National Board of Revenue, Bangladesh
জাতীয় রাজস্ব বোর্ড, বাংলাদেশ

eReturn User Manual

eReturn

(User Manual for Taxpayer)

V.1

Synesis IT
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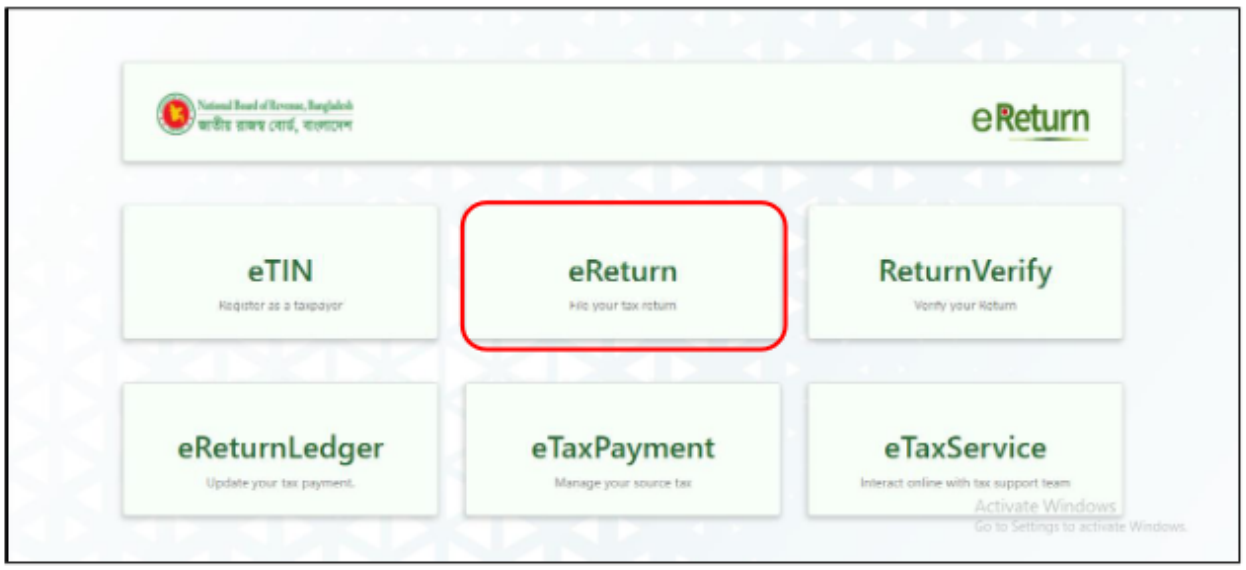
TaxPayer

Go to link: https://etaxnbr.gov.bd/#/landing-page & click on eReturn tile.



Enter your credentials and click on "**Sign in**". (for already registered user)



Clicking on "**Registration**" button will open Sign up page & user will follow the steps to verify.



In case anyone forgets password, click on "**Forgot Password**" from log in Page.

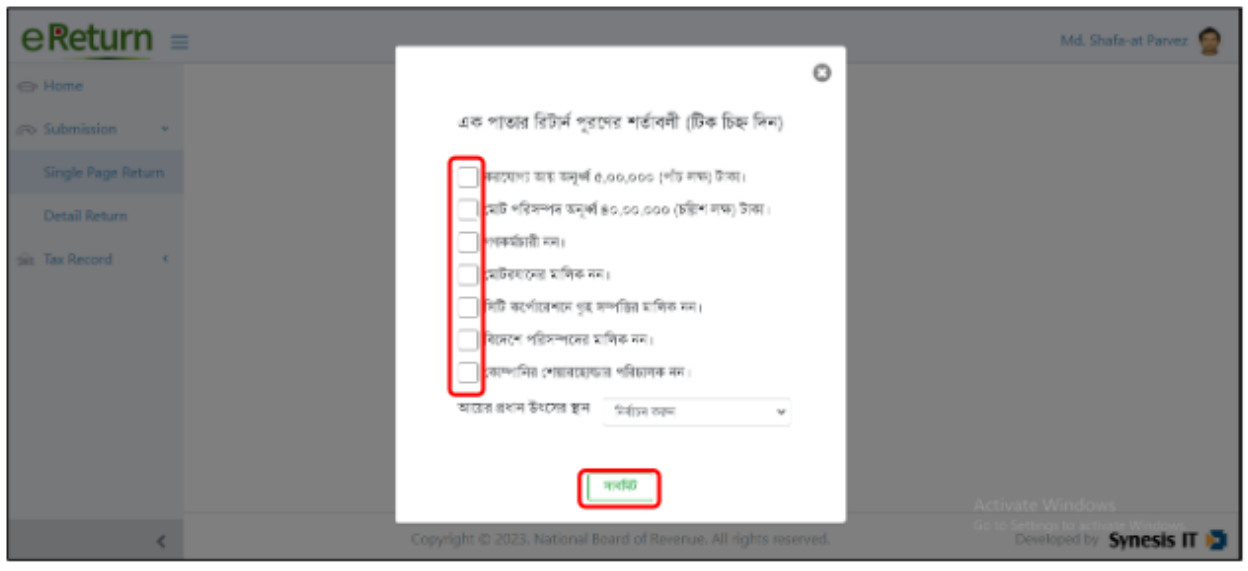


Enter your registered phone number and click on "**Send OTP**" button to set new password.

