



**Government of the People's Republic of Bangladesh**

Ministry of Defence  
Survey of Bangladesh  
Tejgaon Industrial Area, Dhaka-1208.  
Phone: 02-41010711, Fax: 02-41010710

Number: 23.08.0000.005.57.172.22. 2262

Date: 29 December 2025

Government Order

**Subject: Sanction of Ex-Bangladesh Leave (Earned Leave with Average Pay) to Perform the Holy Umrah to the Kingdom of Saudi Arabia.**

1. Ex-Bangladesh leave (Earned Leave with average pay) is hereby sanctioned in favour of the following personnel of the Survey of Bangladesh to perform the Holy Umrah to the Kingdom of Saudi Arabia, with effect from **11 January 2026 to 29 January 2026** in total of **19 (Nineteen)** days.

**Name:** ISMAT ARA BEGUM

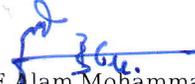
**Passport No.:** A03575418

**Designation:** Draftsman Grade-I

**Organization:** Survey of Bangladesh

2. The following terms and conditions will apply during the leave period:

- The individual will bear all expenses related to the visit.
- The Government of Bangladesh will not bear any financial responsibility for any expenses incurred during the visit.
- The individual will draw her pay and allowances in Bangladesh as per the existing government policy.
- Overstay of the sanctioned leave will not be permitted under any circumstances.

  
Nur-E-Alam Mohammad Jobayer Sarwar  
Brigadier General  
Surveyor General of Bangladesh.

Chief Accounts and Finance Officer  
Office of the Chief Accounts and Finance Officer  
Ministry of Defence, 22, Purana Paltan, Dhaka.

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**External:** Copy forwarded for kind information and necessary action (not according to seniority):

- 1) His Excellency (H.E.), Ambassador, Embassy of the Kingdom of Saudi Arabia, Dhaka, Bangladesh.
- 2) Director General, Department of Immigration & Passports, Agargaon, Dhaka.
- 3) Director, Hazrat Shahjalal (R.) International Airport, Dhaka.

**Internal:** Copy forwarded for kind information and necessary action (not according to seniority):

- 4) Chairman, Website Development Committee, Survey of Bangladesh.
- 5) Director, Development Survey, Survey of Bangladesh.
- 6) Deputy Director (Survey), No. 2 Cartography Office, Survey of Bangladesh.
- 6) Md. Momin Hossain PK, Assistant Manager, Survey of Bangladesh, Dhaka (to publish on the website).
- 7) Administrative Officer (General), Survey of Bangladesh, Dhaka.
- 8) Administrative Officer (Accounts), Survey of Bangladesh, Dhaka.
- 9) Ismat Ara Begum, Draftsman Grade-I, No.2 Cartography Office, Survey of Bangladesh

  
Nur-E-Alam Mohammad Jobayer Sarwar  
Brigadier General  
Surveyor General of Bangladesh.