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গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

পরম্পরাগত মন্ত্রগালয়

ଆଞ୍ଜଲିକିସଂସ୍କାରମହ ଅନବିଭାଗ

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ନେତ୍ରବ୍ୟକ୍ତି: ୧୯,୦୦,୦୦୦୦,୩୦୫,୩୨,୦୦୦,୨୫,୨୫

তারিখ: ১৬ পৌষ ১৪৩২ ব.
১৬ জন্মাবি ২০২৬ খ্রি.

বিষয়: 'ASEM-DUO Wallonia-Brussels Mobility Scholarship Programme' শৈক্ষক কর্মসূচি প্রস্তুতি।

০২। এমতাবস্থায়, উল্লিখিত Fellowship কর্মসূচি সংশ্লিষ্ট ডকুমেন্ট এতৎসঙ্গে প্রেরণ করতঃ প্রয়োজনীয় ব্যবস্থা গ্রহণ করার জন্য নির্দেশক্রমে অন্বেষণ করা হলো।

সংযুক্তি: বর্ণনামতে।

সচিব

মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ

বাংলাদেশ সচিবালয়, ঢাকা-১০০০

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মো: হাবিবুর রহমান খান

সহকারী সচিব (আঞ্চলিক সংস্থাসমূহ)

ফোন: ০১৭৩৪৫৫৭৮২৮

ই-মেইল: asrol@mofa.gov.bd



[ASEM-DUO] DUO-Belgium/Wallonia-Brussels 2026 Call for Applications

1 message

ASEM Education <secretariat@asem-education.org>
To: ASEM Education <secretariat@asem-education.org>

Mon, Jan 26, 2026 at 2:18 PM

Dear colleagues in Asia,

Today we would like to forward the following **ASEM-DUO call and kindly ask you to please send this to your higher education institutions at national level.**

Best regards
ASEM Education Secretariat

It is our great pleasure to notify that DUO-Belgium/Wallonia-Brussels 2026 is open for applications until March 13, 2026 at 12h local Belgian time.

DUO-Belgium/Wallonia-Brussels Programme is managed by the Academy for Research and Higher Education (ARES) with an aim to promote exchanges of professors/researchers between Belgium/Wallonia-Brussels and Asian ASEM member countries on a balanced and permanent basis.

Under the DUO-Belgium/Wallonia-Brussels Fellowship Professors/Researchers of Asian university can have financial supports for their exchanges with Belgium/Wallonia-Brussels. We hope this information will be broadly spread in your higher education institutions, so that more professors/researchers interested in exchanges with Belgium/Wallonia-Brussels institutions will have fellowship opportunities.

Please find the following attachments for further reference to DUO-Belgium/Wallonia-Brussels 2026 Programme:

- DUO-Belgium/Wallonia-Brussels 2026 Call for Applications and Regulation
- DUO-Belgium Wallonia-Brussels 2026 Application Form

Also, you may find the relevant information regarding DUO-Belgium/Wallonia-Brussels Fellowship on ARES's website at <http://www.ares-ac.be/fr/asem-duo> or the ASEM-DUO Secretariat's website at www.asemduo.org.

If you have any comments or further questions regarding the programme, please contact at asem-duo@ares-ac.be or international@ares-ac.be.

Sincerely,
Keuk-Je Sung, Ph.D.
Director General
ASEM-DUO Fellowship Programme

ARES

ACADEMIE
DE RECHERCHE ET
D'ENSEIGNEMENT
SUPERIEUR

ASEM DU WALLONIA-BRUSSELS

01. PURPOSE OF THE PROGRAMME

01.1 / THE ACADEMY FOR RESEARCH AND HIGHER EDUCATION AND INTERNATIONAL RELATIONS

The Academy for research and higher education (*Académie de recherche et d'enseignement supérieur – ARES*) is the federation of higher education institutions (HEIs) in the Wallonia-Brussels Federation (FWB), the French-speaking Community of Belgium. As a public interest body, it is responsible for supporting institutions in their teaching, research and community service missions. It brings together 5 universities, 19 university colleges, 16 colleges of arts and 31 adult education colleges. It organises the baccalaureate and vocational training and maintains a network of 1000 schools.