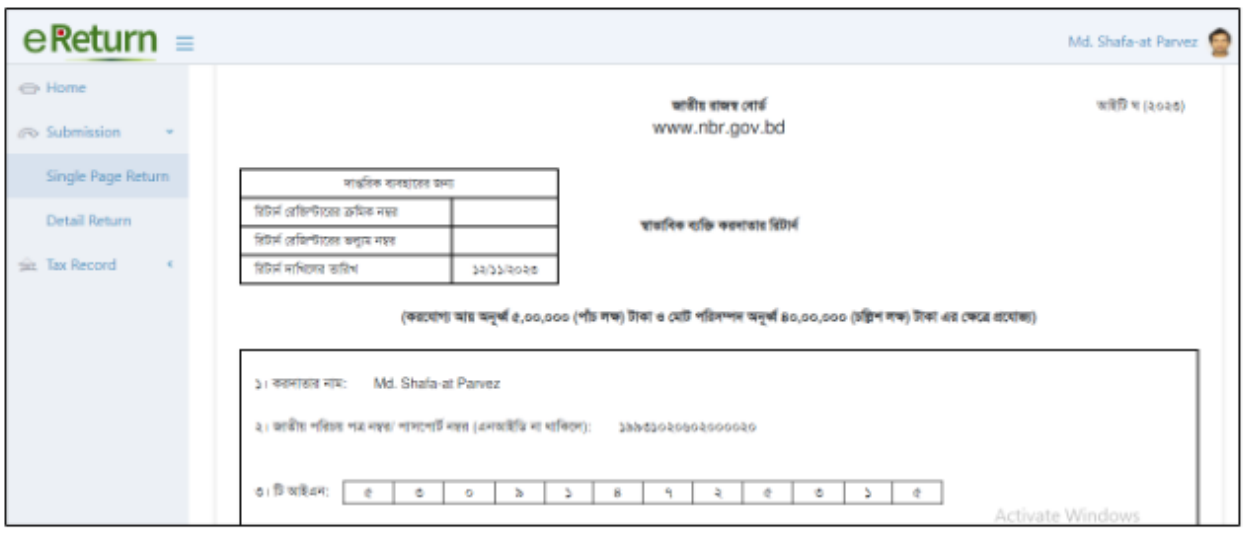


Return Submission – Single Page

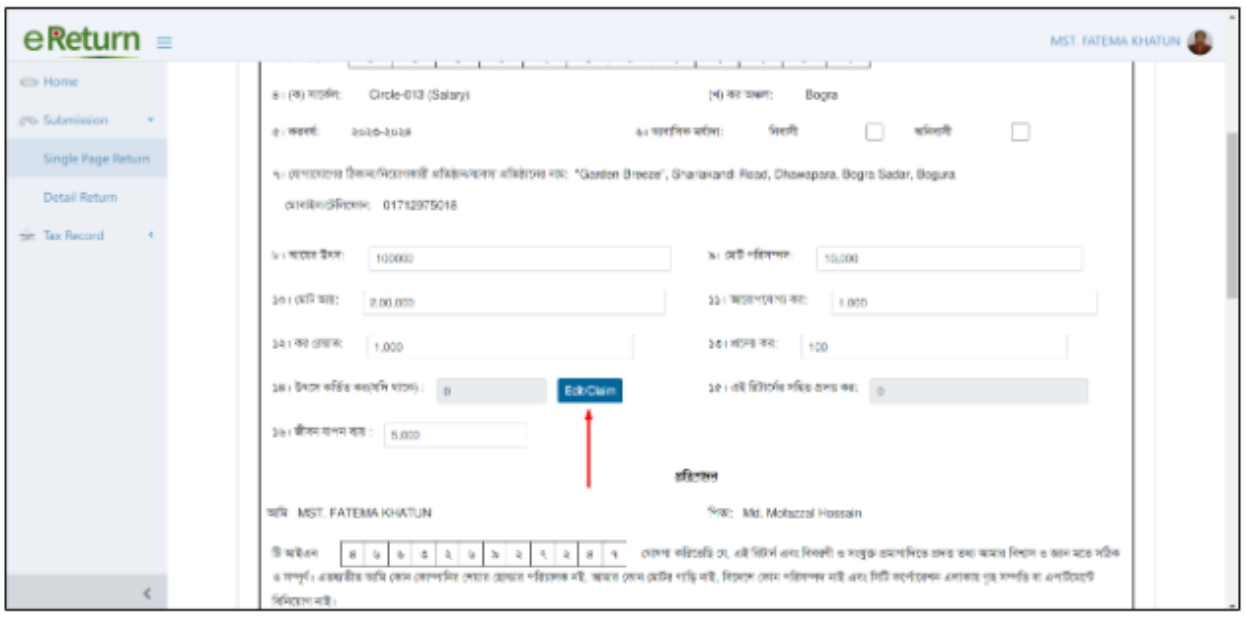
After successfully logging in click on "**Single Page Return**" under Submission menu. Select the specific conditions and click on "**Submit**" button.



Click on "**Single Return**" page and fill the fill up the details of the page accordingly.



From Single Return to eLedger



The user can click the "**Edit/Claim**" button to be redirected to the eLedger page if they wish to go there from the Single page return.

