



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Admin Department
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.com.bd



Record Number: 14.35.0000.000.020.31.0082.18.434

Date: 24/05/2026

Office Order

As per Government Order Number-14.00.0000.000.001.25.0006.17.309, Date: 30.04.2026, the following officials of Teletalk Bangladesh Ltd. will participate in the "Factory inspection/Test" conducted by Smart Technologies (BD) Limited for "Supply, Installation & Integration of Diesel Engine Generator (DEG) and Precision Type Air-Conditioner with necessary Ancillary Works for Teletalk core Site- Lot 05 " under "Expansion of Teletalk's Network up to Rural Areas and Network Readiness for 5G Services" Project. They will conduct the Factory Inspection/Test according to the following time schedule and location.

Sl.	Name, Designation & Department	Factory Location	Duration
01	Mr. Saleh Md Fazle Rabbi ID: 2210088 General Manager (On Deputation) IT & Billing Department (Main charge) and General Manager Digital Services Department (Additional Charge) Passport No. E00013136	Shenzhen, China	06 June 2026 to 12 June 2026
02	Mr. Md. Jahidur Rahman ID: 1210605 Manager Digital Services Department Passport No. B00094582	Shenzhen, China	06 June 2026 to 12 June 2026

The Terms and Conditions are mentioned below:

- All the expenses regarding this tour will be borne by Smart Technologies (BD) Limited;
- The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
- They will draw his usual pay and allowances from Bangladesh in local currency;
- They will return to the country within the stipulated time limit and join the office;
- On return from abroad they will submit a report as per govt. prescribed form to Admin Department within 15 Days.

2. Mr. Saleh Md Fazle Rabbi, General Manager, will be released after handing over his responsibility of General Manager, IT & Billing Department (Main charge) and Digital Services Department (Additional Charge) to Mr. Mohammad Monsur Rahman, Additional General Manager, IT & Billing Department (Main charge) and Digital Services Department (Additional Charge). Mr. Mohammad Monsur Rahman, Additional General Manager, will look after the above-mentioned responsibilities in addition to his main and additional responsibilities.

3. Mr. Md. Jahidur Rahman, Manager, Digital Services Department will be released through local arrangement.

4. A charge "Hand over & Take over" report should be sent to all concerned personnel of Teletalk.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



24-05-2026

Md. Ruhul Quddus
General Manager (Admin)

E-
mail : ruhul.quddus@teletalk.com.
bd

Record Number: 14.35.0000.000.020.31.0082.18.434/1
(18)

Date: 24/05/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Office of Secretary, Post & Telecommunication Division and Chairman, Teletalk Bangladesh Limited.
2. General Manager (Finance and Accounts), Office of the Finance & Accounts, Teletalk Bangladesh Limited.
3. Project Director (Additional Responsibility), Office of the 5G Readiness Project, Teletalk Bangladesh Limited.
4. Mr. Saleh Md. Fazle Rabbi, General Manager (IT & Billing), Office of IT & Billing, Teletalk Bangladesh Limited.
5. Mr. Saleh Md. Fazle Rabbi, General Manager, Department of Digital Services, Teletalk Bangladesh Limited.
6. Mr. Mohammad Monsur Rahman, Additional General Manager (IT & Billing), Main Charge and Additional General Manager (Digital Services), Addl. Charge, Teletalk Bangladesh Limited.
7. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka..
8. Chief Accounts & Finance Officer, T&T, Segunbagicha, Dhaka.
9. Managing Director, Smart Technologies (BD) Limited.
10. Private Secretary, Office of the Managing Director, Teletalk Bangladesh Limited.
11. Mr. Md. Jahidur Rahman, Manager, Department of Digital Services, Teletalk Bangladesh Limited.
12. Mr. Syadul Fardaus, Manager, Office of IT & Billing, Teletalk Bangladesh Limited.
13. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
14. Mr. Hosneara Khanam, Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited.
15. Mr. Sadia Nawreen, Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited.
16. Mr. Sabrina Tania, Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited.
17. ., Personal File.
18. ., Office Copy.



24-05-2026

Md. Humayun Kabir
Deputy General Manager(Admin)