As a unique platform, ARES ensures a close coordination for the higher education sector in the Wallonia-Brussels Federation.

ARES is the designated administrative body in charge of the implementation of the ASEM-DUO Mobility Scholarship Programme in the Wallonia-Brussels Federation, in collaboration with the ASEM-DUO Secretariat based in Seoul. It is responsible for every aspect of the administrative management of the programme including : the publication of the call for applications, the receipt of applications, the selection of the applicants, the production of all the documents related to the scholarship, the payment of scholarships, the receipt of the mission reports.

» **For further information** on the international relations strategy of ARES, its vision and missions, its objectives and the different tools it uses to achieve them, see: <http://www.ares-ac.be/fr/relations-internationales>.

01.2 / THE ASEM-DUO PROGRAMME

A specific cooperation process between Asia and Europe in the field of education – and more specifically higher education – has been set up in the context of the Asia-Europe Meeting. The ministerial meetings, which are held alternatively in Europe and Asia, are until now the sole instrument for cooperation at a higher political level between the two continents. This mode of functioning inscribes itself of the experience and best practices of the Bologna Process. During the Asia-Europe Meeting of Ministers of Education held in Kuala Lumpur in 2013, the Wallonia-Brussels Federation announced it would participate in the ASEM-DUO Mobility Scholarship Programme as of 2014.

Generally, the ASEM-DUO Mobility scholarship Programme (dating from 2001) aims at:

- » Promoting balanced mobility of higher education students and professors between the two regions,
- » Setting up regular exchange programmes between HEIs,
- » Reinforcing cooperation and dialogue across both regions.

ASEMADUC is composed of sub-programmes through which the States offer paired exchanges for students and professors between partner institutions, the European and the one Asian.

DUC Nal'onia-Brussels has been established on the basis of the Central European University's decision and more "paired exchanges" between professors and researchers from Nal'onia-Brussels, HEIs and Academies. The list of partner countries is Australia, Bangladesh, Chile, Colombia, China, Costa Rica, France, Japan, Kazakhstan, South Korea, Laos, Malaysia, Mongolia, Norway, New Zealand, Poland, Portugal, Russia, Singapore, Taiwan, Thailand and Vietnam.

» To learn more about ASEM-DUO, its vision, its mission and its objectives, visit www.asem-duo.org.

WHO IS THIS SCHOLARSHIP FOR AND WHAT ARE THE ELIGIBILITY CRITERIA?

and the other two members of the group, the members of the Department of Education and the members of the Board of Education, are to be present at the meeting. The Board of Education is to be present to receive the report of the Board of Education and the members of the Board of Education are to be present to receive the report of the Board of Education.

and copies must be furnished to the respective members of the Board. The Board may obtain the FBI Laboratory Report of the evidence samples. These copies will be furnished to the members of the Board for a period of three years.

- » the Wallonia-Brussels and Asia-Pacific HEIs must be recognised/accredited by the competent authorities in the field of higher education ;
- » representatives of the Wallonia-Brussels and Asia-Pacific HEIs must **sign a cooperation agreement** or must have expressed the intention to sign one in the two following years ;
- » the call is open to all disciplines. The two members of the duo do not have to belong to the same disciplines ;
- » the citizenship of the candidate is not a criterion for eligibility ;

The following groups are not entitled for a scholarship:

- » students and PhD students ;
- » professors emeritus and honorary ;
- » teaching assistants.

Exemptions are possible for the colleges of arts. The selection committee will assess on a case-by-case basis.

