



Teletalk Bangladesh Limited
State-owned mobile network operator
Administration Department
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.com.bd



Number: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১২৬৪

১১ আষাঢ় ১৪৩০ বঙ্গাব্দ
Date: ০৫ জুলাই ২০২৩ খ্রিস্টাব্দ

Office order

As per decision of 222th BoD meeting of Teletalk Bangladesh Limited (TBL) Mr. Shakil Ahmed (Employee ID-1210315 & passport no- BX0796901), Additional General Manager, System Operations (Dhaka) Department has been granted Study Leave (Ex Bangladesh) for a period of 15 July 2023 to 14 July 2025 (Including travel time) for pursuing Post Buccalaurent Diploma at the University of the Fraser Valley, Canada as per following conditions-

1. All costs of the journey and study abroad will be borne by him No cost will be borne by Teletalk Bangladesh Limited.
2. He will get no pay & allowance during his leave.
3. He will immediately join Teletalk after completion of leave and submit the certificate achieve from the concerned University.
4. No benefits will be entitled except service continuation with seniority during leave.
5. Any overstay abroad will be treated as misconduct.

Mr. Shakil Ahmed will be released from his own duty on local arrangements. He will join his own post after availing of the leave and report to the Admin Department of TBL through the proper channel. He will also submit the photocopy of the relevant pages (with arrival & departure seal) of his passport to the Admin Department.

This office order is issued with the approval of the Managing Director, Teletalk Bangladesh Limited.

05-07-2023

Ahammed Ullah

General Manager (Admin)
ahammed.ullah@teletalk.com.bd

Number: ১৪.৩৫.০০০০.০২০.০৮.০০১.২০.১২৬৪/১ (১২)

১১ আষাঢ় ১৪৩০ বঙ্গাব্দ
Date: ০৫ জুলাই ২০২৩ খ্রিস্টাব্দ

Copy sent for information and necessary (where applicable) action
(not in order of seniority):

- ১) Chairman, TBL & Secretary, PTD, MOPTIT (Attn: Company Secretary, Teletalk Bangladesh Limited),

- ১। Director General, Passport & Immigration, Agargaon, Dhaka.;
- ২। Director, Hazrat Shahjalal International Airport, Dhaka.;
- ৩। Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
- ৪। Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.;
- ৫। General Manager, Finance & Accounts, TBL.;
- ৬। General Manager, System Operations (Dhaka), Teletalk Bangladesh Limited;
- ৭। Mr. Shakil Ahmed, Addl General Manager, System Operations (Dhaka), Teletalk Bangladesh Limited;
- ৮। PS to Managing Director, TBL (For kind information, Managing Director, TBL).;
- ৯। Mrs. Sabrina Tania, Assistant Manager, Admin (For Office attendance report).;
- ১০। Ms. Sadia Nawreen, Assistant Manager, Admin (for Salary related). এবং
- ১১। Office, Copy।



০৫-০৭-২০২৩

Shirin Akther
Addl General Manager (Admin)