal with reference to the information and supporting documents furnished.</p> <ol style="list-style-type: none">1. The Firm must have minimum 10 (ten) Years of overall experience in providing related services.2. The Firm must have sufficient technical resources and facilities to provide the services. Must have fulltime Creative director, Script writer, Animator, Graphic Designer, Motion Designer and expertise in relevant field.3. The Firm must also have experience of minimum 50 TVC (Video/Animated Video) Production.4. The Firm must have a minimum experience to provide similar service to at least 02(Two) national/ international organizations within last 05(Five) years.5. The Firm must submit annual turnover for the last three years.6. The Firm should furnish an undertaking it was not black listed during last 03(three) Years.7. The Firm must submit updated Trade license, income tax certificate, VAT registration and other legal documents.8. The Firm must submit Documents demonstrating the management and operational capacity of the Firm (Brochures, Company Profile and other documents describing company expertise, strength, experience, core functions, products and services, availability of relevant professional staffs and experience of staff/resources to carry out this assignment.
14	Other Details	All EOI's (One original and one copy) must be submitted in a sealed envelope clearly marked " Expression of interest for Selection of Advertising / Event Management Firm " to the " Project Director, Installation of Prepaid Gas Meter Project for TGTDCL,Titas Gas Transmission and Distribution Co. Ltd. " A Shortlist of firms/JVs will be prepared upon evaluation of EOIs according to the provisions of the PPR-2008 Guidelines and Request for Proposal (RFP) Documents will be issued in their favor. A Firm /JV will be selected using the Quality and Cost Based Selection (QCBS) method. It is expected that the services will commence within May-2022.
15	Name of the Official Inviting EOI	Engr. Syed Abu Nosor Md. Saleh
16	Designation of the Official Inviting EOI	Project Director
17	Address of the Official Inviting EOI	"Installation of Prepaid Gas Meter Project for TGTDCL" Titas Gas Transmission and Distribution Co. Ltd. Titas Gas Bhaban (12 th Floor), 105 Kazi Nazrul Islam Avenue, Kawranbazar C/A, Dhaka-1215.
18	Contact Details of the Official Inviting EOI	Tel No: 01958095210, E-mail : pd.ipgm@gmail.com
19	The Procuring entity reserves the right to accept or reject all EOI without assigning any reason, whatsoever.	



Engr. Syed Abu Nosor Md. Saleh
Project Director
Installation of Prepaid Gas Meter for TGTDCL
Titas Gas Transmission & Distribution Co. Ltd.