



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Ref No: 53.18.3300.003.08.20.25-2098

Date: 15/12/2025

Mr. G.M.Rabbani
Manager
OSP Department
SPCBL, Gazipur-1703

Subject: Approval of Ex-Bangladesh Leave.

Dear Sir,

With reference to your application dated 09/12/2025 on the captioned subject, we would like to inform that you have been permitted to visit India for 05 (Five) days (including transit period) with effect from 04/02/2026 or from the date of travel within one month from the mentioned date on the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary-allowances or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Liton Barua)

Deputy Manager (Personnel)
Administration Department
Tel. 02-223375560-7/115

Ref. 53.18.3300.003.08.20.25-2098

Dated: above

Copy forwarded for information to:

1. Assistant Manager (MD's Secretariat) SPCBL, Gazipur.
(For the kind information to Managing Director)
2. General Manager (OSP) Do.
3. Systems Analyst (for Publication at Website) Do
4. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka./Benapole Landport,
Jashore./Cantonment Railway Station, Dhaka.
5. Personal file.
6. Concerned file.

(Md. Khaled Masru)
Assistant Manager (Personnel)