

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Bangladesh Secretariat, Dhaka  
Government College-04  
([www.shed.gov.bd](http://www.shed.gov.bd))

**Number:** 37.00.0000.000.069.08.0001.24.360

**Date:** 13/04/2026

**Government Order**

Fateema Momtaz (17445), Passport No: A14972051, Associate Professor (Bangla), Chattogram Government Mohila College, Chattogram has been granted earned leave on half average pay (Ex-Bangladesh leave) for 36 (Thirty Six) days from 18.04.2026 to 23.05.2026 & Vacation period leave for 08 (Eight) days from 24.05.2026 to 31.05.2026 which all are equal to 44 (Forty Four) days for performing the Holy Hajj in Saudi Arabia. This leave is granted under the following terms and conditions:

Terms and Conditions:

- a. The officer will not be allowed to stay abroad more than the approved period;
- b. The officer will inform the authority after her return;
- c. The officer will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- d. All related expenses of the travel will be borne by herself and
- e. Travelling expenses will have to be shown in the income tax return file.

2. This order has been issued with the approval of the competent authority.

According to The President's order,



13-04-2026

Jannatul Ferdous  
Deputy Secretary

**Number:** 37.00.0000.000.069.08.0001.24.360/1  
(13)

**Date:** 13/04/2026

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka;
2. Director General, Department of Immigration & Passports (DIP);
3. Director General, Directorate of Secondary and Higher Education(DSHE), Dhaka;
4. Principal, Chattogram Government Mohila College, Chattogram;
5. PS to the Hon'ble Minister, Ministry of Education, Bangladesh Secretariat, Dhaka;
6. PS to Secretary, Secondary and Higher Education Division, Ministry of Education;
7. Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka;
8. Fateema Momtaz (17445), Passport No: A14972051, Associate Professor (Bangla), Chattogram Government Mohila College, Chattogram;
9. Immigration Officer, Departure Department.....;
10. System Analyst, ICT Branch, SHED;
11. Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka;
12. PO to Add. Secretary (College), SHED, Ministry of Education and

13. District/Upazila Accounts Officer.....



13-04-2026  
Jannatul Ferdous  
Deputy Secretary