



Government of the People's Republic of Bangladesh
Ministry of Industries
Small & Medium Enterprise Foundation (SME Foundation)
E-5, C/1 West Agargaon, Sher-e-Bangla Nagar, Dhaka 1207
www.smef.gov.bd

Ref: 36.12.0000.035.25.002.20-1351

13 November 2025

Subject: Permission to participate in the Study tour under the Food Value Chain Improvement Project (FVCIP) in the Philippines from 15-22 November 2025.

With reference to the invitation letter from Bangladesh Infrastructure Finance Fund Limited (BIFFL), the undersigned is directed to convey the official approval in favor of **Mr. Md. Nazeem Hassan Satter**, Deputy Managing Director for participation in the Study tour under the Food Value Chain Improvement Project (FVCIP) in the Philippines from 15 November to 22 November 2025 under the terms and conditions mentioned below:

Terms & Conditions:

- a. In this connection all the expenses will be borne by Bangladesh Infrastructure Finance Fund Limited (BIFFL).
 - b. He will get reimbursement of different expenses as per existing rules and regulations.
 - c. He will be treated as on duty during the tour and transit.
 - d. He will not be allowed to extend her stay abroad without approval of SME Foundation.
2. This has the approval of the competent authority.

Fahim - bin - Asmat
(Fahim-Bin-Asmat)
Deputy General Manager, Admin

Copy (Not According to Seniority):

1. H. E. Ambassador of the Republic of the Philippines in Bangladesh.
2. Director, Hazrat Shahjalal International Airport, Dhaka.
3. Mr. Md. Nazeem Hassan Satter, Deputy Managing Director, SME Foundation.
4. Deputy Managing Director -2, SME Foundation.
5. General Manager-1, SME Foundation.
6. Managing Directors' Office, SME Foundation.