



# TITAS GAS TRANSMISSION AND DISTRIBUTION PLC

(A Company of Petrobangla)

Ref. No. 28.13.0000.030.06.001.25 / 1108

Date: 16 November, 2025

## Notice of the 44<sup>th</sup> Annual General Meeting

Notice is hereby given to all Concerned of Titas Gas Transmission & Distribution PLC that the 44<sup>th</sup> Annual General Meeting of the Shareholders of the Company will be held on Wednesday, 24 December 2025 at 11:30 A.M. virtually by using Digital Platform (Hybrid System) through the link, <https://titasgas44thagm.virtualagmbd.com> to transact the following business and adopt necessary resolutions:

1. To receive, consider and adopt the Audited Financial Statements for the year ended 30 June, 2025 together with the reports of the Directors' and Auditors' thereon;
2. To declare Dividend for the year ended 30 June, 2025 as recommended by the Board;
3. To elect Directors in accordance with the provision of the Company's Act, 1994 and the Articles of Association of the Company;
4. To appoint Statutory Auditors for Audit of Accounts of the Company for the Year ended 30 June, 2026 and to fix their remuneration; and
5. To appoint Compliance Auditors for the year ended 30 June, 2026 and to fix their remuneration.

By Order of the Board

  
(Md. Lutful Hyder Masum)  
Company Secretary

### **Notes:**

1. The "Record Date" has been fixed on Monday 17 November, 2025. The Shareholders' names appearing in the Register of Shareholders of the Company in the Depository on the "Record Date" will be eligible to attend the AGM and to receive the Dividend.
2. Any Shareholder of the Company eligible to attend and vote at the Annual General Meeting or may appoint a proxy to attend and vote on his/her behalf. The proxy form duly filled in and signed by the Shareholder and stamped (Tk.20.00) must be submitted at the Registered Office (Titas Gas Bhaban, 105, Kazi Nazrul Islam Avenue, Kawran Bazar C/A, Dhaka-1215) of the Company at least 48 hours before the meeting.
3. As per BSEC order No. BSEC/CMRRCD/2009-193/08 dated 10 March 2021, the imminent 44<sup>th</sup> AGM of the Company shall be conducted through Digital Platform (Hybrid System).
4. The members are requested to participate 01 (one) hour (BD time) before commencement of the AGM by using link, <https://titasgas44thagm.virtualagmbd.com>. In case of logging in to the System, the members need to put their 16 digit BO ID numbers as user name and share number as password (based on record date) to proof their identity.
5. The link of virtual AGM and detail procedures to participate in the AGM shall be notified to the valued shareholders' E-mail ID and contact number in due course and these will also be available on Titas Gas Transmission & Distribution PLC's website at [www.titasgas.gov.bd](http://www.titasgas.gov.bd). Annual Report 2024-25 will also be available in company's website [www.titasgas.gov.bd](http://www.titasgas.gov.bd).
6. Shareholders are requested to submit their written option to receive dividend to the Company's Share Department on or before 30 November, 2025. In case of non-submission of such option with the stipulated time, the dividend will be paid of as deemed appropriate by the Company.
7. Concerned Brokerage house/DP are requested to provide detail list (Shareholders name, BO ID, client-wise shareholding position, applicable tax rate with ETIN no., contact person, DP's Bank Account's Information etc.) of their margin account holders who hold shares on record date to the Company's Share Department & soft copy in MS Excel format to [titasshare@gmail.com](mailto:titasshare@gmail.com) on or before 30 November, 2025.

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