

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary & Higher Education Division
Scholarship and Engineering University Section
www.shed.gov.bd

No: 37.00.0000.080.31.002.23-171

Date: 12 August 2026

Office Order

The undersigned is directed to convey the sanction of the Government in favor of the following teachers of Dhaka University of Engineering and Technology (DUET), Gazipur for travelling to the USA to pursue Ph.D. on study leave as mentioned below:

SL	Name & Designation	Program	Period	Country
1.	Md. Irfan Khan Assistant Professor Department of Materials and Metallurgical Engineering Dhaka University of Engineering & Technology, Gazipur Grade: 06	PhD Program, Colorado School of Mines, USA	01 (One) year from 13.08.2026 to 12.08.2027 or from the date of travel	USA
2.	Tasratur Reaj Neha Assistant Professor Department of Materials and Metallurgical Engineering Dhaka University of Engineering & Technology, Gazipur Grade: 06	PhD Program, Iowa State University, USA	01 (One) year from 13.08.2026 to 12.08.2027 or from the date of travel	USA

2.0 The following terms and conditions will be applicable to the travel above:

- a. No expenses of the travel shall be borne by the Government of Bangladesh or the University;
- b. They will sign a guarantee committing to return to the country after completing their research/study;
- c. After joining their work, they will submit a report to this Division on the knowledge and expertise they have acquired through the completion of their research;
- d. They will not stay abroad beyond the permitted time period and they will join their workplace after returning to the country;
- e. All the responsibilities relating to this visit shall lie with the university which has recommended the travel;
- f. University authority shall execute a necessary agreement/bond with them;
- g. The University authority shall make sure that the academic activities of the University are not affected by their absence;
- h. The leave must commence within 35 days from the date of approval of leave according to Rule 34 of appendix 8 of BSR Part-1.

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3.0 This order is issued with the approval of the competent authority.



(Kazi Nurul Islam)
Joint Secretary

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E-mail: ds_stp@moedu.gov.bd

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Copies for kind information and necessary action (not in accordance with seniority):

01. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka, Bangladesh;
02. Vice Chancellor, Dhaka University of Engineering and Technology (DUET), Gazipur;
03. Additional Secretary (University), Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
04. Director General, Department of Immigration and Passport, Agargaon, Dhaka;
05. PS to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
06. Director, Hazrat Shahjalal International Airport, Dhaka;
07. Registrar, Dhaka University of Engineering and Technology (DUET), Gazipur;
08. Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka;
09. Mr. Md. Irfan Khan, Assistant Professor, Department of Materials and Metallurgical Engineering, Dhaka University of Engineering & Technology, Gazipur;
10. Mr. Tasratur Reaj Neha, Assistant Professor, Department of Materials and Metallurgical Engineering, Dhaka University of Engineering & Technology, Gazipur;
11. System Analyst, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
12. Office copy.



(Kazi Nurul Islam)
Joint Secretary