



Government of the people's Republic of Bangladesh  
Directorate of Technical Education  
Admin Section-04  
F-4/B, Agargaon Administrative Area  
Sher-E-Bangla Nagar, Dhaka-1207  
www.techedu.gov.bd

**Memo Number:** 57.03.0000.000.046.09.0001.23.261

Date: 21/12/2025

**Subject: Government Sanction to travel overseas.**

The undersigned is directed to convey that Md. Saidur Rahman, Caretaker, Sylhet polytechnic Institute, Sylhet has (Passport no: A20558423) been granted Ex-Bangladesh leave (earned leave) for 60 (Sixty) days starting from 21/12/2025 to 18/02/2026 or from the date of commencement of journey to visit India for her treatment. This leave is granted under the following terms and conditions.

- a. He will draw his pay and other allowances in local currency. No part of it should be drawn in foreign currency;
- b. All related expenses of the travel will be borne by himself;
- c. The provisions of Rule 34 of Appendix VIII of BSR (Part-1), the leave shall commence within 35 days from the date of grant of leave.

2. This order is issued with the approval of the competent authority.

21-12-2025

Md. Humayun Kabir  
Assistant Director  
0222243041  
dte.ec.ad4@gmail.com

Principal, Sylhet polytechnic Institute, Sylhet.

**Memo Number:** 57.03.0000.000.046.09.0001.23.261/1 (15)

Date: 21/12/2025

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka;
2. H.E High Commissioner, High Commission of India, Dhaka, Bangladesh;
3. H.E High Commissioner, Bangladesh High Commission, India;
4. Director General, Department of Immigration & Passport, Dhaka;
5. Director (PIW/Admin), Directorate of Technical Education, Dhaka;
6. P S to Hon'ble Adviser, Ministry of Education, Bangladesh Secretariat, Dhaka;

7. Principal, Sylhet polytechnic Institute, Sylhet [With a request to cut 60 (Sixty) days earn leave pay in his service book];
8. P S to Secretary, Technical & Madrasa Education Division, Ministry of Education, Dhaka;
9. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka;
10. Immigration Officer, Hazrat Shahjalal International Airport. Dhaka/Shah Amanat International Airport, Chattogram;
11. Immigration Officer Land Port, Benapole, Jessore / Darshana, Chuadanga / Bhomra, Satkhira / Hili, Dinajpur / Birol, Dinajpur / Banglabandha, Ponchogor / Haluaghat, Mymensingh / Teknaf, Cox's Bazar / Sonamasjid, Chapai Nawabganj / Burimari, Lalmonirhat;
12. Officer In-charge, ICT Cell, Directorate of Technical Education, Dhaka (with a request to publish the notification in DTE website);
13. P S to DG, Directorate of Technical Education, Dhaka (For Kind information of Director General);
14. Md. Saidur Rahman, Caretaker, Sylhet polytechnic Institute, Sylhet and
15. Office Copy, .



A handwritten signature in black ink is positioned above the date and title.

21-12-2025

Md. Humayun Kabir  
Assistant Director