

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary & Higher Education Division
Scholarship and Engineering University Section
www.shed.gov.bd

No: 37.00.0000.080.08.001.21-191

Date: 07 September 2026

Office Order

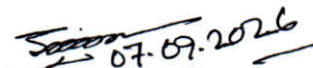
The undersigned is directed to convey the sanction of the Government in favor of the following teachers of Bangladesh University of Textiles (BUTEX), Dhaka travelling to Canada/USA to pursue Ph.D on study leave as mentioned below:

SL	Name & Designation	Program	Period	Country
01.	Md. Refat Hossain (Passport No. A06094509) Assistant Professor Department of Environmental Science and Engineering; Bangladesh University of Textiles, Tejgaon, Dhaka National Pay Scale :35500-67010/- Grade: 06	PhD Program, Western University, Canada	01 (one) year from 16.08.2026 to 15.08.2027 or from the date of travel.	Canada
02.	Md. Abul Kalam Azad (Passport No. A09685807) Assistant Professor Department of Dyes and Chemical Engineering; Bangladesh University of Textiles, Tejgaon, Dhaka National Pay Scale :35500-67010/- Grade: 06	PhD Program, North Carolina State University, USA	01 (one) year from 04.08.2026 to 03.08.2027 or from the date of travel.	USA

2.0 The following terms and conditions will be applicable to the travel above:

- a. No expenses of the travel shall be borne by the Government of Bangladesh or the University;
- b. They shall sign a guarantee to return to the country after completing their research;
- c. After joining their work, they shall submit a report to this division on the knowledge and expertise they have acquired through the completion of their research;
- d. They shall not stay abroad beyond the permitted time period and they shall join their workplace after returning to the country;
- e. All the responsibilities relating to this visit shall lie with the University which has been recommended the travel;
- f. University authority will execute the necessary agreement with them;
- g. The University authority shall make sure that the academic activities of the University are not affected by their absence;
- h. The leave must commence within 35 days from the date of approval of leave according to Rule 34 of appendix 8 of BSR Part-1.

3.0 This order is issued with the approval of the competent authority.

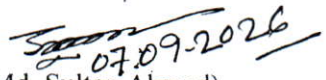

(Md. Sultan Ahmed)
Assistant Secretary
Phone : + 88 02 9512245
E-mail: ds_stp@moedu.gov.bd

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Copies for kind information and necessary action (not in accordance with seniority):

01. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka, Bangladesh;
02. Vice Chancellor, Bangladesh University of Textiles (BUTEX), Dhaka;
03. Additional Secretary (University), Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
04. Director General, Department of Immigration and Passport, Agargaon, Dhaka;
05. PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka;
06. PS to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
07. Director, Hazrat Shahjalal International Airport, Dhaka;
08. Registrar, Bangladesh University of Textiles, Tejgaon, Dhaka;
09. Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka;
10. Md. Refat Hossain, Assistant Professor, Department of Environmental Science and Engineering, Bangladesh University of Textiles, Tejgaon, Dhaka;
11. Md. Abul Kalam Azad, Assistant Professor, Department of Dyes and Chemical Engineering, Bangladesh University of Textiles, Tejgaon, Dhaka;
12. System Analyst, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
13. Office copy.


(Md. Sultan Ahmed)
Assistant Secretary