

PPR-2008, Rule-16, Schedule-5 Part-Gha
Sample: Annual Procurement Plan (Works)
(2025-26)

Budget Revenue

Ministry/Division: Ministry of Public Administration
Agent: Deputy Commissioner, Sunnamganj
Procuring Entity Name & Code: Deputy Commissioner, Code: Not Applicable

-Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Tk (lac).	Time Code for Process	Not used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR01/2025	Computer accessories 3255101	Nos	10000	DPM	Deputy Commissioner	GoB	5.00	Planned Dates		Procurement by DPM as per PPA 2006 & PPR 2008							
GR02/2025	Computer accessories 3255101	Nos	24000	RFQ	Deputy Commissioner	GoB	6.00	Planned Days									
								Actual Dates									
GR02/2025	Computer accessories 3255101	Nos	24000	RFQ	Deputy Commissioner	GoB	6.00	Planned Dates		10-Oct-26	20-Oct-26	21-Oct-26	22-Oct-26	21-Nov-26	28-Nov-26		15-Dec-28
GR02/2025	Computer accessories 3255101	Nos	24000	OTM (framework agreement)	Deputy Commissioner	GoB	13.00	Planned Days		0	10	1	1	30	7	49	
								Actual Dates									
GR02/2025	Computer accessories 3255101	Nos	24000	OTM (framework agreement)	Deputy Commissioner	GoB	13.00	Planned Dates		10-Oct-26	25-Aug-25	30-Aug-25	05-Sep-25	10-Sep-25	10-Nov-25		30-Jun-28
GR04/2025	Printing and Binding 3255102	Nos	100	OTM (framework agreement)	Deputy Commissioner	GoB	10.00	Planned Days		0	15	6	7	3	30	61	
								Actual Dates									
GR04/2025	Printing and Binding 3255102	Nos	100	OTM (framework agreement)	Deputy Commissioner	GoB	10.00	Planned Dates		10-Aug-25	25-Aug-25	01-Sep-25	08-Sep-25	15-Sep-25	15-Oct-25		30-Jun-28
GR05/2025	Other stationeries 3255105	Nos	24000	OTM (framework agreement)	Deputy Commissioner	GoB	21.50	Planned Days		0	15	3	2	5	32	57	
								Actual Dates									
GR05/2025	Other stationeries 3255105	Nos	24000	OTM (framework agreement)	Deputy Commissioner	GoB	21.50	Planned Dates		01-Aug-25	15-Aug-25	18-Aug-25	20-Aug-25	25-Aug-25	26-Sep-25		30-Jun-28
GR06/2025	Other stationeries 3255105	Nos	4000	RFQ	Deputy Commissioner	GoB	6.00	Planned Days		0	10	1	3	3	20	37	
								Actual Dates									
GR06/2025	Other stationeries 3255105	Nos	4000	RFQ	Deputy Commissioner	GoB	6.00	Planned Dates		01-Sep-25	11-Sep-25	12-Sep-25	15-Sep-25	18-Sep-25	08-Oct-25		25/11/2025
GR07/2025	Other stationeries 3255105	Nos	4000	DPM	Deputy Commissioner	GoB	3.00	Planned Days		Procurement by DPM as per PPA 2006 & PPR 2008							
								Actual Dates									