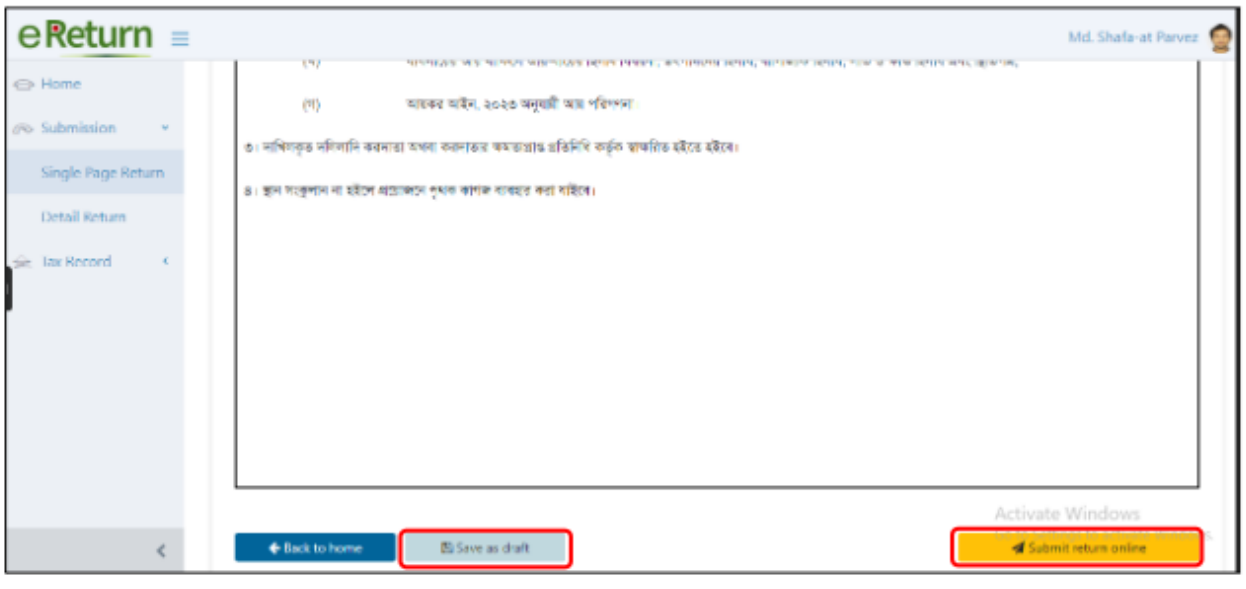


When the user clicks the "**Edit/Claim**" button, the system will take them to the eLedger system.

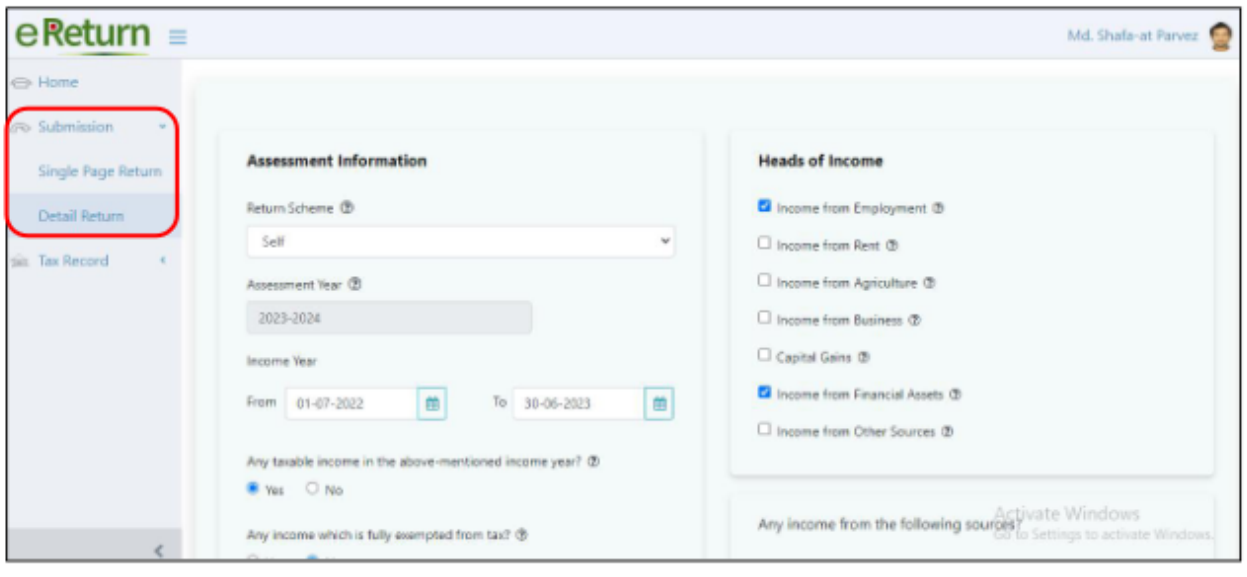


If the user wishes to return to the eReturn system, they must first click on the "**Tax Payment Status**" and then select the option "**Go to Return**." After selecting this option, the system will redirect to the eReturn system.

After filling out the form, click on "**Submit Return Online**". Clicking on "**Save as draft**" will save the details of the form & can submit later.



Clicking on "**Detail Return**" button under submission menu will open detail return page.



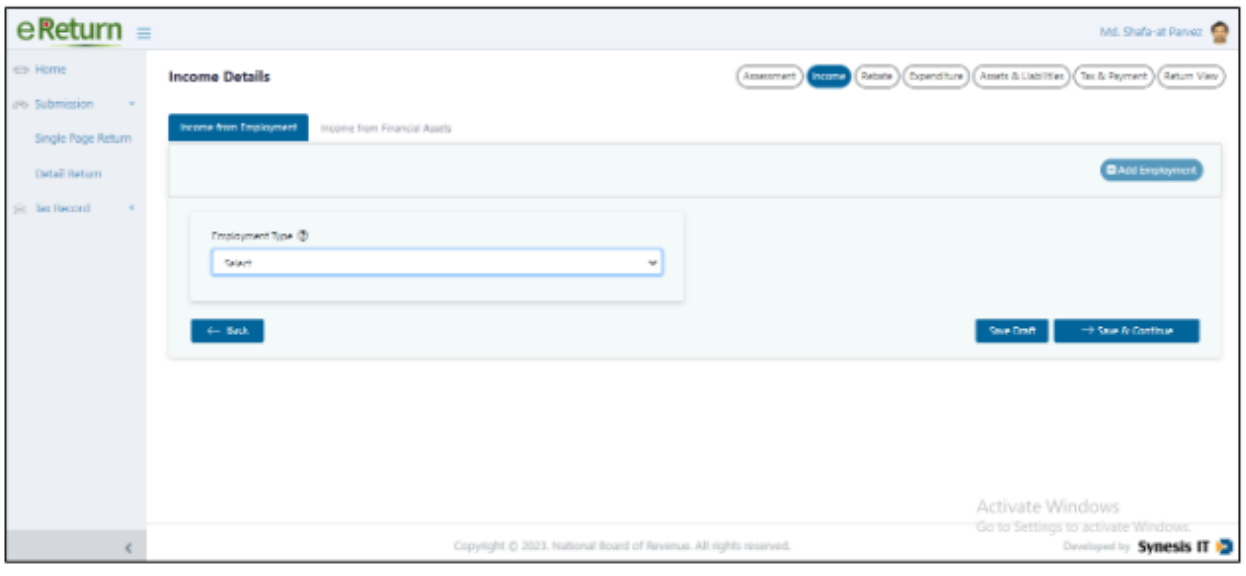
Click "**Save Draft**" to save detail return as draft. Clicking on "**Save & Continue**" button will take to next page.



