

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Bangladesh Secretariat, Dhaka  
Government College-04  
([www.shed.gov.bd](http://www.shed.gov.bd))

**Number:** 37.00.0000.000.069.08.0001.24.374

**Date:** 15/04/2026

**Government Order**

Md. Maruf Kabir (14497), Passport: E00264701, Associate Professor (Accounting), OSD at the Directorate of Secondary and Higher Education, Dhaka; Attached: Azimpur Government Girls School and College, Dhaka has been granted earned leave on half average pay (Ex-Bangladesh leave) for performing the Holy Hajj in Saudi Arabia for 45 (Forty Five) days from 18.04.2026 to 01.06.2026 or from the charge hand over date to 45 (Forty Five) days. This leave is granted under the following terms and conditions:

Terms and Conditions:

- a. The officer will not be allowed to stay abroad more than the approved period;
  - b. The officer will inform the authority after his return;
  - c. The officer will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
  - d. All related expenses of the travel will be borne by himself and
  - e. Travelling expenses will have to be shown in the income tax return.
  - f. The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable in this regard. That is to say, the officer has to start his leave within the 35 (Thirty Five) days from the date of this order as this order will not remain in force after the 35 (Thirty Five) days from the making thereof.
2. This order has been issued with the approval of the competent authority.

According to The President's order,



15-04-2026

Jannatul Ferdous  
Deputy Secretary

**Number:** 37.00.0000.000.069.08.0001.24.374/1  
(13)

**Date:** 15/04/2026

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka;
2. Director General, Department of Immigration & Passports (DIP);
3. Director General, Directorate of Secondary and Higher Education(DSHE), Dhaka;
4. Principal, Azimpur Government Girls School and College, Dhaka;
5. PS to the Hon'ble Minister, Ministry of Education, Bangladesh Secretariat, Dhaka;

6. PS to Secretary, Secondary and Higher Education Division, Ministry of Education;
7. Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka;
8. Md. Maruf Kabir (14497), Passport: E00264701, Associate Professor (Accounting), OSD at the Directorate of Secondary and Higher Education, Dhaka; Attached: Azimpur Government Girls School and College, Dhaka;
9. Immigration Officer, Departure Department.....;
10. System Analyst, ICT Branch, SHED;
11. Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka;
12. PO to Add. Secretary (College), SHED, Ministry of Education and
13. District/Upazila Accounts Officer.....



A handwritten signature in purple ink, written over a circular stamp.

15-04-2026  
Jannatul Ferdous  
Deputy Secretary