



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিমিটেড
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Office Order No. 53.18.3300.003.18.001.26-106

Date: 29/03/2026

Official Foreign Visit

The below mentioned 03 (three) officials of The Security Printing Corporation (Bangladesh) Limited have been permitted to visit Morocco from 13/04/2026 to 17/04/2026 (excluding travel time) by the invitation of M/s. SICPA SA, Switzerland under the following terms and conditions:

Sl. No.	Name & ID No	Designation
1.	Mr. Shafayet Arefin (ID-16811058)	Managing Director
2.	Mr. Nazim Uddin (ID-17010054)	Deputy General Manager
3.	Mr. Kamal Ahmed (ID-17110041)	Systems Analyst

Terms & Conditions:

1. Roundtrip airfare, accommodation and all other expenses for the visit will be borne by M/s. SICPA SA, Switzerland. Only pocket allowance will be given by SPCBL as per Government rules;
2. They will be treated as on duty during the travel period and no part of their salaries or allowances will be paid in foreign currencies;
3. They will not overstay abroad without prior approval;
4. They will be treated as released from their duties after the close of business of 09th April, 2026. During the absence, their official duties will be managed by internal adjustment.

This order is issued with the prior approval of the competent authority.

(Litan Barua)
Deputy Manager (Personnel)
Tel. 0222337556027/115

Administration Department
Personnel Services Section.

Enclose. No. 53.18.3300.003.18.001.26-554

Dt: do.

Copy forwarded for information & necessary action to :

1. Director General (Consulate & Welfare), Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka (with a request to issue a note verbale).
2. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
3. Deputy Director, Regional Passport Office, Gazipur.
- ✓ 4. Systems Analyst, SPCBL, Gazipur-1703 (For Publish in the website: www.spcbl.org.bd)
5. Persons Concern.

Assistant Manager (Personnel)