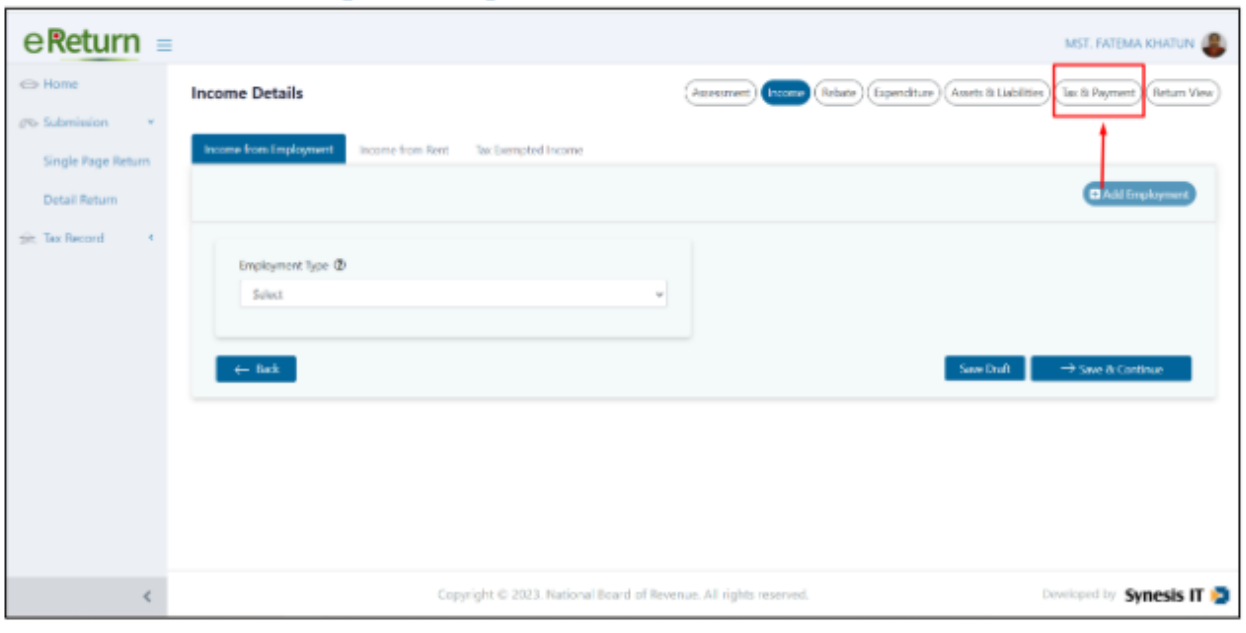
Fill up the details of the page and again click on "**Save & Continue**" button.



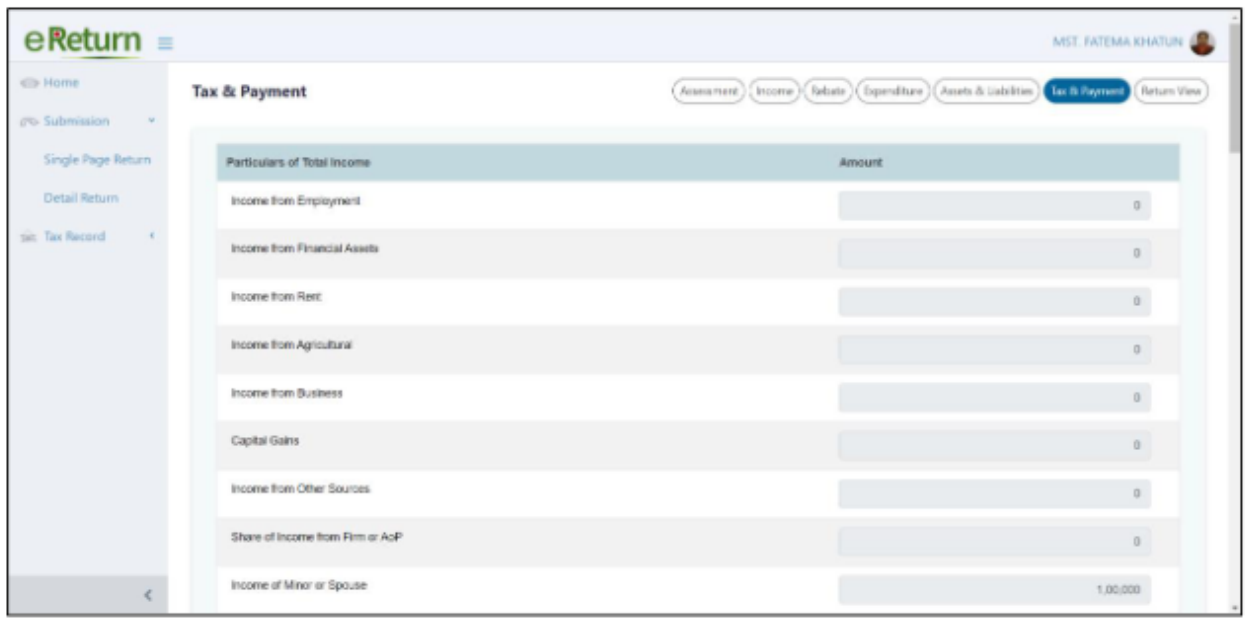
Enter Income details and click on "**Save & Continue**" button.