The exchange must necessarily **take place between the two same institutions, but does not need to take place in the same time span, nor between two identical departments.**

A candidate may submit several applications, with different partners. In the event of multiple applications in the same year, a maximum of one application per candidate may be potentially selected, i.e. the one that obtains the highest score from the jury. A duo may apply no more than twice for the same project and may receive ASEM-DUO FWB funding no more than once for the same project.

If a candidate has already received other funding via the FWB ASEM-DUO programme, he/she must expressly mention this on the application form (type of funding, duration, partner, year). Candidates may have received ASEM-DUO funding in the previous three years (including renewals).

If a candidate has already received funding for this project from APES (any other organisation), they must explicitly mention this on the application form (type of funding, duration, partner, year). They should also clearly explain how an ASEM-DUO scholarship complements this funding.

02.2 / WHAT ARE THE FINANCIAL TERMS OF THIS SCHOLARSHIP?

02.2.1 / AMOUNT OF THE SCHOLARSHIP

The amount of the scholarship awarded per "paired mobility" project is a lump sum of **€7,000**, to be shared between the two beneficiaries according to a distribution key set by them in the application form (for example €3,500 per person).

02.2.2 / CONDITIONS OF USE OF THE SCHOLARSHIP

- » The scholarship is intended to cover **international travel expenses** and **per diem** capped at the amount of the individual scholarship;
- » The exchange is done by pairs (the beneficiary from the Wallonia-Brussels HEI is hosted by the Asian institution and vice-versa).

Visa fees shall start no earlier than August 1st, 2026 and shall end no later than August 31st, 2027

- » The total duration of each person's stay is fixed at a **minimum of 18 days and a maximum of 60 days** (including travel days). This period may be divided into two stays ;
- » No later than 2 months after their final return date, the beneficiaries undertake to send back a **report of their stay** in PDF format using a form that will be sent to them at the same time as the agreement. This report will describe the results of the project in the partner country, according to the following structure:
 - » A summary of the project (10 lines),

The following table indicates the daily allowances per destination:

The daily allowances:

The daily allowances are determined by the ministerial order of 10 January 2023 (category 1):

https://www.ejustice.just.fgov.be/mopdf/2023/02/15_1.pdf#Page44

1 The daily allowances are determined by the ministerial order of 10 January 2023 (category 1):

II.2.1 TERMS OF PAYMENT

- » ARES will proceed with the purchase of international transport tickets (flight or train tickets in economy class) according to the dates communicated in the flight preference form, sending several options to each beneficiary beforehand ;
- » In the exceptional event that one or the other beneficiary wishes to purchase his/her own transport tickets (flight or train tickets) he/she shall inform ARES, via the flight preference form and provide a copy of the transport tickets that he/she paid. The beneficiary who makes use of this option ¹ accepts that his/her personal purchase will not be reimbursed by ARES and that the scholarship will be reduced in the same amount exclusively to the amount of the balance of the scholarship.

After the cost of the international transport tickets has been deducted from the individual scholarship, ARES undertakes to pay the amount of the scholarship (capped at the amount of the scholarship) in two installments to each beneficiary via the bank account indicated in the agreement. Before the payment of the first instalment the beneficiary (ARES) sends a travel document containing the beneficiary's bank details and the amount of the scholarship to be deducted from the scholarship. The beneficiary is obliged to check again and return the document to ARES before the first payment of the scholarship. The beneficiary (ARES) makes it possible for the beneficiary to return the document to ARES in the period of one month. The amount of the scholarship is deducted from the amount of the scholarship in the period of one month.

