



ঢাকা ও টেলিমিয়োপলি বিভাগ
POSTS & TELECOMMUNICATIONS DIVISION

Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Admin Department
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.com.bd



Record Number: 14.35.0000.000.020.31.0082.18.1390

Date: 24/12/2025

Office Order

As per Government Order Number-14.00.0000.000.001.25.0006.17.679, Date: 30.11.2025, the following official of Teletalk Bangladesh Ltd. will participate in the "Factory inspection/Test" conducted by ZTE Corporation for "Supply, Installation & Integration of Micro Base Station for Shared Passive DAS solution in indoor buildings for tender: Supply, Installations and Integration of Small Cells in Indoor Buildings and other Indoor Solutions" under "Expansion of Teletalk's Network up to Rural Areas and Network Readiness for 5G Services" Project. He will conduct the Factory Inspection/Test according to the following time schedule and location.

Sl.	Name, Designation & Department	Factory Location	Duration (Excluding Travel Time)
01	Md. Golam Morshed ID: 2210098 Additional General Manager (On Deputation) System Operations (Dhaka) Department and Additional General Manager (On Deputation) Regulatory & Corporate Relations (Additional Charge) Additional General Manager (On Deputation) Audit Department (Additional Charge) Passport No. E00141424	China	27 December 2025 to 03 January 2026

The Terms and Conditions are mentioned below:

- a. All the expenses regarding this tour will be borne by ZTE Corporation;
- b. The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
- c. He will draw his usual pay and allowances from Bangladesh in local currency;
- d. He will return to the country within the stipulated time limit and join the office;
- e. On return from abroad he will submit a report as per govt. prescribed form to Admin Department within 15 Days.

2. Mr. Md. Golam Morshed, Additional General Manager, will be released after handing over his responsibility of Additional General Manager (BSS-2 and Transmission), System Operations (Dhaka) Department and Audit Department to Mr. Sandip Kumar Biswas, Additional General Manager, System Operations (Dhaka) Department and also will be released from Additional General Manager (Core Network and Sylhet) System Operation (Dhaka) Department and Regulatory & Corporate Relations through local arrangement. Mr. Sandip Kumar Biswas, Additional General Manager, will look after the above-mentioned responsibilities in addition to his main and additional responsibilities.

3. A charge hand over & take over report should send to all concerns of Teletalk.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



24-12-2025

Md. Ruhul Quddus
General Manager (Admin)
ruhul.quddus@teletalk.com.bd

Record Number: 14.35.0000.000.020.31.0082.18.1390/1
(15)

Date: 24/12/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Office of Secretary , Post & Telecommunication Division and Chairman, Teletalk Bangladesh Limited;
2. Concern Head of the Department and Project Director, Teletalk Bangladesh Limited;
3. Mr. Md. Golam Morshed, Additional General Manager, Office of the System Operations (Dhaka), Teletalk Bangladesh Limited;
4. Mr. Sandip Kumar Biswas, Additional General Manager, Office of the System Operations (Dhaka), Teletalk Bangladesh Limited;
5. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka;
6. Chief Accounts & Finance Officer, T&T, Segunbagicha, Dhaka;
7. Mr. Gazi Nazmul Hoq, Project Director, ZTE Corporation;
8. Private Secretary, Office of the Managing Director, Teletalk Bangladesh Limited;
9. Manager, Office of IT & Billing, Teletalk Bangladesh Limited;
10. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka;
11. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
12. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
13. Assistant Manger, Office of the Admin, Teletalk Bangladesh Limited;
14. .., Personal File and
15. .., Office Copy.



24-12-2025

MS Shirin Akhter, Akther
Additional General Manager (Additional
Responsibility)