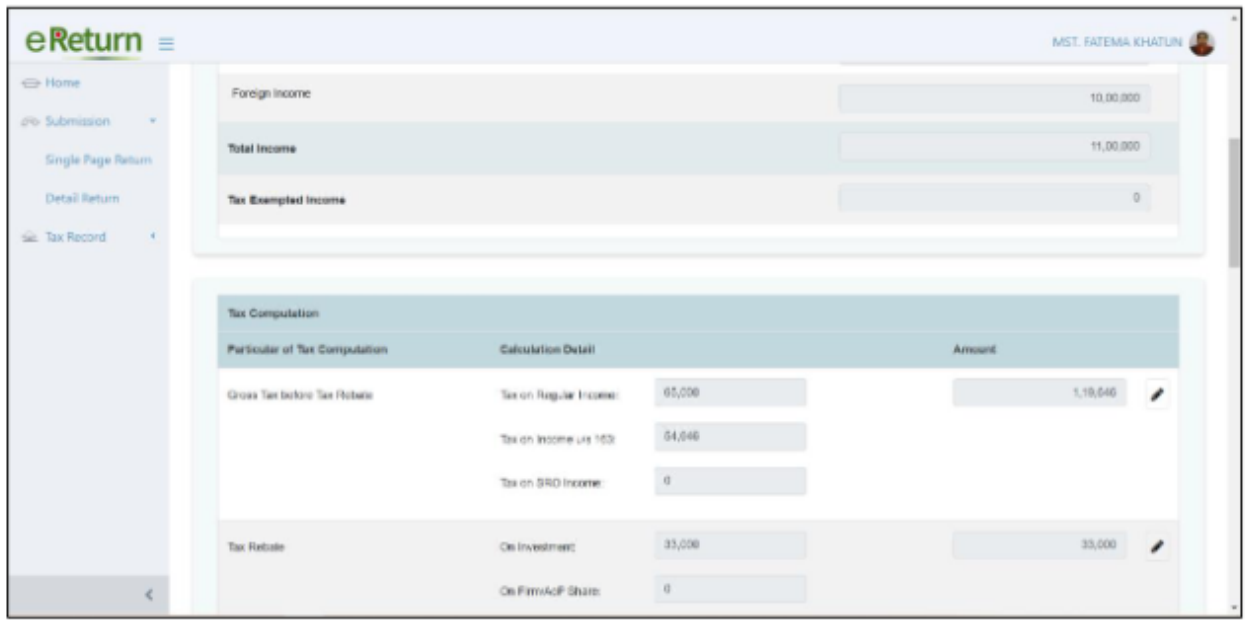
From Detailed Return Page to eLedger

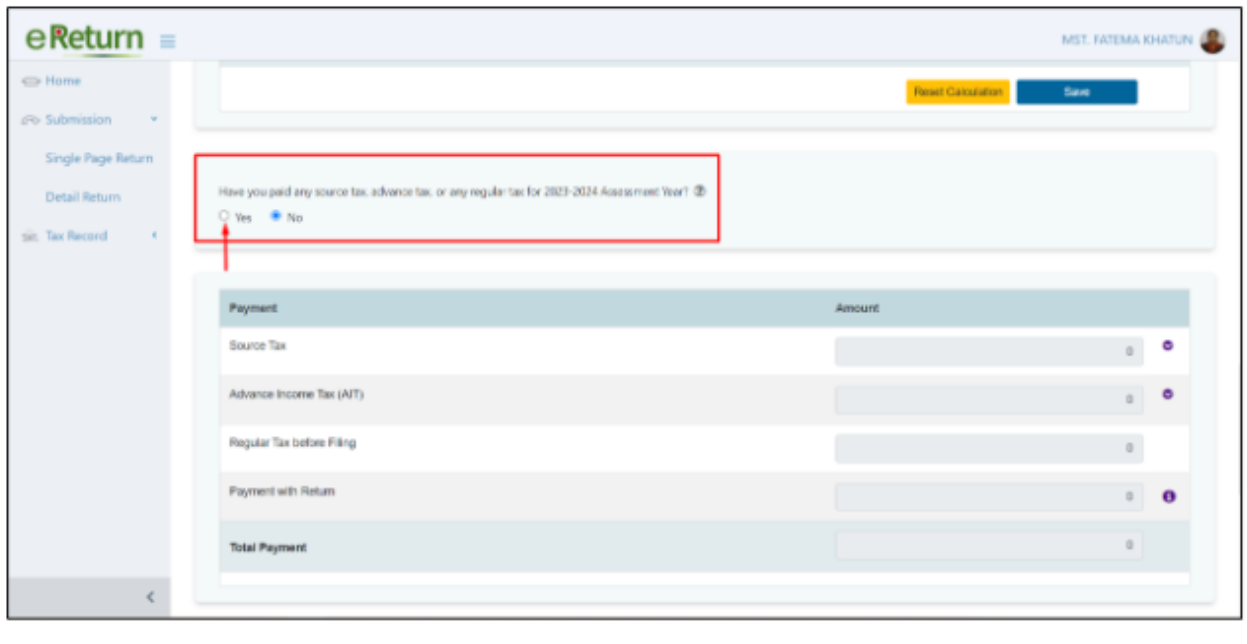


All of the income heads will be displayed on this page. However, in order to access the eLedger system, the user must first navigate to the "**Tax & Payment**" page.

