

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Public General University Section  
www.shed.gov.bd

No. 37.00.0000.079.25.113.22-129

Dated: 05 April 2026

**Office Order**

The undersigned is directed to convey the sanction of the Honorable President and Chancellor in favour of Professor Dr. Md. Abdul Latif (passport no: D00018220), Vice Chancellor, Sher-e-Bangla Agricultural University travelling to Greece from 24.04.2026 to 04.05.2026 for 11 (eleven) days (including travel time) to join the framework of the ERASMUS Lump Sum Grants Programme Mainstreaming GENDER Equality in Academia (MAGENDA), Greece under the following terms and conditions:

- a) All expenses relating to the travel will be borne by MAGENDA. There will be no financial involvement of the Government of Bangladesh or the University;
- b) After returning back to the country he will join to the workplace and inform to the Ministry;
- c) He will ensure that a report on the said trip is sent to the Ministry within 15 (fifteen) working days of his return;
- d) In absence of Vice Chancellor, Treasurer, Professor Md. Abul Bashar will carry out the routine duty of Vice- Chancellor.

2. This order is issued with the approval of the competent authority.

*App 05.04.2026*  
(Nayeema khondakar)  
Senior Assistant Secretary  
Phone-0255100337  
E-mail: ds\_univ1@moedu.gov.bd

No. 37.00.0000.079.25.113.22-129/1(13)

Dated: 05 April 2026

Copies for kind information/kind information and necessary action (Not in accordance with seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. Chairman, University Grants Commission of Bangladesh, Agargaon, Dhaka.
3. Professor Dr. Md. Abdul Latif, Vice Chancellor, Sher-e-Bangla Agricultural University, Dhaka.
4. Additional Secretary, University Wing, Secondary and Higher Education Division, Ministry of Education, Dhaka.
5. Professor Md. Abul Bashar, Treasurer, Sher-e-Bangla Agricultural University, Dhaka.
6. Director General, Immigration and Passport, Agargaon, Dhaka.
7. PS to the minister, Ministry of Education, Dhaka.
8. PS to Secretary, Secondary and Higher Education Division, Ministry of Education, Dhaka.
9. Registrar, Sher-e-Bangla Agricultural University, Dhaka.
10. Director, Hazarat Shah Jalal International Airport, Dhaka.
11. Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka.
- ✓ 12. System Analyst, ICT Cell, Secondary and Higher Education Division, Ministry of Education, Dhaka (requested to upload the Office Order on the Ministry's Website).
13. Office Copy.

*App 05.04.2026*  
(Nayeema khondakar)  
Senior Assistant Secretary