



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Admin Department
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.com.bd



Record Number: 14.35.0000.000.020.25.0021.22.230

Date: 27/02/2025

Office Order

As per Government Order Number- 14.00.0000.001.25.006.17.80, Date: 09.02.2025, the following officials of Teletalk Bangladesh Ltd. will participate in "Mobile World Congress-2025", Barcelona, Spain commenced from 03 March 2025 to 06 March 2025 (excluding travel time).

Sl. No.	Name & Designation	Department	Contact No. & E-mail Address
1	Mr. Md. Anwar Hossain General Manager, (On Deputation) Passport No. E00162793	Planning & Implementation Department	Mobile: 01550155025 Email: hossain.anwar@teletalk.com.bd
2	Mr. Mohammad Shariful Islam Addl. General Manager, (On Deputation) Passport No. A00403366	Procurement Department	Mobile: 01550155044 Email: md.shariful@teletalk.com.bd
3	Mr. Md. Khairul Amin Addl. General Manager, Passport No. A12832779	Finance & Accounts Department	Mobile: 01550155038 Email: mk.amin@teletalk.com.bd

The Terms and Conditions are mentioned below:

- a. The period of attending the program including the transit will be treated as on duty;
b. They will draw their usual pay and allowances from Bangladesh in local Currency;
c. All the expenses regarding this tour will be borne by ZTE Corporation (Bangladesh) Limited and there will be no financial involvement of Teletalk Bangladesh Limited;
d. They must return to the country within the stipulated time limit and join their office;
e. On return from abroad they will submit a report as per govt prescribed form to Admin Department within 15 Days.
2. Mr. Md. Anwar Hossain, General Manager will be released after handing over his responsibility of General Manager, Planning & Implementation Department to Mr. Ahammed Ullah, General Manager, Admin Department and also his additional responsibilities of General Manager, System Operations (Dhaka) Department & Project Director, "Improving Teletalk's network service quality by increasing DC power capacity of BTS sites" Project to Mr. Md. Ruhul Quddus. General Manager, IT & Billing Department. Mr. Mr. Ahammed Ullah, General Manager and Mr. Md. Ruhul Quddus, General Manager will look after the above-mentioned responsibilities in addition to their main responsibility.
3. Mr. Mohammad Shariful Islam, Additional General Manager will be released after handing over his responsibility of Additional General Manager, Procurement Department, Additional General Manager, Corporate Strategy Department and Additional General Manager,

"Improving Teletalk's network service quality by increasing DC power capacity of BTS sites" Project to Mr. Md. Aminur Rahman, Additional General Manager, System Operations (Dhaka) Department. Mr. Md. Aminur Rahman, Additional General Manager will look after the above-mentioned responsibilities in addition to his main responsibility.

4. Mr. Md. Khairul Amin, Additional General Manager will be released after handing over his responsibility of Additional General Manager (Accounts), Finance & Accounts Department and Additional General Manager (Finance), Finance & Accounts Department to Mr. Mohd. Shamsuzzoha, Additional General Manager, Audit Department. Mr. Mohd. Shamsuzzoha, Additional General Manager will look after the above-mentioned responsibilities in addition to his main responsibility.

5. A charge hand over & take over report should send to all concerns of Teletalk.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



27-02-2025

Ahammed Ullah
General Manager (Admin)
ruhul.quddus@teletalk.com.bd

Record Number: 14.35.0000.000.020.25.0021.22.230/1 (17)

Date: 27/02/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Office of Secretary , Post & Telecommunications Division and 1. Chairman, Board of Directors, Teletalk Bangladesh Limited.;
2. Concerned Head of the Department and Project Director, Teletalk Bangladesh Limited.;
3. General Manager (P&I), Office of the Planning & Implementation, Teletalk Bangladesh Limited;
4. General Manager (IT & Billing), Office of IT & Billing, Teletalk Bangladesh Limited;
5. General Manager (Admin), Office of the Admin, Teletalk Bangladesh Limited;
6. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.;
7. Additional General Manager, Office of the Procurement, Teletalk Bangladesh Limited;
8. Additional General Manager, Office of the System Operations (Dhaka), Teletalk Bangladesh Limited;
9. Additional General Manager, Office of the Audit, Teletalk Bangladesh Limited;
10. Chief Accounts & Finance Officer, T&T, Segunbagicha, Dhaka;
11. Additional General Manager, Office of the Finance & Accounts, Teletalk Bangladesh Limited;
12. Mao Junyoung (Mao), CEO, ZTE Corporation (BD) Limited;
13. Private Secretary (Additional Responsibility), Office of the Managing Director, Teletalk Bangladesh Limited;
14. Manager, Office of IT & Billing, Teletalk Bangladesh Limited;
15. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.;
16. .., Personal File and
17. .., Office Copy.



A handwritten signature in black ink, appearing to read "Humayun".

27-02-2025

Md. Humayun Kabir
Dy. General Manager (Admin)