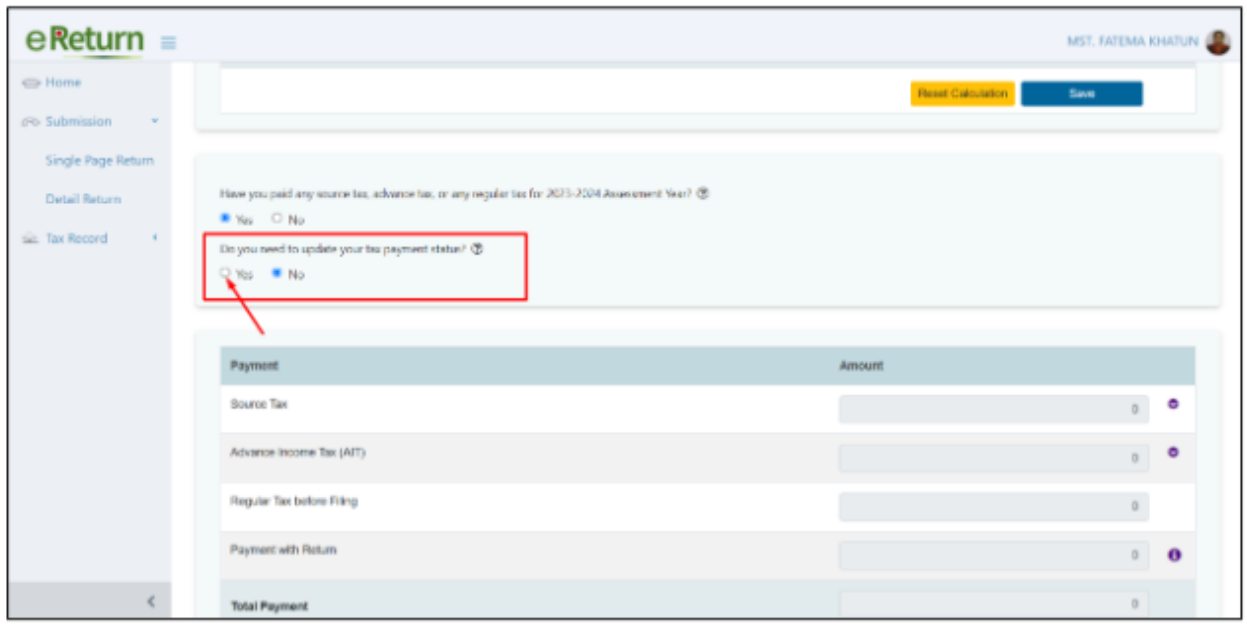


This is the "**Tax & Payment**" section.





The user can view this question on the "**Tax & Payment**" Page after scrolling for a while. If the user has paid any source tax, they must select "**Yes**". However, they won't be able to use the eLedger system if they choose "**No**".



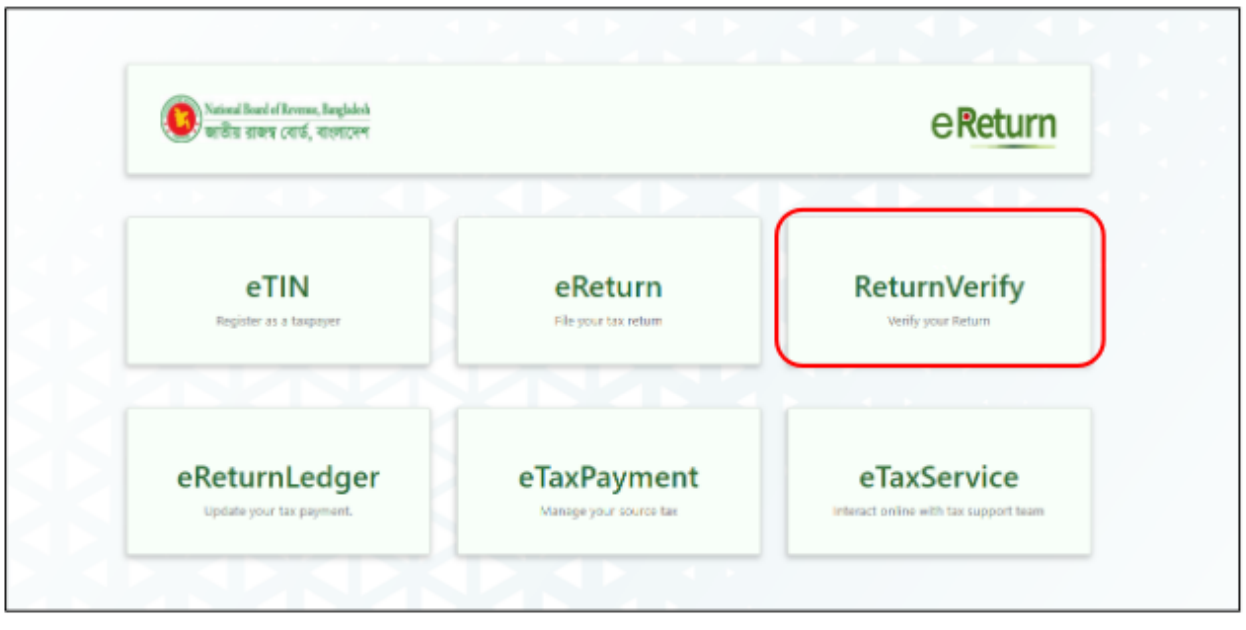
The second question will show once the user presses the "**Yes**" button. After selecting the "**Yes**" button for the second question once more, the user will be redirected from the Detail Return to the eLedger by the system.



The eLedger system is automatically redirected by the system after selecting the "Yes" button.

