Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Training Section
Bangladesh Secretariat, Dhaka.
www.shed.gov.bd

Memo: 37.00.0000.084.25.004.24.(Part-1).434 Date: 03 November, 2026

Government Order (G.O)

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following official for attending the **GPE's Asia and Pacific and Eastern Europe, Middle East, Central Asia, and North Africa Constituency Meeting** organized and funded by the GPE Secretariat to be held in Colombo, Sri Lanka, from 17-19 November 2026 and or nearest possible date under the following terms and conditions:

No	Name	Designation and Office Name	E-mail & Phone	Passport No
01	Rokeya Khaton	Joint Secretary (Development Wing Chief) Secondary and Higher Education Division Ministry of Education, Dhaka.	rokeyagazi20@gmail.com +8802223356636 Cell: +8801711184367	E00266560

Terms & Conditions:

a. The period of this Constituency Meeting including transit will be treated as on duty;
b. All expenses regarding this Constituency Meeting will be borne by the organizer GPE;
c. She will not be provided any part of the salary and allowances in foreign currency;
d. She will not be allowed to stay abroad more than the approved period (excluding the period of travel before and after the programme);
e. The Participant will have to submit a report regarding the Constituency Meeting to the Secondary & Higher Education Division, Ministry of Education within 15 (fifteen) days after her return.

2. This order has been issued with the approval of the competent authority.

03-11-2026

Md Rajibul Alam
Senior Assistant Secretary
Phone: 01718823445
moe.trainingsection@gmail.com

Copy for kind information and necessary action: (Not in the order of seniority):

01. The Foreign Secretary, Ministry of Foreign Affairs, Dhaka;
02. H.E. the High Commissioner, High Commission of the People's Republic of Bangladesh, Colombo, Sri Lanka;
03. H.E. the High Commissioner, High Commission of the Republic of Sri Lanka, Dhaka, Bangladesh;
04. Wing Chief (Development Wing), Secondary and Higher Education Division, Ministry of Education, Dhaka;
05. Director General, Directorate of Immigration & Passport, Dhaka;

06. Ms. Rokeya Khaton,Joint Secretary Secondary and Higher Education Division, Ministry of Education, Dhaka;
07. Joint Secretary (Policy and Reform Branch), Secondary and Higher Education Division;
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
09. Director, Hazrat Shahjalal International Airport, Dhaka;
10. Chief Accounts & Finance Officer, Ministry of Education, 45 Purana Paltan, Dhaka;
11. PS to the Hon'ble Minister, Ministry of Education;
12. PS to Senior Secretary, Secondary and Higher Education Division, Ministry of Education, Dhaka;
13. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka (With a request to the High Commission of Sri Lanka in Dhaka to process Note verbale for issuing visa in favor of her);
14. Systems Analyst, Secondary &. Higher Education Division, Ministry of Education (With a request to publish the G.O in the website of SHED);
15. Michelle Mesen, Team Lead, Partner Country Engagement, Global Partnership for Education, Washington DC, USA;
16. Education Advisor and Deputy Team Leader, British High Commission in Bangladesh, Coordinating Agency;
17. Regional Manager, Region 3, GPE Secretariat, Washington DC, USA/Chennai, India;
18. Country Engagement Lead for Bangladesh, GPE Secretariat, Washington DC, USA/Chennai, India;
19. Office Copy/Master Copy.

03.11.2026

Md Rajibul Alam
Senior Assistant Secretary