

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Training Section
Bangladesh Secretariat, Dhaka.
www.shed.gov.bd

Memo: 37.00.0000.084.25.005.18.379

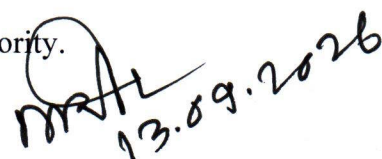
Date: 13 September, 2026

Government Order (G.O)

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for the following officials to attend the program titled '**UNESCO Memory to the world International Training Workshop**' scheduled to be held in Jakarta, Indonesia from 13 October to 16 October 2026, under the following terms and conditions (excluding travel period before & after the programme):

Sl.	Name, Designation and Office	Passport Number
1.	Dr. Mohammad Shariful Islam Saymon Zakaria Deputy Director Bangla Academy, Dhaka	Passport No: A03575678
2.	Shayla Rafiq Programme Officer Bangladesh National Commission for UNESCO (BNCU) Dhaka	Passport No: A09214648

- V. All the expenses of the above mentioned officials will be borne by the Organizer. The Government of Bangladesh shall have no financial liability in connection with the said visit;
- VI. They will not be provided any part of their salary and allowances in foreign currency;
- VII. They will not be allowed to stay abroad exceeding the approved period;
- VIII. The officials shall, upon completion of their approved tour, return to Bangladesh, join their respective places of posting and inform the competent authority accordingly.
- IX. The expenses incurred for the aforesaid visit shall be declared in his income tax return.
02. This order is issued with the approval of the competent authority.


Md Rajibul Alam
Senior Assistant Secretary
Phone: 01718823445
moe.trainingsection@gmail.com

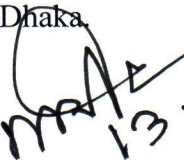
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Date: 13 September, 2026

Copy for information and necessary action (not according to seniority):

1. H.E. Ambassador, Embassy of the Republic of Indonesia, Dhaka, Bangladesh;
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka;
3. Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Jakarta, Indonesia;

5. Director General, Directorate of Immigration & Passport, Dhaka;
6. Director General, Bangla Academy, Dhaka;
7. Additional Secretary (Admin & Finance), Secondary & Higher Education Division;
8. Joint Secretary (Admin), Secondary & Higher Education Division;
9. Deputy Secretary General, Bangladesh National Commission for UNESCO (BNCU), Dhaka;
10. PS to Secretary, Secondary & Higher Education Division, Ministry of Education;
11. Director, Hazrat Shahjalal International Airport, Dhaka;
12. System Analyst, Secondary & Higher Education Division (With a request to publish the GO at SHED website);
13. Dr. Mohammad Shariful Islam Saymon Zakaria, Deputy Director, Bangla Academy, Dhaka [Passport No: A03575678]
14. Shayla Rafiq, Programme Officer, Bangladesh National Commission for UNESCO (BNCU), Dhaka [Passport No: A09214648];
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
16. Chief Accounts & Finance Officer, Ministry of Education, Dhaka;
17. Office Copy.


13.09.2026

Md Rajibul Alam
Senior Assistant Secretary