



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Admin Department
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.gov.bd



Record Number: 14.35.0000.000.020.31.0082.18.821

Date: 20/07/2025

Office Order

As per Government Order Number- 14.00.0000.000.001.25.0006.17.361, Date: 02.07.2025, the following official of Teletalk Bangladesh Ltd. will participate in the "Factory inspection/Test" conducted by HS Engineering and Technology Limited for "Supply, Installation & Integration of DC Power System (Battery) for Transmission Sites and BTS Sites for Lot-4" under "Expansion of Teletalk's Network up to Rural Areas and Network Readiness for 5G Services" Project. He will conduct the Factory Inspection/Test according to the following time schedule and location.

Sl.	Name, Designation & Department	Factory Location	Duration (Excluding Travel Time)
01	Ahammed Ullah ID: 2210090 General Manager (On Deputation) Sales & Marketing Department	Shahu Community, Biling Street, Pingshan District, Shenzhen China,	20 July, 2025 to 24 July, 2025 Or nearest convenient Date.

The Terms and Conditions are mentioned below:

- a. All the expenses regarding this tour will be borne by HS Engineering and Technology Limited;
- b. The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
- c. He will draw his usual pay and allowances from Bangladesh in local currency;
- d. He will return to the country within the stipulated time limit and join the office;
- e. On return from abroad he will submit a report as per govt. prescribed form to Admin Department within 15 Days.

2. Mr. Ahammed Ullah, General Manager, Sales & Marketing Department will be released after handing over his responsibilities of General Manager, Sales & Marketing Department to Mr. Md. Khaled Hossain, Additional General Manager, Sales and Marketing Department. Mr. Md. Khaled Hossain will look after the above-mentioned responsibility in addition to his main and additional responsibilities.

3. A charge hand over & take over report should send to all concerns of Teletalk.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



20-07-2025

Md. Ruhul Quddus
General Manager (Admin)
ruhul.quddus@teletalk.com.bd

Record Number: 14.35.0000.000.020.31.0082.18.821/1 (15)

Date: 20/07/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary ((Routine Duty)), Office of Secretary , Post & Telecommunication Division and Chairman, Teletalk Bangladesh Limited;
2. Concern Head of the Department and Project Director, Teletalk Bangladesh Limited;
3. Mr. Ahammed Ullah, General Manager, Department of Sales & Marketing, Teletalk Bangladesh Limited;
4. Mr. Md. Khaled Hossain, Additional General Manager, Department of Sales & Marketing, Teletalk Bangladesh Limited;
5. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
6. Chief Accounts & Finance Officer, T&T, Segunbagicha, Dhaka.;
7. Mr. Md. Harun-Or-Rashid, Managing Director, HS Engineering and Technology Limited.;
8. Private Secretary (Additional Responsibility), Office of the Managing Director, Teletalk Bangladesh Limited;
9. Manager, Office of IT & Billing, Teletalk Bangladesh Limited;
10. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.;
11. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
12. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
13. Assistant Manger, Office of the Admin, Teletalk Bangladesh Limited;
14. .., Personal File and
15. .., Office Copy.



20-07-2025

Md. Khalekuzzaman
Deputy General Manager(Admin)
(Additional Responsibility)