



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Admin Department
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.gov.bd



Record Number: 14.35.0000.000.020.31.0082.18.825

Date: 20/07/2025

Office Order

As per Government Order Number-14.00.0000.000.001.25.0006.17.357, Date: 02.07.2025, the following officials of Teletalk Bangladesh Ltd. will participate in the "Factory inspection/Test" conducted by HS Engineering and Technology Limited for "Supply, Installation & Integration of DC Power System (Rectifier) for BTS Sites (Indoor and Outdoor) for Lot-1" under "Expansion of Teletalk's Network up to Rural Areas and Network Readiness for 5G Services" Project. They will conduct the Factory Inspection/Test according to the following time schedule and location.

Sl.	Name, Designation & Department	Factory Location	Duration (Excluding Travel Time)
01	Md. Ishfakur Rhaman Shorif ID: 1210142 Deputy General Manager Planning & Implementation Department	He Yuan, Guang Dong Province China	20 July, 2025 to 24 July, 2025 Or nearest convenient Date.
02	Md. Mustafizur Rahman ID: 1210606 Manager Sales & Marketing Department		

The Terms and Conditions are mentioned below:

- a. All the expenses regarding this tour will be borne by HS Engineering and Technology Limited;
- b. The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
- c. They will draw their usual pay and allowances from Bangladesh in local currency;
- d. They will return to the country within the stipulated time limit and join the office;
- e. On return from abroad he will submit a report as per govt. prescribed form to Admin Department within 15 Days.

2. Mr. Md. Ishfakur Rhaman Shorif, Deputy General Manager, System Operations (Dhaka) Department and Mr. Md. Mustafizur Rahman, Manager, Sales & Marketing Department will be released through local arrangement.
3. A charge hand over & take over report should send to all concerns of Teletalk.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



20-07-2025

Md. Ruhul Quddus
General Manager (Admin)
ruhul.quddus@teletalk.com.bd

Record Number: 14.35.0000.000.020.31.0082.18.825/1 (14)

Date: 20/07/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary ((Routine Duty)), Office of Secretary, Post & Telecommunication Division and Chairman, Teletalk Bangladesh Limited;
2. Concern Head of the Department and Project Director, Teletalk Bangladesh Limited;
3. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka;
4. Mr. Md. Ishfakur Rahman Shorif, Deputy General Manager, Office of the Planning & Implementation, Teletalk Bangladesh Limited;
5. Mr. Md. Harun-Or-Rashid, Managing Director, HS Engineering and Technology Limited.;
6. Private Secretary (Additional Responsibility), Office of the Managing Director, Teletalk Bangladesh Limited;
7. Mr. Md. Mustafizur Rahman, Manager, Department of Sales & Marketing, Teletalk Bangladesh Limited;
8. Manager, Office of IT & Billing, Teletalk Bangladesh Limited;
9. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka;
10. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
11. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
12. Assistant Manger, Office of the Admin, Teletalk Bangladesh Limited;
13. .., Personal File and
14. .., Office Copy.



20-07-2025
Md. Khalekuzzaman
Deputy General Manager(Admin)
(Additional Responsibility)