



Government of the People's Republic of Bangladesh

Ministry of Defence
Survey of Bangladesh
Tejgaon Industrial Area, Dhaka-1208.
Phone: 02-41010711, Fax: 02-41010710

Number: 23.08.0000.005.56.014.21. 1934

Date: 30 October 2025

Office Order

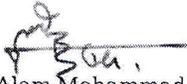
Subject: Sanction of Ex-Bangladesh Leave (Earned Leave with average pay) for Visit to Singapore.

1. **Ex-Bangladesh Leave (Earned Leave with Average Pay)** is hereby **sanctioned** in favour of the following personnel of the **Survey of Bangladesh** to visit **Singapore** (as her sick mother's attendant) **with effect from 15 November 2025 to 24 November 2025**, or **10 (ten) days from the date of commencement of leave**, whichever is applicable:

Name : TOTINY HASAN
Passport No. : A09305832
Designation : Office Superintendent
Organization : Survey of Bangladesh

2. The following terms and conditions will apply during the leave period:
- The individual will bear all expenses related to the visit.
 - The Government of Bangladesh will not bear any financial responsibility for any expenses incurred during the visit.
 - The individual will draw her pay and allowances in Bangladesh as per the existing government policy.
 - Overstay of the sanctioned leave will not be permitted under any circumstances.

Chief Accounts and Finance Officer
Office of the Chief Accounts and Finance Officer
Ministry of Defence, 22, Purana Paltan, Dhaka.


Nur-E-Alam Mohammad Jobayer Sarwar
Brigadier General
Surveyor General of Bangladesh

Number: 23.08.0000.005.56.014.21. 1934

Date: 30 October 2025

External: Copy forwarded for kind information and necessary action (not according to seniority):

- HE, High Commissioner, High Commissioner's Office of Singapore, Dhaka, Bangladesh.
- Director General, Department of Immigration & Passports, Agargaon, Dhaka.
- Director, Hazrat Shahjalal (R.) International Airport, Dhaka.

Internal: Copy forwarded for kind information and necessary action (not according to seniority):

- Chairman, Website Development Committee, Survey of Bangladesh.
- M.A. Fazleh Rabbee, Individual Consultant (Website Developer & Database Administrator) (to publish on the website).
- Administrative Officer (General), Survey of Bangladesh, Dhaka.
- Administrative Officer (Accounts), Survey of Bangladesh, Dhaka.
- Totiny Hasan, Office Superintendent, Survey of Bangladesh


Nur-E-Alam Mohammad Jobayer Sarwar
Brigadier General
Surveyor General of Bangladesh