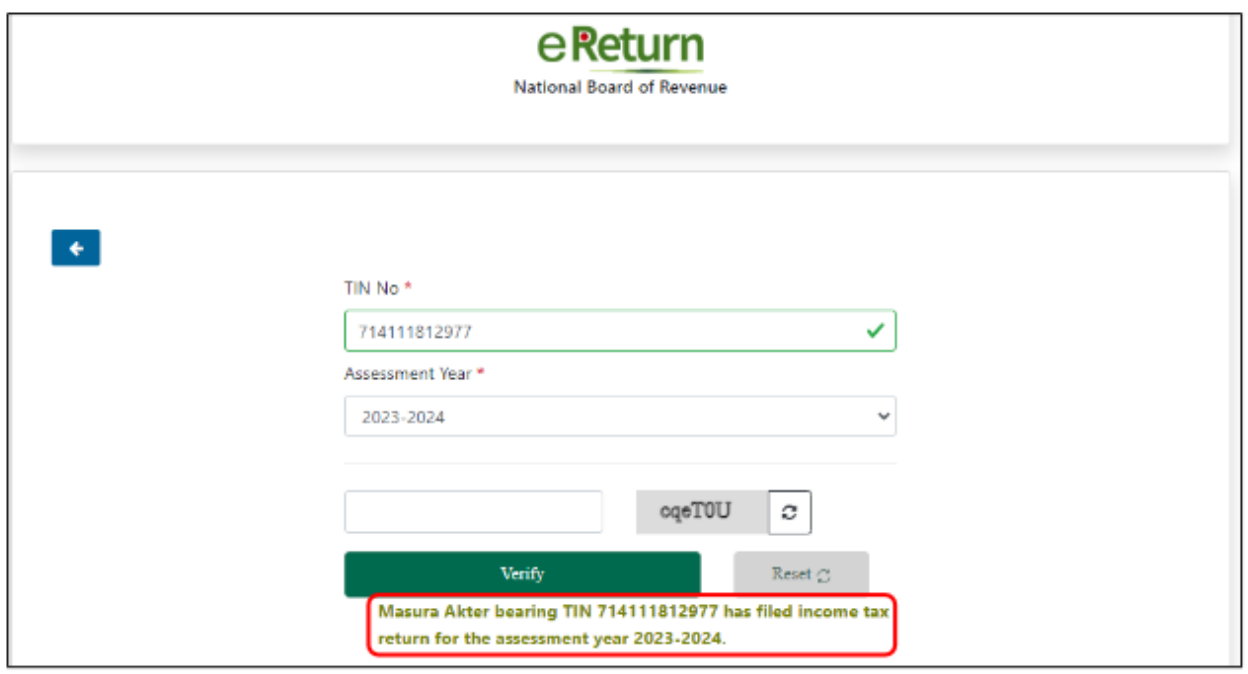
Submission Verification

To verify TIN go to - https://etaxnbr.gov.bd/#/landing-page & click on Return verify tile.



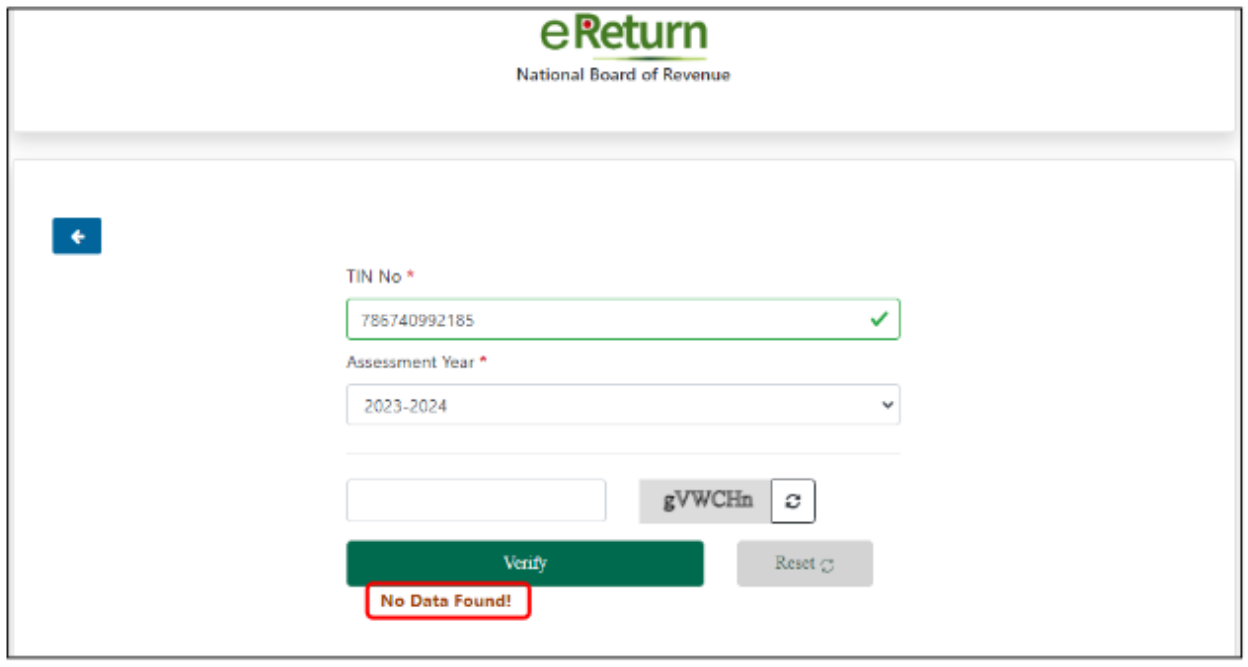
Data Found

Enter your **TIN No**, **Assessment Year, Captcha** & click on "**Verify**" button to check the ***Return Submission Status*** of a taxpayer.



Data Not Found

If return submission is not approved or not submitted in the first place then there will be no data for the taxpayer.