Countries of destination	Daily allowance
Australia	98 €
Bangladesh	93 €
Belgium	100 €
Brunei	50 €
Cambodia	82 €
China	80 €
South Korea	86 €
India	68 €
Indonesia	95 €
Japan	105 €
Kazakhstan	77 €

¹ The daily allowances are determined by the ministerial order of 10 January 2023 (category 1):
https://www.ejustice.just.fgov.be/mopdf/2023/02/15_1.pdf#Page44

Laos	82 €
Malaysia	64 €
Mongolia	67 €
Myanmar	72 €
New Zealand	88 €
Pakistan	48 €
Philippines	99 €
Russia	89 €
Singapore	120 €
Thailand	78 €
Taiwan	82 €
Vietnam	61 €

The per diem is composed of the amounts calculated below:

1st instalment (calculated on the basis of the decadalure: 80% of the amount of the individual scholarship minus the cost of the flight and on the ticket)

2nd instalment (paid on receipt of the report of the stay): 20% of the amount of the individual scholarship

» **No proof is required** from the beneficiaries for the payment of the per diem.

02.3 / HOW TO SUBMIT AN APPLICATION?

02.3.1 / DOCUMENTS TO ENCLOSE

- » **The 2026-2027 application form** duly completed by both candidates (available on the ARES website and on the ASEM-DUO website). The form must be typewritten and in PDF format. Authenticated electronic signatures of PDF documents are allowed ;
- » **A copy of the academic cooperation agreement** (Memorandum of Understanding) between the FWB institution and the Asia-Pacific institution or, in the absence of MoU, a declaration of intent, i.e. a letter co-signed (or two separate letters signed) by the authorities of the two institutions, or their representatives. Mentioning the intention of both parties to sign an inter-institutional agreement within the next two years
- » **CV of no more than 5 pages** for each applicant emphasizing work experience relevant to the ASEM-DUO programme.

02.3.2 / SUBMITTING THE APPLICATION

- » **The application must be submitted as one single document in PDF format to ARES by the FWB institution applying, via the contact person indicated in the application form** (e.g. the international relations officer) at the following e-mail address: asem-duo@ares.ac.be ;

After the deadline to submit the application, the application file will be sent by email to the following address:

ASEM-DUO WALLONIA-BRUSSELS MOBILITY SCHOLARSHIP PROGRAMME

ARES – ACADEMY OF RESEARCH AND HIGHER EDUCATION

1000 BRUSSELS

BRUSSELS, BELGIUM

Applications must be submitted between January 16th 2026 and March 10th 2026 at 12h. No applications will be accepted before or after these dates.

- » An acknowledgement of receipt is sent to the applicants within 3 days after the reception of the application. Without any response after that time, please contact international@ares.ac.be.

02.4 / **SELECTION**

02.4.1 / **SELECTION CRITERIA**

ARES selects beneficiaries of the ASEM-DUO Wallonia-Brussels Mobility Scholarship programme based on the following criteria:

- » the **impact of the exchange and of the project on the development or strengthening of ties between the higher education institution of the F. B. and the institution in the Asia-Pacific region**. Since the ASEM-DUO programme aims to establish and enhance closer relations between institutions in the F. B. and the Asia-Pacific region, applicants demonstrating significant potential to contribute to closer ties between partner institutions are being strengthened;
- » the **level of internationalisation** of the projects (e.g. opportunities for developing closer international links and the projects themselves); whether the project is open to internationalisation or not; the development of the project in the search for international beneficiaries (students, faculty, scientific or administrative staff, etc.);
- » the **excellence and relevance** of the candidate's **scientific, academic or artistic background** (e.g. publications, publications with the partner institution, research or artistic project, exhibitions, work experience, competitions, academic background, etc.);
- » the **complementarity of the projects** submitted between the members of the duo (if the projects are different). The fact that the application involves two different projects is not restrictive; however, the complementarity of the projects is considered an added value for the evaluation of the applications. This criterion will not be considered if both partners are working together on the same project that is the subject of the application;
- » The **explanation for the duration** of the trip of each applicant.

02.4.2 / JURY AND SELECTION PROCEDURE

The administrative eligibility of applications is examined by the International Relations Department (DRI) of ARES. Admissible applications are presented to a jury responsible for analysing and evaluating them with a view to selecting the beneficiaries. This jury is composed of 5 university representatives, i.e. one from each university of the FWB, 2 representatives of university colleges and 1 representative of art colleges.

