

**Minutes of Pre-bid Meeting**

**Subject:** Pre-bid Meeting on International Re-e-tender no. 44/2024-2025 for Supply, Installation, Testing & Commissioning of 02 (two) Note Counting Machines

**Date:** 13<sup>th</sup> May 2025

**Venue:** Board Room, The Security Printing Corporation (Bangladesh) Ltd. (SPCBL), Gazipur

**Chair:** Mr. Shafayet Arefin, General Manager (Foreign Purchase), SPCBL, Gazipur

A Pre-bid Meeting concerning the above-mentioned e-tender was held on 13<sup>th</sup> May 2025 at the Board Room of SPCBL, Gazipur. The meeting was chaired by Mr. Shafayet Arefin, General Manager (Foreign Purchase), SPCBL. The meeting was attended by officials from SPCBL and representatives from interested bidding organizations.

**Participants:**

*From SPCBL:*

1. Mr. Muksuduzzaman, General Manager (Banknote)
2. Mr. Md. Mojibur Rahman Sheikh, General Manager (OSP & I/C-PCPD&E)
3. Mr. Kh. Habibur Rahman, Deputy General Manager (Foreign Purchase)
4. Mr. Khaled Tasharraf, Deputy General Manager (OSP)
5. Ms. Shraboni Kundu, Manager (Foreign Purchase)
6. Mr. Ashraful Alam, Executive Engineer (Electrical)
7. Mr. Md. Manirul Islam Khandaker, Assistant Manager (Foreign Purchase)
8. Mr. F. M. Murad Hossain, Assistant Manager (Production Control)
9. Mr. Md. Nurul Alam, Officer (Foreign Purchase)

*From Bidding Organizations:*

1. Mr. Atiqur Rahman, CEO, M/s. Unimax Technical, Dhaka (Principal: M/s. Koster GmbH, Germany)
2. Mr. Muntasir Ahmed, Assistant Manager, M/s. Reliance International, Dhaka (Principal: M/s. GTS GmbH, Germany)
3. Mr. Md. Shafiqur Rahman, Director, M/s. Reliance International, Dhaka (Principal: M/s. GTS GmbH, Germany)
4. Mr. Abdus Sattar, Vice President, M/s. Excellent Corporation, Dhaka (Principal: M/s. Vacuumatic GmbH, Germany)
5. Engr. Md. Abul Kalam Azad, Deputy General Manager, M/s. Excellent Corporation, Dhaka (Principal: M/s. Vacuumatic GmbH, Germany)

**Meeting Proceedings:**

The Chair welcomed all attendees and invited the representatives of the interested bidders to raise queries or concerns regarding the technical specifications and terms and conditions of the tender schedule.

**Issues Raised and Proposals:**

1. **M/s. Reliance International, Dhaka**  
*Principal: M/s. GTS GmbH, Germany*
  - Requested amendment of Tender Clause D.A.6:  
→ Proposed specifying the country of origin to *Japan, UK, USA and European countries* instead of existing.
2. **M/s. Unimax Technical, Dhaka**  
*Principal: M/s. Vacuumatic GmbH, Germany*
  - Requested extension of the submission period for the Performance Guarantee from *15 days to 30 days* (Clause C.12).
  - Requested reduction in the requirement for user experience certificate from *5 years to 1 year* (Clause D.B.6).



**Discussion and Outcomes:**

Following a comprehensive discussion, the following **decisions and clarifications** were made:

**A. Clarifications and Decisions:**

1. The acceptable country of origin for the equipment will be: **Japan, UK, USA and European countries.**
2. The submission period for the Performance Guarantee will remain unchanged at **28 (twenty-eight) days**, as stipulated in the tender schedule.
3. The requirement for the user experience certificate remains unchanged. Bidders must submit certificates indicating a minimum of **five (05) years** of satisfactory operational experience from users.

**B. Amendment to the Tender Schedule:**

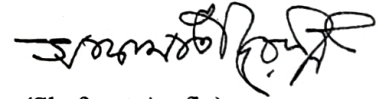
Clause No.	Existing	Amended
D.A.6	Country of Origin: Italy, Germany, UK, USA, European Countries, Japan, etc.	Country of Origin: Japan, UK, USA, and European Countries

**Conclusion:**

The Chair concluded the meeting by thanking all participants for their active engagement.

This minutes is to be considered an **integral part of the tender schedule**. All other terms and conditions of the tender remain unchanged.

Dated: 17.05.2025



(Shafayet Arefin)  
General Manager (Foreign  
Purchase), SPCBL

