



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Office of the Admin
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.com.bd



Record Number: 14.35.0000.000.020.31.0082.18.317

Date: 20/04/2026

Office Order

With the reference of letter no. 14.35.0000.000.460.43.0001.24, Date: 05 April 2026, the following official of Teletalk Bangladesh Ltd. will participate in the “Factory inspection/Test” conducted by Grand Power Ltd. for “Supply, Installation & Integration of 500kVA Diesel Engine Generator (DEG) with necessary Ancillary works for Teletalk Ramna Core site for Lot-04” under “Expansion of Teletalk’s Network up to Rural Areas and Network Readiness for 5G Services” Project. He will conduct the Factory Inspection/Test according to the following schedule and location.

Sl.	Name, Designation & Department	Factory Location	Duration (Excluding Travel Time)
01	Md. Zohiroul Islam ID: 1210145 Senior Manager System Operations (Dhaka) Department Teletalk Bangladesh Ltd. Passport No. A03411272	Fuan City, Ningde, China	18 May 2026 to 22 May 2026 Or Nearest Possible Time

The Terms and Conditions are mentioned below:

- All the expenses regarding this tour will be borne by Grand Power Ltd.;
 - The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
 - He will draw his usual pay and allowances from Bangladesh in local currency;
 - He will return to the country within the stipulated time limit and join the office;
 - On return from abroad he will submit a report as per govt. prescribed form to Admin Department within 15 Days.
- Mr. Md. Zohiroul Islam, Senior Manager, will be released through local arrangement.
 - A charge hand over & take over report should be sent to all concerned personnel of Teletalk.

This office order is issued with the approval of the Managing Director, Teletalk Bangladesh Limited.

20-04-2026

Md. Ruhul Quddus
General Manager (Admin)

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mail : ruhul.quddus@teletalk.com.
bd

Record Number: (15)

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Office of Secretary, Post & Telecommunication Division and Chairman, Teletalk Bangladesh Limited;
2. General Manager (Finance and Accounts), Office of the Finance & Accounts, Teletalk Bangladesh Limited;
3. General Manager (System Operation), Office of the System Operations (Dhaka), Teletalk Bangladesh Limited;
4. Project Director (Additional Responsibility), Office of the 5G Readiness Project, Teletalk Bangladesh Limited;
5. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka;
6. Mr. Md. Zohiroul Islam, Senior Manager, Office of the System Operations (Dhaka), Teletalk Bangladesh Limited;
7. Private Secretary, Office of the Managing Director, Teletalk Bangladesh Limited;
8. Mr. Md. Mamun Ur Rashid, Senior Manager, Grand Power Ltd.;
9. Manager, Office of IT & Billing, Teletalk Bangladesh Limited;
10. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka;
11. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
12. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
13. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
14. ., Personal File and
15. ., Office Copy.



A handwritten signature in black ink, appearing to read 'Humayun Kabir'.

20-04-2026

Md. Humayun Kabir
Deputy General Manager(Admin)