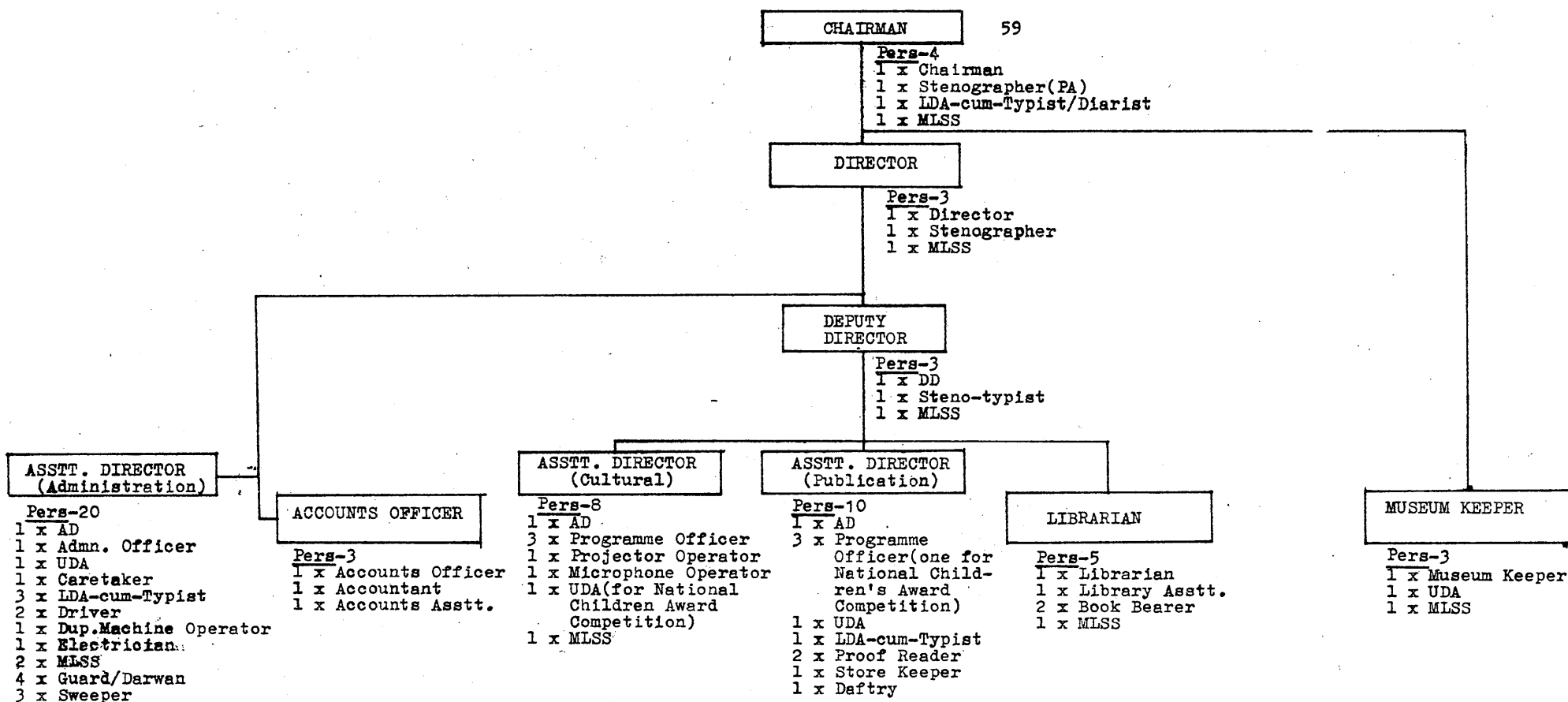


BANGLADESH SHISHU ACADEMY
MINISTRY OF SOCIAL WELFARE AND WOMEN'S AFFAIRS

FUNCTIONS:

1. To publish children books, monthly magazine and children Encyclopedea etc.
2. To offer reading facilities to the children and to promote literary activities eg, quiz competition, debate competition, recitation of poems etc.
3. To organise annually
 - a. National Children's Competition.
 - b. Monsoon (Rainy Season) Competition.
 - c. Children's Talent Fair (Ananda Mela)
4. To participate in International Painting Competition.
5. To undertake production of children's films.
6. To organise Bangladeshi Children's Cultural shows in foreign countries.
7. To run a Children's Museum of history of Bangladesh and geographical information of foreign countries.

ORGANISATION



SUMMARY OF MANPOWER

Sl. No.	Name of post	Sanctioned	Existing	Revised
1.	Chairman	1	1	1
2.	Director	1	1	1
3.	Deputy Director	1	-	1
4.	Asstt. Director	3	3	3
5.	Programme Officer *	6	6	6
6.	Museum Keeper	1	1	1
7.	Accounts Officer	1	1	1
8.	Librarian	1	1	1
9.	Administrative Officer	1	-	1
Total Officer		16	14	16
CLASS - III		24	20	24
CLASS - IV		19	18	19
Grand Total		59	52	59

AUTHORISATION OF TRANSPORT, MAJOR OFFICE EQUIPMENT AND MISCELLANEOUS POINTS ETC.

Transport

1. Bangladesh Shishu Academy is authorised with :-
 - a. 1 x Car
 - b. 1 x Microbus

Office Equipment

2. The Academy will hold the following :-
 - a. 7 x Typewriter
 - b. 1 x Duplicating Machine
 - c. 1 x Plain Paper Copier

Miscellaneous Points

3. Required number of MLSS may be employed on Farash/Jamader/Messenger/Guard duty.
- * 4. Specialists are redesignated as Programme Officers in the same pay scales.

Amrullah
BRIGADIER
(ENAMUL HUQ KHAN)
CHAIRMAN, MARTIAL LAW COMMITTEE
ON ORGANISATIONAL SET-UP OF
MINISTRIES/DIVISIONS AND DEPARTMENTS