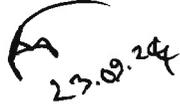


Sustainable and Renewable Energy Development Authority (SREDA)
Power Division
Ministry of Power, Energy and Mineral Resources
Annual Procurement Plan (FY 2024-2025) under Revenue Budget

Package No-	Description of Procurement Goods	Unit	Quantity	Procurement & Method Type	Contract Approving Authority	Source of Funds	Estid Cost in Tk (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18					
1. [Office Equipment]	Computer Accessories	No	Lot-1	OTM/Direct Purchase	Chairman (SREDA)	GOB	10.80	Planned Dates & Days for RFQ		30 Oct 2024 -0- days												
	Toner Cartridge	No	Lot-2					Planned Dates & Days for RFQ		15 Oct 2024												
	Printer	No	Lot-3/ As per requirement					Planned Dates & Days for RFQ		15 Nov 2024												
								Planned Dates & Days for RFQ														


27.09.24
Md. Osman Goni
Assistant Director
(Logistics & Protocol)
(Additional Charge)


Md. Ariful Islam
Deputy Director (Admin)


Md. Muzibur Rahman
Director (Admin)


Muzaffar Ahmed
Member (Admin)


Munira Sultana
Chairman

Sustainable and Renewable Energy Development Authority (SREDA)
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Ministry of Power, Energy and Mineral Resources
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Package No-	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
2. [Office Equipment]	Server	No	Lot-1	OTM	Chairman (SREDA)	GOB	24.80	Planned Dates & Days		01 Oct 2024								
	AC Repair/AC Remote	Job	Lot-1	RFQ	Chairman (SREDA)	GOB		Planned Dates & Days for OTM		12 Nov 2024								
	LED Screen	No	Lot-2	OTM	Chairman (SREDA)	GOB		Planned Dates & Days for RFQ (if needed)		9 Dec 2024								
	Software	No	Lot-3															
3. [Office Equipment]	AC Purchase	No	Lot-1	RFQ	Chairman (SREDA)	GOB	13.00	Planned Dates & Days for RFQ (if needed)		15 Sep 2024								
	Sound System	No	Lot-2					Planned Dates & Days for RFQ (if needed)		25 Sep 2024								


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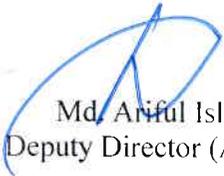

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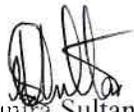
Package No-	Description of Procurement Goods	Unit	Quantity	Procurement & Method Type	Contract Approving Authority	Source of Funds	Estid Cost in Tk (lak h)	Time Code for Process	Not Used in Goods	Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
4.	Stationary Goods (Paper, Pen etc.)	Lot-1	No	RFQ/Direct	Chairman (SREDA)	GOB	13.00	Planned Dates & Days for RFQ		29 Sep 2024							
	Cleaning Item (Mop, Tissue etc.)	Lot-1	No	RFQ/Direct	Chairman (SREDA)	GOB				20 Oct 2024							
5.	Furniture (Chair, Table, Cabinet etc)	No	Lot-1	OTM/RFQ/Direct	Chairman (SREDA)	GOB	16.00	Planned Dates & Days for OTM		10 Dec 2024							


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Power Division
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Package No	Description of Procurement Goods	Unit	Quantity/Item	Procurement & Method Type	Contract Approving Authority	Source of Funds	Estid Cost in Tk (lak h)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
6	Furniture Repair/ Maintenance (Sofa, Chair etc.)	PCS	As per requirement	Cash Purchase	Chairman (SREDA)	GOB	2.42	As and When needed									
7	Office Equipment Maintenance (Electronic Item, Computer, Printer, Scanner etc.)	PCS	As per requirement	Cash Purchase	Chairman (SREDA)	GOB	15.00	As and When needed									


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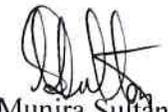
Package No	Description of Procurement Goods	Unit	Quantity	Procurement & Method Type	Contract Approving Authority	Source of Funds	Estid Cost in Tk (lak h)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
8	Booklet Printing	Pcs	500	RFQ	Chairman (SREDA)	GOB	7.70	Planned Date & days for RFQ		02 Oct 2024							
	Printing of Annual report	Pcs	150	RFQ				Planned Date & days for RFQ		01 Oct 2024							


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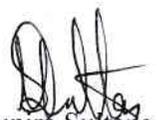
Package No	Description of Procurement Goods	Unit	Quantity	Procurement & Method Type	Contract Approving Authority	Source of Funds	Estid Cost in Tk (lak h)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
09	Photocopier Machine Purchase	No	02	OTM	Chairman (SREDA)	GOB	4.73	Planned Dates & Days for OTM		01 Jan 2025							
	Telephone/Fax/ /Intercom/ Internet/ Phone Service	No	As per requirement	Cash Purchase													


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Sustainable and Renewable Energy Development Authority (SREDA)
Power Division
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Package No	Description of procurement packages services	Unit	Quantity	Procurement & Method Type	Contract Approving Authority	Source of Funds	Est'd Cost in Tk (lak h)	Time Code for Process	Advertise FOI	ISSUE RFP	Proposal Opening	Proposal Evaluation	Opening Financial Proposal	Negotiation	Approval	Signing of Contract	Total Time to Contract Signature	Time for completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
10	Consulting service for Policy/Guideline on Energy Efficiency Related Field	No	1	QCBS	Chairman (SREDA)	GOB	10.00	Planned Date & days	01 Jan 2025									


23.09.2024
Md. Osman Gorfi
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Md. Muzibur Rahman
Director (Admin)


23/09/2024
Muzaffar Ahmed
Member (Admin)


Munira Sultana
Chairman