

Annual Procurement Plan (2021-2022)

Ministry/ Division	Ministry of Primary and Mass Education
Agency	Shishu Kalyan Trust
Procuring Entity Name & Code	1240101-132011600

(Figure in Lac Taka)

Pac No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost (Lac Taka)	Time code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract signing	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD1	Purchase of Furniture (Office & School)	No	10 School & H/O	RFQ	Director/ SMC	GoB/ SKT own	11.69	Planned Dates	-	01/12/21	10/12/21	20/12/21	30/12/22	30/01/22	30/01/22	60 days	60 days
								Actual Days	-	-	-	-	-	-	-	-	-
GD2	Purchase of Desktop Computer, Tab and other Electronics item	No	Desktop-3 & Tab-4	RFQ	Director	GoB/ SKT own	4.38	Planned Dates	-	01/01/22	10/01/22	20/01/22	30/01/22	28/02/22	28/02/22	60 days	60 days
								Actual Days	-	-	-	-	-	-	-	-	-
GD3	Purchase of office Stationary, Seal, Stamp and others	LS	As and when required	RFQ/ Spot Quotation	Director	GoB/ SKT own	2.96	Planned Dates	-	-	-	-	-	-	-	Whole Year	Whole Year
								Actual Days	-	-	-	-	-	-	-	-	-
GD4	Purchase Books Magazines, Printing and others	No	As and when required	RFQ/ Spot Quotation	Director	GoB/ SKT own	3.18	Planned Dates	-	-	-	-	-	-	-	Whole Year	Whole Year
								Actual Days	-	-	-	-	-	-	-	-	-
GD5	Maintenance Repair & Purchase of Vehicle Accessories	LS	As and when required	Spot Quotation	Director	GoB/ SKT own	3.00	Planned Dates	-	-	-	-	-	-	-	Whole Year	Whole Year
								Actual Days	-	-	-	-	-	-	-	-	-
GD6	Purchase of CNG, Petrol, Oil, Lubricant and others	LS	As and when required	DPM	Director	GoB/ SKT own	12.20	Planned Dates	-	-	-	-	-	-	-	Whole Year	Whole Year
								Actual Days	-	-	-	-	-	-	-	-	-

GD7	Purchase of Electrical Equipment's and others	L.S	As and when required	RFQ/Spot Quotation	Director	GoB/SKT own	118	Planned Dates Actual Days										Whole Year	Whole Year
GD8	Purchase of Liveries & others (Driver & MLSS)	L.S	As and when required	RFQ/Spot Quotation	Director	GoB/SKT own	0.50	Planned Dates Actual Days										Whole Year	Whole Year
GD9	Purchase of office Equipment Printer & Smart Monitor/TV	L.S	Printer-3, Color Printer-1 & Smart Monitor/TV	RFQ/Spot Quotation	Director	GoB/SKT own	9.21	Planned Dates Actual Days										Whole Year	Whole Year
Pac No	Description of Procurement Package as per Works	Unit	Quantity	Procurement Method & type	Contract Approving Authority	Source of Funds	Estid Cost (Lac Taka)	Time code for Process	Advertise Prequel	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract signing	Time for completion of contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		
WR1	Construction/Renovation of School & office Building	No	08 School & H/O	DPM/RFQ	SMC	GoB/SKT own	31.00	Planned Dates Actual Days	1/12/21	30/12/21	10/1/22	20/1/22	30/2/22	30/3/22	30/3/22	120 days	120 days		
Pac No	Description of Procurement Package as per Services	Unit	Quantity	Procurement Method & type	Contract Approving Authority	Source of Funds	Estid Cost (Lac Taka)	Time code for Process	Advertise Prequel	Issue RFP	Proposal Opening	Proposal Evaluation	Opening Financial Proposal	Negotiation	Approval	Signing of contract	Total time to contract signing	Time for completion of contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
SR1	Hiring a Audit Firm	No.	As and when required	DPM/RFQ	Director	GoB/SKT own	0.80	Planned Dates Actual Days									Whole Year	Whole Year	
Total Taka: (Eighty Lacs and Ten Thousand only)																			


 ০৫/০৫/২০২১
 সিনিয়র প্রকল্প পরিচালক (সহকারী)
 উপ-সহকারী প্রকল্প পরিচালক
 প্রকল্প পরিচালক (সহকারী)
 প্রকল্প পরিচালক (সহকারী)


 ০৫/০৫/২০২১
 সিনিয়র প্রকল্প পরিচালক (সহকারী)
 উপ-সহকারী প্রকল্প পরিচালক
 প্রকল্প পরিচালক (সহকারী)
 প্রকল্প পরিচালক (সহকারী)