

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Bangladesh Secretariat, Dhaka.  
Government College-04  
[www.shed.gov.bd](http://www.shed.gov.bd)

**Number:** 37.00.0000.000.069.08.0003.23.597

**Date:** 24/05/2026

**Government Order**

Monoara Khatun (9723), Passport No: E00252022, Original Post: Professor (Philosophy), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Training Specialist, National Academy for Education Management (NAEM), Dhaka has been granted earned leave on full average pay (Ex-Bangladesh leave) to meet her studying son in Canada for 20 (Twenty) days from 11.06.2026 to 30.06.2026 or from the charge hand over date to 20 (Twenty) days. This leave is granted under the following terms and conditions:

Terms and Conditions:

- a. The officer will not be allowed to stay abroad more than the approved period;
- b. The officer will inform the authority after her return;
- c. The officer will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- d. All related expenses of the travel will be borne by herself;
- e. Travelling expenses will have to be shown in the income tax return file and
- f. The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable in this regard. That is to say, the officer has to start her leave within the 35 (Thirty Five) days from the date of this order as this order will not remain in force after the 35 (Thirty five) days from the making thereof.

2. This order has been issued with the approval of the competent authority.

According to The President's order,



24-05-2026

Jannatul Ferdous  
Deputy Secretary

**Number:** 37.00.0000.000.069.08.0003.23.597/1  
(13)

**Date:** 24/05/2026

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. Director General, Directorate of Secondary and Higher Education(DSHE), Dhaka.
3. Director General, Department of Immigration & Passports (DIP).
4. Director General, National Academy for Education Management (NAEM), Dhaka.
5. PS to the Hon'ble Minister, Ministry of Education, Bangladesh Secretariat, Dhaka.
6. PS to Secretary, Secondary and Higher Education Division, Ministry of Education.
7. Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka.

8. Monoara Khatun (9723), Passport No: E00252022, Original Post: Professor (Philosophy), OSD at the Directorate of Secondary and Higher Education, Dhaka; Insitu: Training Specialist, National Academy for Education Management (NAEM), Dhaka.
9. Immigration Officer, Departure Department....., ..
10. System Analyst, ICT Branch, SHED.
11. Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka.
12. PO to Add. Secretary (College), SHED, Ministry of Education, ..
13. District/Upazila Accounts Officer....., ..



  
24-05-2026  
Jannatul Ferdous  
Deputy Secretary