Admissible applications are evaluated by the selection panel on the basis of a score from 0 to 5 per criterion (0 being the least satisfactory and 5 the most satisfactory). On the basis of the scores obtained and the available budget, the jury proceeds to the ranking and selection of the applicants.

The members of the jury do not decide on applications submitted by candidates from the local institution.

The selection panel decides on the basis of the ASEM-Duo Wallonia-Brussels Mobility Scholarship Regulation and the selection criteria adopted by the jury. This means that an access may be rejected after the decision of the Council of State in accordance with the forms and deadlines prescribed by the procedure.

Finally, the candidates will be informed of the results of the selection and will be invited to sign a tripartite agreement binding themselves and ARES.

02.5 / PROVISIONAL CALENDAR

Date	Action	Responsibility
January 19 th , 2026	Publication of the opening of submissions	ARES
March 13 th , 2026	Deadline for submissions	ARES
July 1 st , 2026	Results of the selection procedure sent to the applicants	ARES
August 30 th , 2026	Signing of the agreements	ARES and scholarship holders
2026-2027	Mobilities and payment of per diem instalments	ARES and scholarship holders
October 30 th , 2027	Deadline for submission of mission reports	ARES

02.6 VISA

Any visa application must be introduced by the recipient to the local Belgian diplomatic post. As per his request, he/she will receive a certificate from ARES attesting the granting of a scholarship in order to facilitate any administrative procedure.

European Union. In case of travel to the United States, these nationals are subject to the visa requirements of the United States. In case of travel to the United Kingdom, a Schengen short-stay visa is required for the United Kingdom.

II.7 REFERENCES TO APES

The continuation of the ASEM-DUO Wallonia-Brussels programme is conditioned on the demonstration of the APES contribution. The beneficiaries therefore undertake to:

- » Highlight APES as financial partner of the project for any publication or communication (report, article, monograph, communication at a conference, film, website, press release, etc.) which would be done in the frame or as a result of the project and namely using APES' appropriate logo;
- » Highlight APES as financial partner of the project during any event taking place as part of or following the project, for example during seminars, workshops, symposiums, inauguration of facilities, etc.

Respond to any requests from APES for an oral or written presentation of the project to the public in the form of an article published on APES' website or in the form of an oral presentation during a session organized by APES.

02.8 PRIVACY

In case of the ASEM-DUO program, APES will process the personal data of the data subject and it is the sole responsibility of the data subject to provide APES with the necessary information.

These data are processed in full compliance with Regulation EU 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (GDPR). The processing of personal data is necessary to achieve the program's objectives, including the selection of the data subject and the administrative follow-up of the exchange processing purposes. No processing is carried out unless it is absolutely essential for achieving these purposes, without prejudice to further processing for scientific or statistical purposes, provided that prior anonymization is applied.

Within the framework of APES's processing activities, the personal data of the data subject may be disclosed to the following categories of individuals, strictly limited to the data necessary: personnel from the host institution and APES, members of the selection jury, and the service provider organizing travel on behalf of APES. All recipients take appropriate measures to ensure that personal data are treated confidentially and exclusively for the specified purposes. This access is restricted to individuals authorized to process such data under the sole responsibility of the relevant parties, who may only access data related to the specific subjects of their processing.

² <https://dofi.ibz.be/fr/themes/entry/border-control/visa/visa-type-c/liste-des-pays-tiers-dont-les-ressortissants-sont>

All data are retained only for the time required to complete the necessary processing, in alignment with the intended purposes. In any case, ARES ensures that personal data that are no longer strictly necessary are destroyed, following potential archiving with prior anonymization.

The data subject has the following rights:

1. The right to information,
2. The right of access to data,
3. The right to rectification,
4. The right to restriction of processing,
5. The right to erasure of data (only if the data are no longer necessary for ARES to ensure proper processing)

ARES is the data controller and responsible for the use of these rights. For any questions, the data subject can contact the data protection officer of the ASEM-DUO programme by sending an e-mail to eres@ares.be.

