



Government of the people's Republic of Bangladesh
Directorate of Technical Education
Section-04
F-4/B, Agargaon Administrative Area
Sher-E-Bangla Nagar, Dhaka-1207
www.techedu.gov.bd

Memo Number: 57.03.0000.000.046.09.0001.23.16

Date: 19/01/2026

Subject: Government Sanction to travel overseas.

The undersigned is directed to convey that S K M Jahera Akter, Craft Instructor (Shop) Computer, Dhaka polytechnic Institute, Dhaka has (Passport no: A12316098) been granted Ex-Bangladesh leave (earned leave) for 30 (Thirty) days starting from 03/03/2026 to 01/04/2026 or from the date of commencement of journey to visit India for her treatment. This leave is granted under the following terms and conditions.

- a. He will draw his pay and other allowances in local currency. No part of it should be drawn in foreign currency;
 - b. All related expenses of the travel will be borne by himself;
 - c. The provisions of Rule 34 of Appendix VIII of BSR (Part-1), the leave shall commence within 35 days from the date of grant of leave.
2. This order is issued with the approval of the competent authority.

19-01-2026

Md. Humayun Kabir

Assistant Director

0222243041

dte.ec.ad4@gmail.com

Principal, Dhaka polytechnic Institute, Dhaka.

Memo Number: 57.03.0000.000.046.09.0001.23.16/1 (15)

Date: 19/01/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka;

2. H.E High Commissioner, High Commission of India, Dhaka, Bangladesh;
3. H.E High Commissioner, Bangladesh High Commission, India;
4. Director General, Department of Immigration & Passport, Dhaka;
5. Director (PIW/Admin), Directorate of Technical Education, Dhaka;
6. P S to Hon'ble Adviser, Ministry of Education, Bangladesh Secretariat, Dhaka;
7. Principal, Dhaka polytechnic Institute, Dhaka [With a request to cut 30 (Thirty) days earn leave pay in his service book];
8. P S to Secretary, Technical & Madrasha Education Division, Ministry of Education, Dhaka;
9. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
10. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram;
11. Immigration Officer Land Port, Benapole, Jessore / Darshana, Chuadanga / Bhomra, Satkhira / Hili, Dinajpur / Birol, Dinajpur / Banglabandha, Ponchogor / Haluaghat, Mymensingh / Teknaf, Cox's Bazar / Sonamasjid, Chapai Nawabgany / Burimari, Lalmonirhat;
12. Officer In-charge, ICT Cell, Directorate of Technical Education, Dhaka (with a request to publish the notification in DTE website);
13. P S to DG, Directorate of Technical Education, Dhaka (For Kind information of Director General);
14. S K M Jahera Akter, Craft Instructor (Shop) Computer, Dhaka polytechnic Institute, Dhaka and
15. Office Copy, .



A handwritten signature in black ink, located to the right of the QR code.

19-01-2026
Md. Humayun Kabir
Assistant Director