



Trading Corporation of Bangladesh (TCB)

Finance and Accounts Division
TCB Bhaban, Kawran Bazar, Dhaka-1215

Request for Expression of Interest (EOI)

TRADING CORPORATION OF BANGLADESH (TCB)					
1	Ministry/Division	Ministry of Commerce			
2	Agency	Trading Corporation of Bangladesh (TCB)			
3	Procuring Entity Name	Additional director (Finance & Accounts), TCB, Head Office, Dhaka			
4	Procuring Entity District	Dhaka			
KEY INFORMATION					
5	Procurement Method *	Least Cost Selection (LCS)			
PARTICULAR INFORMATION					
		Date	Time		
06	Expression of Interest submitted last Date and Time	24-06-2024	12-00 noon		
07	Proposal Receive	At the Office of Additional director (Finance & Accounts), TCB HO, Dhaka			
08	Brief Description of Assignment	a) Verification of Account FY 2023-24. b) Verification of subsidy for the FY 2023-24 in 02 part (1st part From 1st July,2023 to 31 December,2023 & 2nd part From 1st January, 2024 to 30 June, 2024). c) Auditing of TCB's Pension Fund financial year 2023-24. d) Auditing of TCB's Provident Fund financial year 2023-24			
09	<i>Experience, Resources, Delivery Capacity & Others</i>	(a) In case of proprietary firm, minimum 12 years post qualifying experience is required. or (b) In case of partnership firm minimum 10 (ten) years post qualifying experience is required for at least one of the partners. (c) Proprietary / partnership firms must have minimum 15 (fifteen) personnel's among whom four should have completed Chartered Accountants course. Appointed students may be included in the list of manpower. (d) The Audit firm must have 5 (five) years Experience of Auditing in Government Offices / Departments. (e) Firm Registration (f) Valid Trade License. (g) Firm VAT Certificate (h) Firm TIN Certificate. (i) Must be DVC Power.			
10	Ref No.	Phasing of Services	Location	Indicative Start Date	Indicative Completion Date
	S1.	Verification of Account FY 2023-24	AS PER SCHEDULE	10-09-2024	30-09-2024
	S2	Verification of Subsidy FY 2023-24 in 02 part (1st part From 1st July,2023 to 31 December,2023 & 2nd part From 1st January, 2024 to 30 June, 2024)	AS PER SCHEDULE	01-07-2024 01-09-2024	10-07-2024 10-09-2024
	S3	Auditing of TCB's Pension Fund financial year 2023-24	AS PER SCHEDULE	10-09-2024	20-09-2024
	S4.	Auditing of TCB's Provident Fund financial year 2023-24	AS PER SCHEDULE	10-09-2024	20-09-2024
PROCURING ENTITY DETAILS					
11	The procuring entity reserves the right to accept or reject all or any Proposal.				

Additional director (Finance & Accounts)