Support System

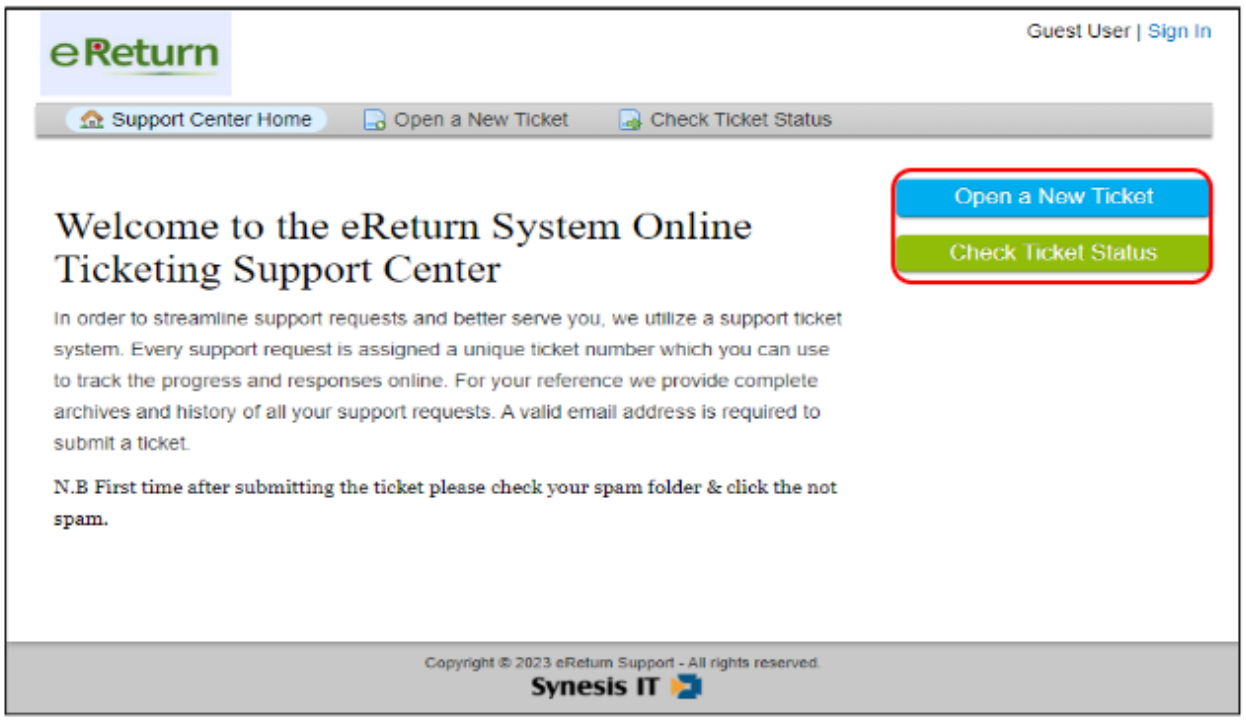
For any kind of support click on "**Contact Us**" button.



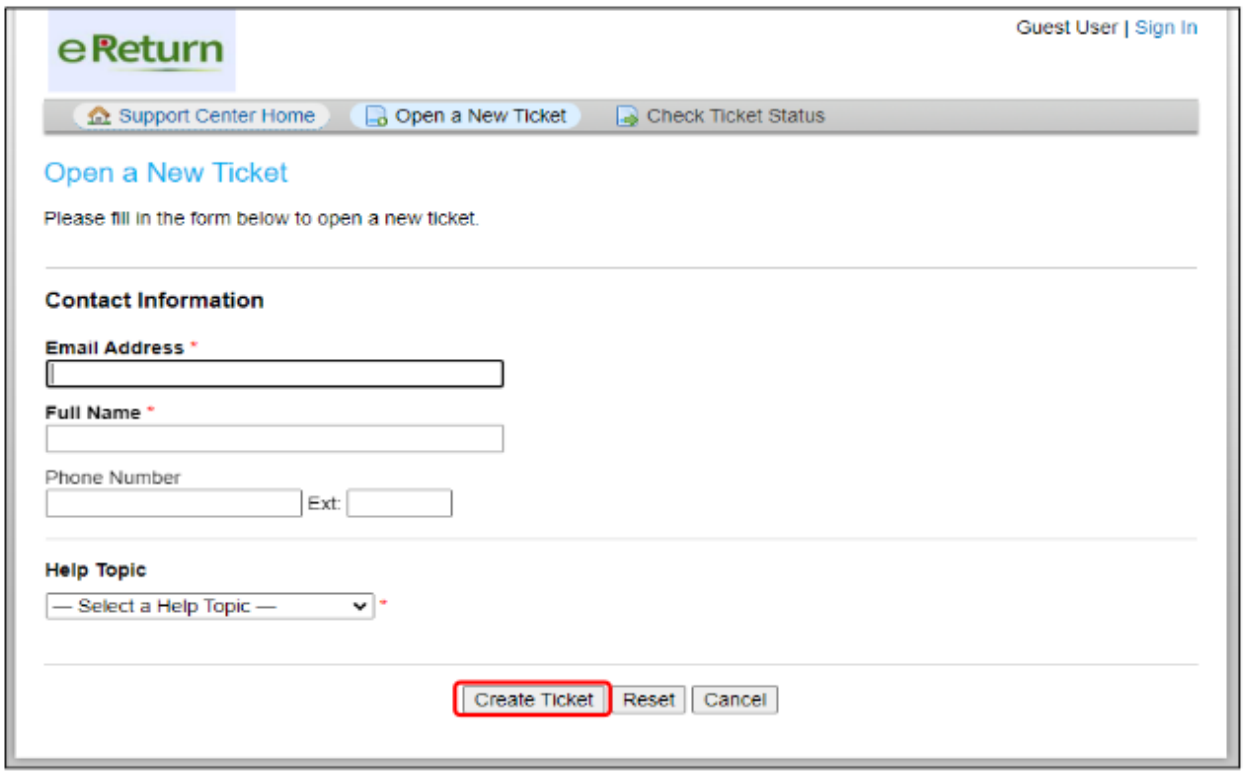
For any query click on the number & click on the link will open a new page.



Click on "**Open a New Ticket**" for support or click on "**Check Ticket Status**" to view the status of your raised ticket.



Clicking on "**Open a New Ticket**" will open form. Enter the details & click on "**Create Ticket**" to submit.



Back