

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Training Section  
Bangladesh Secretariat, Dhaka.  
www.shed.gov.bd

Memo: 37.00.0000.084.25.005.24.383

Date: 13 September, 2026

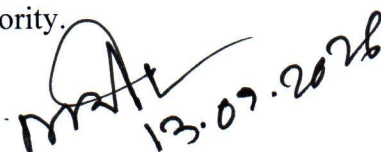
**Government Order (G.O)**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for the following official to attend the program titled '**225th Session of the Executive Board**' organized by **United Nations Educational, Scientific and Cultural Organization (UNESCO)** scheduled to be held in Paris, France from 05 October to 20 October 2026, under the following terms and conditions (excluding the period of travel before and after the programme):

| Sl. | Name, Designation and Office                                                                                                     | Passport Number        |
|-----|----------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1.  | Subvina Monir Chithi<br>Deputy Secretary General (Joint Secretary)<br>Bangladesh National Commission for UNESCO<br>(BNCU), Dhaka | Passport No: E00175358 |

- I. The expenses related to the participation of the above-mentioned official will be borne from the allocated budget under the relevant head of BNCU;
- II. She will not be provided any part of her salary and allowances in foreign currency;
- III. Her staying abroad including transit and travel will be treated as on duty;
- IV. She will not be allowed to stay abroad exceeding the approved period;
- V. The expenses incurred for the aforesaid visit shall be declared in her income tax return.

02. This order is issued with the approval of the competent authority.

  
13.09.2026

Md Rajibul Alam  
Senior Assistant Secretary  
Phone: 01718823445  
moe.trainingsection@gmail.com

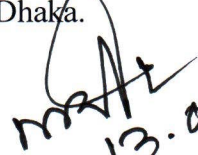
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Copy for information and necessary action (not according to seniority):

1. H.E. Ambassador, Embassy of France in Dhaka, Bangladesh;
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka;
3. Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Paris, France;

5. Director-General, The United Nations Educational, Scientific and Cultural Organization (UNESCO), Paris, France;
6. Director General, Directorate of Immigration & Passport, Dhaka;
7. Additional Secretary (Admin & Finance), Secondary & Higher Education Division;
8. Deputy Secretary General, Bangladesh National Commission for UNESCO (BNCU), Dhaka;
9. Joint Secretary (Admin), Secondary & Higher Education Division;
10. PS to Secretary, Secondary & Higher Education Division, Ministry of Education;
11. Director, Hazrat Shahjalal International Airport, Dhaka;
12. System Analyst, Secondary & Higher Education Division (With a request to publish the GO at SHED website);
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
14. Chief Accounts & Finance Officer, Ministry of Education, Dhaka.
15. Office Copy.

  
13.03.2028

Md Rajibul Alam  
Senior Assistant Secretary