

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Private University-1
www.shed.gov.bd

Record Number: 37.00.0000.078.25.001.2013 (Part-2)-212

Date : 08 July, 2026

Government Order

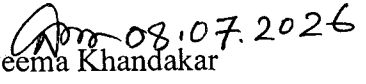
The undersigned is directed to convey Government's approval of ex-Bangladesh leave in favor of Professor Dr. Masuma Habib (Passport No: E00224839), Member, University Grants Commission of Bangladesh (UGC) for performing the holy Umrah in Saudi Arabia from 12 July 2026 to 25 July 2026 or 14 (fourteen) days (excluding travel time) from the date of departure under the following terms and conditions:

Terms and Conditions:

- a) All expenses of this travel will be borne by himself. University Grants Commission of Bangladesh and Bangladesh Government will have no financial involvement in this regard;
- b) He will return to work at the end of the journey and shall inform to Secondary and Higher Education Division, Ministry of Education;
- c) While travelling she will receive her salary and allowances in Bangladeshi currency; and
- d) The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this approval.

2. Professor Dr. Masuma Habib's Husband (Md. Shawkat Ali, Passport No: A07373222) and daughter (Maisha Shawkat, Passport No: A16608415) will accompany with her during this travel.

3. This order has been issued with the approval of the competent authority.

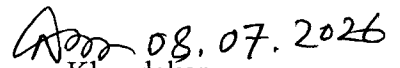

Nayeema Khandakar
Senior Assistant Secretary
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Copy for Kind Information and Necessary Action (Not according to seniority):

- 1) Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka;
- 2) Foreign Secretary, Ministry of Foreign Affairs, Dhaka;
- 3) Chairman, University Grants Commission of Bangladesh (UGC), Dhaka;
- 4) Additional Secretary (University Wing), Secondary and Higher Education Division;
- 5) Professor Dr. Masuma Habib, Member, University Grants Commission of Bangladesh (UGC), Dhaka;
- 6) Director General, Department of Immigration and Passports, Dhaka;
- 7) General Manager, Foreign Exchange Control Department, Bangladesh Bank, Motijheel, Dhaka;
- 8) PS to the Hon'ble Secretary, Secondary and Higher Education Division;
- 9) Director, Hazrat Shahjalal International Airport, Dhaka;
- 10) Secretary, University Grants Commission of Bangladesh (UGC), Dhaka;
- 11) Systems Analyst, ICT Branch, Secondary and Higher Education Division.
- 12) Office Copy.


Nayeema Khandakar
Senior Assistant Secretary