



Teletalk Bangladesh Limited
A State-owned Mobile Network Operator
Office of the Admin
Rajuk Commercial Complex, Gulshan-1,
Dhaka.
www.teletalk.com.bd



Record Number: 14.35.0000.000.020.31.0082.18.839

Date: 27/07/2025

Office Order

As per Government Order Number- 14.00.0000.000.001.25.0006.17.365, Date: 02.07.2025, the following officials of Teletalk Bangladesh Ltd. will participate in the “Factory inspection/Test” conducted by Huawei International PTE. Ltd. for “Supply, Installation & Integration of Radio Access Network (RAN) Equipment in Coastal, Island, Haor and other Hard to reach areas of Bangladesh (Lot-1)” under “Expansion of Teletalk’s Mobile Broadband Network in Coastal, Hill tracts and other Hard to Reach Areas” Project. They will conduct the Factory Inspection/Test according to the following time schedule and location.

Sl.	Name, Designation & Department	Factory Location	Duration (Excluding Travel Time)
01	Md. Ruhul Quddus ID: 2210096 General Manager (Admin Department)	Dongguan, China	29 July 2025 to 04 August 2025 Or nearest convenient time.
02	Md. Rafiqul Islam ID: 1210397 Deputy General Manager Sales and Marketing Department (Main Charge) and Assistant Project Director “Expansion of Teletalk’s Mobile Broadband Network in Coastal, Hill tracts and other Hard to Reach Areas” Project (Additional Charge)	Dongguan, China	29 July 2025 to 04 August 2025 Or nearest convenient time.

The Terms and Conditions are mentioned below:

- a. All the expenses regarding this tour will be borne by Huawei International PTE. Ltd.;
- b. The period of accomplishing the Factory Inspection/Test including transit will be treated as on duty;
- c. They will draw their usual pay and allowances from Bangladesh in local currency;
- d. They will return to the country within the stipulated time limit and join the office;
- e. On return from abroad they will submit a report as per govt. prescribed form to Admin Department within 15 Days.

2. Mr. Md. Ruhul Quddus, General Manager, Admin Department, will be released after handing over his responsibility of General Manager, Admin Department to Mr. Md. Anwar Hossain, General Manager, System Operations Department. Mr. Md. Anwar Hossain, General Manager will look after the above mentioned responsibility in addition to his main and additional responsibilities.

3. Mr. Md. Rafiqul Islam, Deputy General Manager, Sales & Marketing Department (Main Charge) and Assistant Project Director, “Expansion of Teletalk’s Mobile Broadband Network in Coastal, Hill tracts and other Hard to Reach Areas” Project (Additional Charge) will be released through local arrangement.

4. A charge hand over & take over report should send to all concerns of Teletalk.

This office order has been issued with the approval of the Managing Director, Teletalk Bangladesh Limited.



27-07-2025

Md. Ruhul Quddus
General Manager (Admin)
ruhul.quddus@teletalk.com.bd

Record Number: 14.35.0000.000.020.31.0082.18.839/1 (16)

Date: 27/07/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary (Routine Duty), Office of Secretary, Post & Telecommunication Division and Chairman, Teletalk Bangladesh Limited;
2. Concern Head of the Department and Project Director, Teletalk Bangladesh Limited;
3. Mr. Md. Anwar Hossain, General Manager (System Operation), Office of the System Operations (Dhaka), Teletalk Bangladesh Limited;
4. Mr. Md. Ruhul Quddus, General Manager (Admin), Office of the Admin, Teletalk Bangladesh Limited;
5. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka;
6. Chief Accounts & Finance Officer, T&T, Segunbagicha, Dhaka;
7. Mr. Md. Rafiqul Islam, Deputy General Manager, Department of Sales & Marketing, Teletalk Bangladesh Limited;
8. Zhang bo, Project Director, Huawei International PTE Limited.;
9. Private Secretary (Additional Responsibility), Office of the Managing Director, Teletalk Bangladesh Limited;
10. Manager, Office of IT & Billing, Teletalk Bangladesh Limited;
11. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka;
12. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
13. Assistant Manager, Office of the Admin, Teletalk Bangladesh Limited;
14. Assistant Manger, Office of the Admin, Teletalk Bangladesh Limited;
15. ., Personal File and
16. ., Office Copy.



27-07-2025

Md. Humayun Kabir
Deputy General Manager(Admin)