When transmitting application files to the ASEM-DUO jury members, ARES undertakes to share the data subjects personal data via a regular, secure, and encrypted electronic transfer method.

More information on data processing is available on ARES's privacy page.

02.9 / BREACH OF OBLIGATIONS

In the event of non-compliance by the beneficiaries of the ASEM-DUO scholarship with the obligations laid down in these rules and in the agreement, ARES reserves the right to demand the total or partial reimbursement of the amounts already paid.

For example, if one of the partners of the duo is unable to complete his or her stay for reasons that do not fall within the scope of force majeure (see below) and therefore does not respect the condition of reciprocity of the mobilities, he or she will have to reimburse the totality of the expenses incurred by ARES for him or her and his or her partner within the framework of the ASEM-DUO programme (cost of transport tickets and per diem already paid).

Thus, if partner A has completed his/her mobility in January of the year in question, and partner B does not complete his/her mobility before 31st of August of the same year, he/she will be required to reimburse all the costs already ARES for partner A.

ARES also reserves the right to claim damages from the beneficiaries in the event of prejudice, in particular linked to the total or partial non-fulfilment of the obligations set out in this Regulation and in the agreement or in the event of damage to the image of ARES.

02.10 / FORCE MAJEURE

The ARES legal department will evaluate the case of force majeure and the party or parties affected by the force majeure. If the ARES legal department confirms the case of force majeure - case of force majeure - the affected party will be relieved from its obligations.

The Parties will then enter into an agreement with the affected Party to reduce as much as possible the negative effects damage resulting from this situation.

ARES reserves the right to verify and control the reality of the facts with the party that considers itself to be affected by the case of force majeure. If the ARES legal department confirms the case of force majeure, the party claiming force majeure is temporarily released from its obligations. In agreement with the other two parties, the party affected by the case of force majeure will, in the end, make every effort to find or propose alternatives so that the obligations contained in these rules and in the agreement can be fulfilled.

02.11 / COMPETENT COURTS

Any dispute regarding the execution of this agreement is to be referred to the jurisdiction of the courts of the judicial district of Brussels.

03. CONTACTS AND FAQ

If you have any questions, please refer to our Frequently Asked Questions (FAQ) section or attach the following link of the ARES website: <http://www.ares.ac.be/faq/>

For any information related to this announcement, please contact:

Academie de recherche et enseignement supérieur ARES
Direction des relations internationales
Rue Royale 180 – 1000 Brussels
T : +32 2 225 45 71
E : asem-duo@ares.ac.be or international@ares.ac.be

ARES

ACADEMIE
DE RECHERCHE ET
D'ENSEIGNEMENT
SUPÉRIEUR

ASEM-DUO WALLONIA-BRUSSELS

CHOIX DU PROGRAMME

DU 10 AU 14 JUILLET 1986

APPLICATION FORMS TO BE PRESENTED

1. THE APPLICATION FORM

The application form must be submitted in confidence to ARES in the name and post of the contact person to the contact person of the higher education institution concerned in an aggregated and non-identifiable manner.

- » The application form must be typewritten and sent as a PDF document together with the other documents composing the application file.
- » Applications must be submitted between January 19th 2026 and March 13th, 2026.
- » ARES will not consider:
 - » applications sent without a mandate from the higher education institution belonging to the Wallonia-Brussels Federation
 - » incomplete application files

Applications received before January 19th 2026 or after March 13th, 2026

As a reminder, the application file must be formally submitted by the contact person identified in the higher education institution belonging to the Wallonia-Brussels Federation in one single PDF document sent to the following address: duo@ares.be

