



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Ref No: 53.18.3300.003.08.20.25-1768

Date: 05/11/2025

Mr. Mohammed Shah Zanan
Master Technician
Engineering Department
SPCBL, Gazipur-1703.

Dear Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application dated 13/10/2025 on the captioned subject, we would like to inform that you have been permitted to visit India for performing your wife's medical treatment for 15 (Fifteen) days (including transit period) with effect from 10/11/2025 or from the date of travel within one month from the mentioned date on the following terms and conditions:

1. All expenses related to this travel will be borne by you;
2. Leave will be adjusted from your earned leave;
3. You shall not be allowed to overstay without prior permission of the competent authority;
4. For this travel period your salary-allowance or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Liton Barua)

Deputy Manager (Personnel)

Tel. 02-223375560-7/115

Ref. 53.18.3300.003.08.20.25-1769

Dated: above

Copy forwarded for information to:

1. Assistant Manager (MD's Secretariat) SPCBL, Gazipur.
(For the kind information to Managing Director)
2. Chief Engineer (Engineering Department) Do
3. Systems Analyst (for Publication at Website) Do
- ✓ 4. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka./Benapole Landport,
Jashore./Cantonment Railway Station, Dhaka.
5. Personal file.
6. Concerned file.

(Md. Khaled Masru)

Assistant Manager (Personnel)