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GR08/2025	Dress 3256106	Nos	300	OTM	Deputy Commissioner	GoB	10.00	Planned Dates		01-Sep-25	15-Sep-25	21-Sep-25	28-Sep-25	05-Nov-25	05-Dec-25		15-Oct-25
								Planned Days		0	15	7	7	5	30	64	
								Actual Dates									
GR10/2025	Computer Equipments 4112202	Nos	100	OTM	Deputy Commissioner	GoB	9.00	Planned Dates		01-Oct-25	15-Oct-25	21-Oct-25	28-Oct-25	04-Nov-25	01-Dec-25		01-Jan-26
								Planned Days		0	15	7	7	7	27	63	
								Actual Dates									
GR09/2025	Computer Equipments 4112202	Nos	100	OTM	Deputy Commissioner	GoB	9.00	Planned Dates		20-Feb-26	07-Mar-26	14-Mar-26	21-Mar-26	28-Mar-26	24-Apr-26		24-Apr-26
								Planned Days		0	15	7	7	7	27	63	
								Actual Dates									
GR011/2025	Computer Equipments 4112202	Nos	50	DPM	Deputy Commissioner	GoB	2.00	Planned Dates		Procurement by DPM as per PPA 2006 & PPR 2008							
								Planned Days									
								Actual Dates									
GR12/2025	Camera Equipments 4112302	Nos	50	OTM	Deputy Commissioner	GoB	4.00	Planned Dates		01-Nov-25	16-Nov-25	23-Nov-25	30-Nov-25	07-Dec-25	03-Jan-26		20-Jan-26
								Actual Dates			15	7	7	7	27	63	
								Actual Dates									
GR13/2025	Electric Equipments 4112303	Nos	100	OTM	Deputy Commissioner	GoB	5.00	Planned Dates		01-Oct-25	15-Oct-25	21-Oct-25	28-Oct-25	04-Nov-25	01-Dec-25		01-Jan-26
								Planned Days		0	15	7	7	7	27	63	
								Actual Dates									
GR14/2025	Furniture 4112314	Nos	50	OTM	Deputy Commissioner	GoB	14.50	Planned Dates		01-Nov-25	16-Nov-25	22-Nov-25	29-Nov-25	06-Dec-25	02-Jan-26		30-Dec-25
								Planned Days		0	15	6	7	7	27	62	
								Actual Dates									

Signature
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR01/2025	Computer accessories 3255101	Nos	10000	DPM	Deputy Commissioner	GoB	5.00	Planned Dates		Procurement by DPM as per PPA 2006 & PPR 2008							
								Planned Days									
								Actual Dates									
GR02/2025	Computer accessories 3255101	Nos	24000	RFQ	Deputy Commissioner	GoB	6.00	Planned Dates		10-Oct-26	20-Oct-26	21-Oct-26	22-Oct-26	21-Nov-26	28-Nov-26		15-Dec-28
								Planned Days		0	10	1	1	30	7	49	
								Actual Dates									
GR02/2025	Computer accessories 3255101	Nos	24000	OTM (framework agreement)	Deputy Commissioner	GoB	13.00	Planned Dates		10-Oct-26	25-Aug-25	30-Aug-25	05-Sep-25	10-Sep-25	10-Nov-25		30-Jun-28
								Planned Days		0	15	6	7	3	30	61	
								Actual Dates									
GR04/2025	Printing and Binding 3255102	Nos	100	OTM (framework agreement)	Deputy Commissioner	GoB	10.00	Planned Dates		10-Aug-25	25-Aug-25	01-Sep-25	08-Sep-25	15-Sep-25	15-Oct-25		30-Jun-28
								Planned Days		0	15	7	7	7	30	66	
								Actual Dates									
GR05/2025	Other stationeries 3255105	Nos	24000	OTM (framework agreement)	Deputy Commissioner	GoB	21.50	Planned Dates		01-Aug-25	15-Aug-25	18-Aug-25	20-Aug-25	25-Aug-25	26-Sep-25		30-Jun-28
								Planned Days		0	15	3	2	5	32	57	
								Actual Dates									
GR06/2025	Other stationeries 3255105	Nos	4000	RFQ	Deputy Commissioner	GoB	6.00	Planned Dates		01-Sep-25	11-Sep-25	12-Sep-25	15-Sep-25	18-Sep-25	08-Oct-25		25/11/2025
								Planned Days		0	10	1	3	3	20	37	
								Actual Dates									
GR07/2025	Other stationeries 3255105	Nos	4000	DPM	Deputy Commissioner	GoB	3.00	Planned Dates		Procurement by DPM as per PPA 2006 & PPR 2008							
								Planned Days									
								Actual Dates									

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