2. THE DOCUMENTS TO BE PROVIDED

- » the completed 2026-2027 application form to the ASEM DUO Higher Education and
Scholarship Programme
- » a copy of the academic cooperation agreement between paired institutions or the declaration of intent to sign one of the two following years, signed by the authorities of both the Wallonia-Brussels and Asia-Pacific HEIs or their representatives
- » the **resume (CV) of max 5 pages** of each applicant with a focus on the job experience relevant to the ASEM-DUO programme.
- » Candidates' compliance with instructions related to the application procedure will be considered when ARES assesses the admissibility of the application. **Any application that does not comply with the guidelines set out in the call for applications and in this form will be considered inadmissible.**

02. INFORMATION ABOUT CANDIDATES AND THEIR PROJECT(S)

02.1 / CANDIDATE FROM WALLONIA-BRUSSELS

General information	
First name	
Family name	
Date of birth (dd/mm/yyyy)	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/> Prefer not to say

Academic title

Professor
Associate professor
Lecturer
Other

Field of study

Department/faculty

Professional address (street, n°, ZIP code, city, country)	
Mobile phone	
Professional e-mail	

Description of the project	
Title of the project	
Discipline	
Description of the project (max. 350 words)	<p><i>The description of the project must be popularized in order to allow the members of the jury to easily understand the purpose of the project and evaluate its quality and its original character.</i></p>
	<p><i>This question concerns the project itself and the people directly involved. The description of the internationalisation of the project must describe the opportunities for developing collaborations that go beyond the project itself.</i></p>
Description of the internationalisation of the project (objectives, expected outcomes) (max. 500 words)	<p>Applicants are invited to describe in concrete terms:</p> <ul style="list-style-type: none">▪ the international dimension of the exchange project (objectives, expected outcomes, shared learning or practices);▪ future opportunities for collaboration that this project could give rise to (e.g. new exchanges of students, researchers, joint projects, seminars or joint publications);▪ the beneficiaries of the project (students, teachers, departments, faculties, etc.) and the concrete impacts for them;

<p>• The exchange must be justified in the application (how the links relate to the aims and objectives of the project).</p> <p>The exchange must be justified in the application (how the links relate to the aims and objectives of the project, individual and institutional levels) and must be justified in the application (how the links relate to the aims and objectives of the project).</p> <p>Explain the purpose of the stay and the main activities planned during the stay. This might include research, conference, etc.</p> <p>The purpose and relevance of the exchange in the context must be clearly specified.</p>	
<p>The length of the respective stays should be considered in the light of the amount of the individual scholarships, which are divided into two instalments:</p> <ul style="list-style-type: none"> • 80% of the individual scholarship paid a few days before the visit, after deduction of the cost of the flight tickets • 20% of the individual scholarship paid on submission of the report after the stay. <p>The total amount of the scholarship cannot exceed the number of days of the individual mission multiplied by the daily allowance.</p>	
<p>Proposed date of departure between 01.08.2020 and 31.08.2020</p>	
<p>Have you already received funding from APES or any other organisation for this project?</p>	
<p>Have you already applied to the ASEM-DUO scholarship programme?</p>	
<p>How does the internationalisation of the project fit in with your institution's internationalisation strategy/goals? (250 words)</p>	
<p>This question concerns how the project fits in with the institution's international strategy (institutional and strategic levels).</p> <p>Demonstrate the link between your project and your institution's international strategy: how does the project fit in with institutional priorities or objectives (e.g. focus countries or regions, types of partnerships, training or research objectives, etc.).</p> <p>Applicants must demonstrate that they are familiar with the institution's strategy and that their project fits into this overall approach, even if it is small in scale.</p>	

02.2 / CANDIDATE FROM THE ASIA-PACIFIC COUNTRY

Candidate information	
First name	
Family name	
Date of birth (dd/mm/yyyy)	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/> Prefer not to say
Academic title	
Name of your higher education institution	
Place of study	
Department/ faculty	
Professional address (street, ZIP code, city, country)	
Mobile phone	
Professional e-mail	

