



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Admin Department
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.gov.bd



Record Number: 14.35.0000.000.020.31.0082.18.824

Date: 20/07/2025

Office Order

As per Government Order Number-14.00.0000.000.001.25.0006.17.356, Date: 02.07.2025, the following officials of Teletalk Bangladesh Ltd. will participate in the “Factory inspection/Test” conducted by HS Engineering and Technology Limited for “Supply, Installation & Integration of DC Power System (Rectifier) for BTS Sites (Indoor and Outdoor) for Lot-2” under “Expansion of Teletalk’s Network up to Rural Areas and Network Readiness for 5G Services” Project. They will conduct the Factory Inspection/Test according to the following time schedule and location.

Sl.	Name, Designation & Department	Factory Location	Duration (Excluding Travel Time)
01	Muhammad Abdullah Al Atique ID: 1210483 Senior Manager Planning & Implementation Department	He Yuan, Guang Dong Province China	20 July, 2025 to 24 July, 2025 Or nearest convenient Date.
02	Mohammad Shariful Islam ID: 1210633 Manager Sales & Marketing Department		

The Terms and Conditions are mentioned below:

- All the expenses regarding this tour will be borne by HS Engineering and Technology Limited;
- The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
- They will draw their usual pay and allowances from Bangladesh in local currency;
- They will return to the country within the stipulated time limit and join the office;
- On return from abroad he will submit a report as per govt. prescribed form to Admin Department within 15 Days.

2. Mr. Muhammad Abdullah Al Atique, Deputy General Manager, Planning & Implementation Department and Mr. Mohammad Shariful Islam, Manager, Sales & Marketing Department will be released through local arrangement.

3. A charge hand over & take over report should send to all concerns of Teletalk.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



20-07-2025

Md. Ruhul Quddus
General Manager (Admin)
ruhul.quddus@teletalk.com.bd

Record Number: 14.35.0000.000.020.31.0082.18.824/1 (14)

Date: 20/07/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary ((Routine Duty)), Office of Secretary, Post & Telecommunication Division and Chairman, Teletalk Bangladesh Limited;
2. Concern Head of the Department and Project Director, Teletalk Bangladesh Limited;
3. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
4. Mr. Muhammad Abdullah Al Atique, Senior Manager, Office of the Planning & Implementation, Teletalk Bangladesh Limited;
5. Mr. Md. Harun-Or-Rashid, Managing Director, HS Engineering and Technology Limited;
6. Private Secretary (Additional Responsibility), Office of the Managing Director, Teletalk Bangladesh Limited;
7. Mr. Mohammad Shariful Islam, Manager, Department of Sales & Marketing, Teletalk Bangladesh Limited;
8. Manager, Office of IT & Billing, Teletalk Bangladesh Limited;
9. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka;
10. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
11. Assistant Manger, Office of the Admin, Teletalk Bangladesh Limited;
12. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
13. ., Personal File and
14. ., Office Copy.



20-07-2025

Md. Khalekuzzaman
Deputy General Manager(Admin)
(Additional Responsibility)