



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Admin Department
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.com.bd



Record Number: 14.35.0000.000.020.31.0082.18.1037

Date: 22/09/2025

Office Order

As per Government Order Number-14.00.0000.000.001.25.0006.17.358, Date: 02.07.2025, the following officials of Teletalk Bangladesh Ltd. will participate in the "Factory inspection/Test" conducted by MESH Technologies Limited for "Supply, Installation & Integration of DC Power System (Battery) for Core Sites for Lot-03" under "Expansion of Teletalk's Network up to Rural Areas and Network Readiness for 5G Services" Project. They will conduct the Factory Inspection/Test according to the following time schedule and location.

(Not According to Seniority)

Sl.	Name, Designation & Department	Factory Location	Duration (Excluding Travel Time)
01	Mohammad Jamal Uddin ID: 1210434 General Manager (Additional Charge) System Operation (Chittagong) Department and Additional General Manager (Main Charge) System Operation (Chittagong) Department	Wenzhou China	24 September, 2025 to 29 September, 2025
02	Mohammad Mahbubur Rahman ID: 1210350 Additional General Manager Sales & Marketing Department		

The Terms and Conditions are mentioned below:

- a. All the expenses regarding this tour will be borne by MESH Technologies Limited;
- b. The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
- c. They will draw their usual pay and allowances from Bangladesh in local currency;
- d. They will return to the country within the stipulated time limit and join the office;
- e. On return from abroad they will submit a report as per govt. prescribed form to Admin Department within 15 Days.

2. Mr. Mohammad Jamal Uddin, Additional General Manager, will be released after handing over his charges of Additional General Manager, System Operation (Chittagong) Department (Main Charge) and General Manager, System Operation (Chittagong) Department (Additional Charge) to Mr. Shahabuddin Ahmed Chowdhury, Deputy General Manager, System Operation (Chittagong) Department. Mr. Shahabuddin Ahmed Chowdhury, Deputy General Manager will look after the above-mentioned charges in addition to his main and additional responsibilities.
3. Mr. Mohammad Mahbubur Rahman, Additional General Manager, Sales & Marketing Department will be released through local arrangement.
4. A charge hand over & take over report should send to all concerns of Teletalk.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



22-09-2025

Md. Ruhul Quddus
General Manager (Admin)
ruhul.quddus@teletalk.com.bd

Record Number: 14.35.0000.000.020.31.0082.18.1037/1
(15)

Date: 22/09/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Office of Secretary , Post & Telecommunication Division and Chairman, Teletalk Bangladesh Limited;
2. Concern Head of the Department and Project Director, Teletalk Bangladesh Limited;
3. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka;
4. Mr. Mohammad Jamal Uddin, Additional General Manager (SO, Chittagong), Office of the System Operations (CTG), Teletalk Bangladesh Limited;
5. Mr. Mohammad Mahbubur Rahman, Additional General Manager, Department of Sales & Marketing, Teletalk Bangladesh Limited;
6. Mr. Shahabuddin Ahmed Chowdhury, Deputy General Manager, Office of the System Operations (CTG), Teletalk Bangladesh Limited;
7. Mr. Md. Shah Jalal, Managing Director, MESH Technologies Limited;
8. Private Secretary (Additional Responsibility), Office of the Managing Director, Teletalk Bangladesh Limited;
9. Mr. Syadul Fardaus, Manager, Office of IT & Billing, Teletalk Bangladesh Limited (Including instructions for updating D-Nothi and ERP);
10. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka;
11. Mrs. Hosneara Khanam, Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
12. Mrs. Sadia Nawreen, Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
13. Mrs. Sabrina Tania, Assistant Manger, Office of the Admin, Teletalk Bangladesh Limited (Including Instructions to update Database);
14. .., Personal File and
15. .., Office Copy.



22-09-2025

Md. Humayun Kabir
Deputy General Manager(Admin)