Description of the project	
Title of the project	
Discipline	
Description of the project (max. 350 words)	<p><i>The description of the project must be popularized in order to allow the members of the jury to easily understand the purpose of the project and evaluate its quality and its original character.</i></p>
	<p><i>This question concerns the project itself and the people directly involved. The description of the internationalisation of the project must describe the opportunities for developing collaborations that go beyond the project itself.</i></p> <p>Applicants are invited to describe in concrete terms</p> <ul style="list-style-type: none"> ▪ the international dimension of the exchange project, objectives, expected outcomes, shared learning or practices; ▪ future opportunities for collaboration that this project could give rise to (e.g. new exchanges of students, researchers, joint projects, seminars or joint publications); ▪ the beneficiaries of the project (students, teachers, departments, faculties, etc.) and the concrete impacts for them; ▪ the envisaged sustainability of the collaboration (how the links can be maintained beyond the duration of the project).
Description of the internationalisation of the project (objectives, expected outcomes) (max. 500 words)	<p><i>This question relates to the individual and the specific project (individual</i></p>

<p>internationalisation project on the (further) development of the links between your institution and the partner institution (max. 200 words)</p>	<p><i>between partner institutions will be given priority.</i> <i>This question aims to measure the lasting impact of the project on the relationship between the two partner institutions (interinstitutional and partnership level).</i></p> <p>Applicants must specify:</p> <ul style="list-style-type: none"> ▪ <i>how the project will strengthen or deepen cooperation between the two institutions (e.g. formalisation of a partnership, extension to other departments, creation of a framework agreement or a new programme);</i> ▪ <i>what medium- or long-term prospects may result for the two institutions.</i>
<p>Description of how the projects submitted complement each other (if applicable) and are different from the other</p>	<p><i>The projects of the partners in the duo may be different. Nevertheless, the complementary nature of the projects must be precisely described and must be documented in the assessment of the application of the project.</i></p>

03. CONTACT PERSON IN THE HIGHER EDUCATION INSTITUTIONS

In each higher education institution, a contact person must be clearly identified. The contact person should ideally be the institution's representative for international relations. ***The contact person in the Wallonia-Brussels higher education institution is responsible for sending a complete application, including the documents for both applicants.***

03.1 / CONTACT PERSON IN THE WALLONIA-BRUSSELS HIGHER EDUCATION INSTITUTION

Contact information	
Title	
First name	
Family name	
Status Position	
Address of the institution street, n°, ZIP code, city, country)	
Phone	
E-mail	

03.2 CONTACT PERSON IN THE ASIA-PACIFIC HIGHER EDUCATION INSTITUTION

Address of the institution (street, n°, ZIP code, city, country)	Phone	E-mail
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After determining the number of the day of the month on which the complete and consistent account can be read, the day for account and regularity of the AEB will be determined. The programme and the account of the month will be read and the day of the month on which the account of the month will be read will be determined. Hence the day of the month on which the account of the month will be read will be determined.

related to the main objectives of the study, the subject of the study and the specific method of research, the method of respecting human rights, to the extent that the study is expected to generate sensitive data on technology, on the issue of property, particularly of cultural contents, etc. to be one of the next themes of these sensitive subjects, tied to the dual use and misuse of research and as requested by the institution receiving the application from the relevant authorities.

Name and Signature of the Asia-Pacific candidate	
Name	
Date	

Signature

Name and Signature of the authorities of the Asia-Pacific Economic Cooperation institution	
Name	
Date	
Signature	

Name and Signature of the Wallonia-Brussels candidate	
Name	
Date	
Signature	

Name and Signature of the Wallonia-Brussels higher education institution	
Name	
Date	
Signature	

05. CONSENT TO DATA TREATMENT

I expressly consent to ARES processing my personal data in connection with this application and in connection with the ASEM-DUO programme.

If you have any questions, you can contact the data controller and the Data protection Officer at the following e-mail address vieprivee@ares-ac.be and consult the [ARES privacy page](#).